

**PINELLAS PARK WATER MANAGEMENT DISTRICT**

**6460 35<sup>TH</sup> STREET N**

**PINELLAS PARK, FL 33781-6221**

**(727) 528-8022**

**MINUTES**

**July 21, 2011**

**(Regular Authority Meeting #10)**

**IN ATTENDANCE**

Janet Rogers, Executive Director, PPWMD  
Cynthia Gillott, Executive Secretary, PPWMD  
Jennifer Cowan, Attorney  
Mike Smith, P.E. CDM, Tampa, FL  
Jeff Lowe, P.E. McKim & Creed, Clearwater, FL  
Commission John Morroni, Pinellas County  
Lou Bommattei, Resident  
Randy Roberts, City Streets & Drainage  
Joe Incorvia, City Planning Division  
Robin Reilly, Brown & Brown (late arrival)

**ROLL CALL**

Mr. Farrell - Present  
Mr. Taylor - Present  
Mr. Tingler - Present

Chairman Charles Tingler called to order Regular Authority Meeting #10 for July 21, 2011 at 5:30 P.M.  
Roll Call: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MINUTES**

Mr. Taylor made a motion to approve the minutes of the Regular Authority Meeting #9 held on June 23, 2011. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

**03-15-07**

**CHANNEL 2 CULVERT UPGRADES - GANDY BLVD.**

Janet Rogers, Executive Director, stated the project remains in the same state as last month as Mr. Tripp was ill and on vacation.

**08-16-07**

**CHANNEL 4 AND 4E ENHANCEMENT**

Janet Rogers, Executive Director, stated as of July 11, 2011 Terese Powers with SWFWMD feels that we are in a medium to high projects end and projects in that fund will not be changed. Ms. Powers is keeping the District informed on this. Progress meeting #1 was held on Tuesday, July 12, 2011; Notice to Proceed was issued July 5, 2011; Substantial Completion is February 9, 2012 with Final Completion March 30, 2012. Signs have been posted at job site.

Pinellas Park Water Management District  
Regular Authority Meeting #10  
July 21, 2011

**06-23-11**

**CHANNEL 4 – FABRIFORM REPLACEMENT WEST OF 66<sup>TH</sup> STREET**

Janet Rogers, Executive Director, stated the Notice to Proceed was issued on June 30, 2011. McKim & Creed has prepared and obtained a subcontract with Driggers Engineering for soil boring which was started yesterday July 20, 2011. Harry Marlow Inc. was contacted for survey work which will begin tomorrow July 22, 2011. CDM is forwarding the modeling to McKim & Creed.

**FINANCE**

**a) Financial Statement – June 2011**

Mr. Farrell read the financial statement for the month of June 2011. Mr. Taylor made a motion to approve the financial statement for the month of June 2011. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

**b) Investment Summary – July 2011**

Janet Rogers, Executive Director, recommended to leave funds as they are. Mr. Taylor made the motion to approve the Investment Summary for July 2011. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

**c) Third Quarter Budget Revisions FY 2010/2011**

Janet Rogers, Executive Director, presented the third quarter budget revisions with some minor line item adjustments. Mr. Taylor made a motion to approve the Third Quarter Budget Revisions as presented by the Executive Director. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

**NEW BUSINESS**

**Executive Director Comments**

1. The Contractors List contract – working with Jennifer Cowan, Attorney, in finalizing the contract there are two minor changes - the maximum contract amount reduced from \$500,000.00 to \$300,000.00 per 3-year term and a minimum contract amount of \$30,000.00 per 3-year term; this came about in talking about the payment and performance bonds that are a requirement. There was some discussion explaining to Commissioner Morroni projects that would be under the small contracts. Mr. Farrell made a motion to approve the first amendment to the proposed policy for administration of Contractor Services for Minor Channel Repairs contract(s). Second was made by Mr. Taylor.

No Discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

2. Health insurance renewal – a spreadsheet was given out last month as no questions were received it is assumed everyone is familiar the plan and a decision needs to be made tonight on the renewal for August 1, 2011. Mr. Farrell made a motion to accept United Healthcare Health Insurance proposal as presented by the District’s agent, Brown & Brown for the Choice Plus and PLE. Second was made by Mr. Taylor.

No Discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

3. Channel 2 Easements – Mr. Huntley property – the District has direct access to maintain CH 2 in the area that Hardy Huntley has offered to transfer over to the District and no direct benefit could be established to receive ownership to easements. There is a triangular piece of property which possible can be used for a sediment trap that would be a benefit to the District, Pinellas County and the City of Pinellas Park (the City of Pinellas Park would receive the most benefit for water quality). Mike Smith, District Engineer, presented a map showing the property and which areas Mr. Huntley wants to transfer ownership to the District. Discussion was held. Janet Rogers advised the Board that there are no funds in the District’s budget to purchase the triangular piece of property.
4. The F750 was ordered on July 12, 2011 and should be received before the end of the fiscal year, September 30, 2011.
5. TRIM Dates - First TRIM Hearing will be September 8<sup>th</sup> and Final TRIM Hearing will be September 22, 2011 do to the Pinellas County Commission TRIM hearings.
6. The status for Sawgrass Lake Restoration Project is in your packets. This project by SWFWMD involves the District’s Channels #2 and #3.

MISCELLANEOUS

**A. Monthly Rainfall/Maintenance Report**

The monthly report is included in the Boards packet.

**B. Regular Authority Meeting #11 will be held on Thursday, August 18, 2011 at 5:30 PM at the District.**

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting at 6:09 P.M. Second was made by Mr. Taylor.