

PINELLAS PARK WATER MANAGEMENT DISTRICT

6460 35TH STREET N

PINELLAS PARK, FL 33781-6221

(727) 528-8022

MINUTES

January 19, 2012

(Regular Authority Meeting #4)

IN ATTENDANCE

Janet Rogers, Executive Director, PPWMD
Cynthia Gillott, Executive Secretary, PPWMD
Jennifer Cowan, Attorney for District
Mike Smith, CDMSmith, Tampa, FL
Mitch Chiavaroli, P.E., McKim & Creed, Clearwater, FL
Commissioner Neil Brickfield
Randy Roberts, City of Pinellas Park
Lou Bommattei, Springwood II

ROLL CALL

Mr. Farrell - Present
Mr. Taylor - Present (Late Arrival)
Mr. Tingler - Present

Chairman Charles Tingler called to order Regular Authority Meeting #4 for January 19, 2012 at 5:30 P.M.

Roll Call: Mr. Farrell, and Mr. Tingler

Janet Rogers, Executive Director, stated Letter of Reappointment of Charles Tingler to the Board for a term expiring on January 1, 2015 is in folders.

MINUTES

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #3 held on December 15, 2011. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Farrell and Mr. Tingler

MOTION APPROVED

Janet Rogers, Executive Director stated that Commissioner Neil Brickfield will be the liaison for the County taking Commissioner John Morroni's place.

08-18-11

CHANNEL 1A – RENEWAL FROM 47TH ST. TO 56TH ST.

Janet Rogers, Executive Director, stated Notice to Proceed was given on December 19, 2011, Mitch Chiavaroli, McKim & Creed and Mike Smith, District Engineer, met with SWFWMD to conduct a pre-application meeting on January 10, 2012 and SWFWMD stated the project was exempt from additional permitting. Field survey should be completed as of this meeting and wetland delineation is to be completed the week of January 23, 2012. In regards to City of Pinellas Park Councilman Jerry Mullins' question on culverting the section at England Brothers Park, a workshop was held on Pinellas Park Water Management District

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December 20, 2011 with City of Pinellas Park staff to explore what options are available. Mike Smith, District Engineer and Janet Rogers, Executive Director, will be attending an additional meeting with the City of Pinellas Park. In the meantime, this project is moving forward and 30% submittals are due January 27, 2012. Discussion held.

Arrival of Mr. Taylor at 5:32 PM

08-18-11

CHANNEL 1B5C – RENEWAL & STRUCTURAL REPLACEMENT

Janet Rogers, Executive Director, stated Notice to Proceed was given on December 19, 2011. McKim & Creed conducted a pre-application meeting with SWFWMD and a standard General Permit will be required. Field survey was completed on January 11, 2012, structural investigation and wetland delineation should be completed week of January 23, 2012; 30% submittal is due on January 27, 2012.

08-16-07

CHANNEL 4 AND 4E ENHANCEMENT

Janet Rogers, Executive Director, stated that the District Engineer has received and reviewed several submittals and continues to observe the project area. All American Concrete has completed the work at Greenbriar Village, final walk-thru has been made and the private drive at 6125 62nd Avenue has been completed. All American Concrete is preparing to finish the 62nd Ave and 62nd St. crossing. Minor complaints were received concerning the single lane shifting of traffic. Progress Meeting #7 was held on January 10, 2012 and SWFWMD funding payments are on schedule. Janet Rogers, Executive Director, presented Change Order #1 for a waterline conflict, additional box culvert at Greenbriar and slotted underdrain, in the amount of \$10,454.93. Mr. Farrell made a motion to approve Change Order #1 for CH 4 & 4E Enhancement Drainage Improvements in the amount of \$10,454.93 bringing the total contract amount to \$1,282,084.93 and adding eighteen (18) calendar days to the contract. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

Arrival of Commissioner Neil Brickfield at 5:42 PM

06-23-11

CHANNEL 4 – FABRIFORM REPLACEMENT WEST OF 66TH ST

Janet Rogers, Executive Director, stated the project was advertised on November 21, 2011; Pre-Bid meeting was held on December 5, 2011, Bid Opening was January 3, 2012 with three (3) bidders. Caladesi Construction as the lowest bidder. Letter of recommendation from McKim & Creed to award the project to low bidder, Caladesi Construction in the amount of \$169,524.75 is in folders. Mike Smith gave a second recommendation. Ms. Rogers stated this project was in the budget. Mr. Farrell made a motion to accept the recommendation by the Executive Director and McKim & Creed to award the lowest bidder, Caladesi Construction Company for CH 4 Fabriform Replacement West of 66th Street in the amount of \$169,524.75. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

FINANCE

a) Financial Statement – December 2011

Mr. Farrell read the financial statement for the month of December 2011. Mr. Taylor made a motion to approve the financial statement for December 2011. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

b) Investment Summary – January 2012

Janet Rogers, Executive Director recommended not moving any funds at this time. Mr. Farrell made a motion to approve the Investment Summary as presented by the Executive Director for January 2012.

Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

c) First Quarter Budget Revisions for FY 2011/2012

Janet Rogers, Executive Director, presented the 1st Quarter 2011/2012 Budget Revision. Mr. Taylor made a motion to approve the 1st Quarter 2011-2012 Budget Revision as presented by the Executive Director. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

NEW BUSINESS

Executive Director Comments

CDM name changed to CDM Smith. Mike Smith, CDM Smith, stated that CDM purchased a National Transportation firm, Wilbur Smith, thus the name change.

The Contractors List for Minor Contract Repairs has been signed by Keystone Excavators and All American Concrete. Two work orders have been issued to All American Concrete for CH 3 Scour Repair at 37th St. (\$68,850.00) and CH 1C Erosion & Scour Repair at 90th Ave. (\$91,000.00). All American Concrete will let us know of start date. Both of these minor repairs are in the District's budget that was approved in September 2011.

Received from Pinellas County Board of County Commissioners Resolution #11-85 – Interlocal Service Boundary Agreement Act. Jennifer Cowan, District Attorney, stated the purpose is to negotiate voluntary annexation of property, the District does not annex any property and recommended the District not participate but should the Board want to a Resolution would be needed. All Board members agreed there will be no participation in this.

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MISCELLANEOUS

A. Monthly Rainfall/Maintenance Report

The monthly report is included in the Boards packet.

B. Regular Authority Meeting #5 will be held on February 16, 2012, 5:30 P.M. at the District.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting at 5:57 P.M. Second was made by Mr. Taylor.