

PINELLAS PARK WATER MANAGEMENT DISTRICT

6460 35TH STREET N

PINELLAS PARK, FL 33781-6221

(727) 528-8022

MINUTES

January 17, 2013

(Regular Authority Meeting #4)

IN ATTENDANCE

Janet Rogers, Executive Director

Jennifer Cowan, Attorney for District

Mike Smith, CDM Smith

Mike Grande, Maintenance Supervisor

Mitch Chiavaroli, McKim & Creed

Dan Glaser, Lockwood, Andrews & Newnam, Inc.

Randy Roberts, City of Pinellas Park

Lou Bommattei, Resident Springwood II

Chairman Charles Tingler called to order Regular Authority Meeting #4 for January 17, 2013 at 5:30 P.M.

ROLL CALL

Mr. Farrell - Present

Mr. Taylor - Present

Mr. Tingler - Present

MINUTES

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #3 held on December 20, 2012. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Farrell and Mr. Tingler

MOTION APPROVED

08-18-11

CHANNEL 1A – RENEWAL FROM 47TH ST. TO 56TH ST.

Janet Rogers, Executive Director, as stated at the present time this project remains on hold. A review of this project area is being made to determine the possibility of splitting up into smaller sections and do under the Minor Service Contract Agreement in order to save funds for the District.

11-15-12

CHANNEL 1A2 RENEWAL OF 49TH STREET TO 52ND STREET

Janet Rogers stated as with Channel 1A this project is under review at this time.

08-16-07

CHANNEL 4 AND 4E ENHANCEMENT

Janet Rogers, Executive Director, stated all final payments have been processed and SWFWMD funds were received. This project will then be removed from the agenda as soon as one or two final pieces paperwork are received.

10-18-12

CHANNEL 4 – JOE’S CREEK CONFLUENCE UPGRADE (Project #10-24)

Janet Rogers, Executive Director, stated CDM Smith has finalized the conceptual design for this project. The District advertised for RFQ (Request for Qualifications) for Engineering Services. Responses are due in Friday, January 18, 2013 and once reviewed then we will be able to move forward with project.

11-15-12

CHANNEL 4 – FABRIFORM REPLACEMENT WEST OF 66TH ST – FAILURE

Janet Rogers, Executive Director, stated this project has been put on the agenda for the failure repair of the Fabriform Replacement West of 66th St. McKim and Creed is on board; we are ready to look at the design and are working towards the advertisement for bidding by contractors for this project.

FINANCE

a) Financial Statement – December 2012

Janet Rogers, Executive Director, stated the Financial Statement is filed in the District office. Mr. Farrell made a motion to approve the financial statement for December 2012 as on file at the District office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

b) Investment Summary – January 2013

Janet Rogers, Executive Director, recommended not to move any funds at this time. Mr. Farrell made a motion to approve the Investment Summary for January 2013. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

b) 1st Quarter Budget Revision

Janet Rogers, Executive Director, presented the Budget Revisions for year end 2012-2013. Ms. Rogers stated they are line item adjustments. Mr. Farrell made a motion to approve the 1st Quarter Budget Revision as presented by the Executive Director. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED

NEW BUSINESS

Executive Director Comments

1. Union – presently waiting to hear from the Union on moving forward on Collective Bargaining. Charles Tingler, Cindy Gillott and I will be attending a class on Collective Bargaining on Sunday, January 27, 2013 and will be moving forward to become certified in collective bargaining.
2. The District's Spyder is back in operation. After a week and 2 days of operation, two hoses needed to be replaced at a cost of \$530.00. I asked GSE what the condition of the hoses were when Spyder repaired and I was told some were cracked. GSE's recommendation is to replace. The cost to change all hoses out ranges from \$10,000 to \$40,000.00 or hoses can be replaced as needed. In November 2011 we paid \$6,000.00 to replace a majority of hoses. Within the last three months while our Spyder was down, Fla. Natives has been able to complete enough of our channel work that the District is up to date at a cost of approximately \$24,000.00. The continuing cost of maintaining this piece of equipment is of great concern to me as the District's budget was not prepared with this cost in mind. Subbing out increasingly appears to be the route the District should be following. I would like a directive from the Board on which avenue to continue with this expensive piece of equipment keeping in mind that as our fiscal year comes to an end we may have to decide whether to repair Spyder or do Emergency Repairs on the channels. Discussion was held on the Spyder. Mr. Tingler stated to replace hoses upon inspection that may appear to begin to leak.
3. You have two policies to be discussed. One is the Discrimination or Harassment Policy based on a protected class and the other is the No Smoking Policy. Jennifer Cowan explained the policies to the Board and also stated the Discrimination or Harassment Policy is on a protected class (gender, race, religion, etc.) and takes the District's already placed policy a little further. Mr. Taylor made a motion to approve the Discrimination or Harassment Policy as presented by Jennifer Cowan, Attorney for the District. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

Mr. Taylor made a motion to approve the Smoking Prohibitions Policy as presented by Jennifer Cowan, Attorney for the District. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

4. Reminder - John Morrone's 1st Responders luncheon is January 25, 2013.
5. Mediation Conference on Paul Haywood was recently held and we are in a sit and wait mode.
6. Due to increasing request for records and that the District needs to be transparent, I have hired a part time employee for records management. In the next couple of weeks I will be doing a reorganization of job descriptions for the administrative end of the District to ensure that the District maintains the high quality of standard performance that it always gives.

MISCELLANEOUS

A. Monthly Rainfall/Maintenance Report

The monthly report is included in the Boards packet.

B. Regular Authority Meeting #5 will be held on Thursday, February 21, 2013 at the District.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting at 5:58 P.M. Second was made by Mr. Tingler.