

PINELLAS PARK WATER MANAGEMENT DISTRICT

6460 35TH STREET N

PINELLAS PARK, FL 33781-6221

(727) 528-8022

MINUTES

May 17, 2012

(Regular Authority Meeting #8)

IN ATTENDANCE

Janet Rogers, Executive Director
Cynthia Gillott, Executive Secretary, PPWMD
Jennifer Cowan, Attorney for District
Mike Smith, CDMSmith, Tampa, FL
Jeff Lowe, P.E., McKim & Creed, Clearwater, FL
Robert Potter, Maintenance Supervisor, PPWMD
Dan Glaser, Lockwood, Andrew & Newman, Inc.

Chairman Charles Tingler called to order Regular Authority Meeting #8 for May 17, 2012 at 5:30 P.M.

ROLL CALL

Mr. Farrell - Present
Mr. Taylor - Present
Mr. Tingler - Present

MINUTES

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #7 held on April 19, 2012. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

08-18-11

CHANNEL 1A – RENEWAL FROM 47TH ST. TO 56TH ST.

Janet Rogers, Executive Director, stated a meeting between the District Engineer, Mike Smith and Jeff Lowe, McKim & Creed was held to possibly look at reinforcement options; McKim and Creed developed a revised layout and typical cross sections, met with material suppliers and also developed a construction cost opinion which at this point this is not going to be an option.

08-18-11

CHANNEL 1B5C – RENEWAL & STRUCTURAL REPLACEMENT

Janet Rogers, Executive Director stated McKim & Creed has incorporated comments from the 60% review, prepared and submitted 90% plans and prepared the ERP permitting application.

Pinellas Park Water Management Dist.
Reg. Authority Mtg. #8
May 17, 2012

08-16-07

CHANNEL 4 AND 4E ENHANCEMENT

Janet Rogers, Executive Director, stated Progress Meeting #10 was held on April 10th and Progress Meeting #11 was held on May 8th 2012. At the CH 4 work areas the contractor has installed some of the reinforced concrete footer and 50% of the gabion baskets and mats. This project has been inundated with water on three (3) separate occasions – one by the City of St. Petersburg discharge of water and two (2) rain events. As of May 8, 2012 All American Concrete is 51 days behind schedule, the substantial completion date was to be March 18, 2012; the dollar amount at 51 days of liquidated damages is \$40,800.00. A meeting with Bo Nickell one owner of All American Concrete, is being scheduled. In your packet is Change Order #2 which consists of an Aluminum Picket Handrail which was requested by FDOT for the amount of \$3600.00, tree removal at 62nd Way in the amount of \$1870.00, and fencing at 62nd Way to deter children from access to the area in the amount of \$3065.00 – the total Change Order amount is \$8,535.00 with 8 additional rain days.

Mr. Farrell made a motion to approve Change Order #2 for CH 4 & 4E Enhancement Drainage Improvements in the amount of \$8,535.00 bringing the total contract amount to \$1,290,619.93 and adding eight (8) calendar days to the contract. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

Mr. Taylor asked if FDOT required the handrail did they bring any money with it – Janet Rogers responded no. Mr. Taylor asked if this was needed and Janet Rogers stated she went out there and yes it was needed.

Also in your packet is a change order request from CDM Smith in the amount of \$68,000.00. We need to backtrack as to where All American Concrete is - 51 days behind right now and if they continue on the schedule given us on May 8th will be 114 days behind and \$91,200.00 in liquidated damages. To date, as of May 5th, CDM Smith has done services in the amount of \$37,634.00 and are projecting future services through July 10, 2012 when All American Concrete are hoping to be done, to be in the amount of \$30,366.00 which totals \$68,000.00. The Board can approve the change order for the amount of services already completed with authorization to continue on or approve the change order for future efforts as well. This will be part of our liquidated damages. Discussion held. Mr. Farrell made a motion to approve Change Order for CDM Engineering Services on CH 4 & 4E in the amount NOT TO EXCEED \$68,000.00 due to construction delays of All American Concrete. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

Pinellas Park Water Management Dist.
Reg. Authority Mtg. #8
May 17, 2012

06-23-11

CHANNEL 4 – FABRIFORM REPLACEMENT WEST OF 66TH ST

Janet Rogers, Executive Director, stated as of May 10, 2012 Caladesi Construction has completed cut-off wall and pile cap; finalized channel grading, started installation of block mats and completed west end tie-in. Bottom mats should be completed this week. Jeff Lowe, McKim & Creed stated the contractor is 30 days ahead of schedule. There is a potential change order for additional backfill estimated at \$24,000.00. Substantial completion is scheduled for June 4, 2012 and final completion is scheduled for July 4, 2012. Pictures were distributed and discussion held.

FINANCE

a) Financial Statement – April 2012

Mr. Farrell read the financial statement for the month of April 2012. Mr. Taylor made a motion to approve the financial statement for April 2012. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

b) Investment Summary – May 2012

Janet Rogers, Executive Director, recommended not moving any funds at this time. Mr. Taylor made a motion to approve the Investment Summary for May 2012. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

c) 2nd Quarter Budget Revision

Janet Rogers, Executive Director, read and explained line item adjustments on the 2nd Quarter Budget Revision. Mr. Farrell made a motion to approve the 2nd Quarter Budget Revision as presented by the Executive Director. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

NEW BUSINESS

Health Insurance Renewal – recommending Blue Cross with only a 0.2% increase and will need a motion at June Board Meeting.

Executive Director Comments

1. The first project under the Contractors List for Minor Repairs – CH 1C – was completed by All American Concrete. This project went very smoothly and saved time and money for the District. A check to All American Concrete was cut today.
2. In your folders is some information pertaining to SWFWMD and cuts that may be received. This may/could affect further grants that the District was looking at for future MIP projects.
3. I would like to thank Jeff Lowe, McKim & Creed for keeping your project running smoothly and working with Mike Smith during my absence.
4. I would like to thank Mike Smith, District Engineer, for helping during my absence. It was of value to know that I was able to have needed conversations in the late evenings and support by meeting me in Tampa on my jury breaks and stepping in and helping to assist Bob Potter, in his new role as Maintenance Supervisor.
5. I would like to also thank Bob Potter, Maint. Supervisor for flowing into a new position under a very difficult adjustment period. Bob had only been with the District for less than two months and no Executive Director to ask questions of or receive direction. Thank you for working so well with Mike Smith. Bob Potter stated that Jan Rogers always made a point to check on things every evening.
6. I like to read a Letter of Recognition for Cindy Gillott, Exec. Secretary for keeping this office running. No questions - she just did what needed to be done and nothing was left undone. A very outstanding employee

MISCELLANEOUS

A. Monthly Rainfall/Maintenance Report

The monthly report is included in the Boards packet.

B. Regular Authority Meeting #9 will be held on June 21, 2012, 5:30 P.M. at the District.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting at 6:01 P.M. Second was made by Mr. Taylor.