

**PINELLAS PARK WATER MANAGEMENT DISTRICT**

**6460 35<sup>TH</sup> STREET N**

**PINELLAS PARK, FL 33781-6221**

**(727) 528-8022**

**MINUTES**

**October 18, 2012**

**(Regular Authority Meeting #1)**

**IN ATTENDANCE**

Janet Rogers, Executive Director  
Jennifer Cowan, Attorney for District  
Cynthia Gillott, Executive Secretary  
Mike Smith, CDM Smith  
Dan Glaser, Lockwood, Andrews & Newnam, Inc.  
Randy Roberts, City of Pinellas Park

Chairman Charles Tingler called to order Regular Authority Meeting #1 for October 18, 2012 at 5:30 P.M.

**ROLL CALL**

Mr. Farrell - Present  
Mr. Taylor - Present  
Mr. Tingler - Present

**MINUTES**

Mr. Taylor made a motion to approve the minutes of the Regular Authority Meeting #12 held on September 20, 2012. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

Mr. Farrell made a motion to approve the minutes of the First TRIM Hearing held on September 13, 2012. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Farrell and Mr. Tingler

**MOTION APPROVED**

Mr. Taylor made a motion to approve the minutes of the Final TRIM Hearing held on September 20, 2012. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

Pinellas Park Water Management Dist.  
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Janet Rogers, Executive Director, expressed condolences from the District to Mike Smith, CDM Smith, whose father passed away.

Janet Rogers, Executive Director, informed the Board that on October 11, 2012 Vice Chairman, Ed Taylor was unanimously reappointed to the District's Board of Directors until 2015.

**08-18-11**

**CHANNEL 1A – RENEWAL FROM 47<sup>TH</sup> ST. TO 56<sup>TH</sup> ST.**

Janet Rogers, Executive Director, as stated at last month's board meeting, with several immediate situations that need to be addressed, this project has been put on hold.

**08-16-07**

**CHANNEL 4 AND 4E ENHANCEMENT**

Janet Rogers, Executive Director, stated Progress Meeting #16 was held on October 2, 2012. Substantial completion was also completed on October 2, 2012. Once Final Walk-thru is completed and the punch list items are completed a final change order will be issued pertaining to rain days and liquidated damages; right now liquidated damages are at \$122,400.00. Mike Smith, CDM Smith presented pictures to the Board and discussion on each held. Janet Rogers, Executive Director, stated that once the punch list items are completed our maintenance crew will be going in to do maintenance work. Mike Smith, CDM Smith stated that Clearwater came to visit site to observe when the gabion baskets were being placed as they are interested in incorporating this procedure in one on their projects.

**10-18-12**

**CHANNEL 4 – JOE'S CREEK CONFLUENCE UPGRADE (Project #10-24)**

Janet Rogers, Executive Director, stated this project on agenda now. CDM Smith is finalizing the conceptual design for this project. The District will be going out shortly for an RFP on Engineering Services.

**FINANCE**

**a) Financial Statement – September 2012**

Janet Rogers, Executive Director, recommends approval of the Financial Statement for September 2012. Mr. Farrell made a motion to approve the financial statement for September 2012 as on file at the District office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

**MOTION APPROVED**

**b) Investment Summary – October 2012**

Janet Rogers, Executive Director, recommended to move \$30,000.00 from Operating into Wells Fargo for pension payment made throughout the year, this is done each year at this time. Mr. Farrell made a motion to approve the Investment Summary for October 2012. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

**MOTION APPROVED**

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**c) 4<sup>th</sup> Quarter 2011-2012 Budget Revisions**

Janet Rogers, Executive Director, presented the Budget Revisions for year end 2011-2012. Ms. Rogers stated most are just minimum line item adjustments. For Minor Emergency Repairs as follows: Ch 1C West of 66<sup>th</sup> Street \$18,557.00; Ch 1C North of 90<sup>th</sup> Ave. \$16,982.00; Ch 3 66<sup>th</sup> Ave. & 35<sup>th</sup> St. \$24,830.00; Ch 4 66<sup>th</sup> St. & 62<sup>nd</sup> Ave. \$1,625.00. To offset the line adjustments for these emergency repairs it was taken from CH 1B5C which has been put on hold. Mr. Farrell made a motion to approve the 4<sup>th</sup> Quarter 2011-2012 Budget Revisions as presented by the Executive Director. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

**MOTION APPROVED**

**NEW BUSINESS**

**Executive Director Comments**

1. The process with the union is still moving forward.
2. In your folders you'll can see where we have applied to SWFWMD funding letters for cooperative funding for 2014 on four upcoming projects, Ch 1 Water Quality Treatment, Ch 1C Renewal, Ch 2 Pond Renewal and Ch 4 Panel Replacement. Acknowledgment has been received and we will be waiting to hear the outcome. We are hoping to get funding as we did on Ch 4/4E project.
3. The Loss Control Policy for 2012-2013 is due and will need a motion. By following the Loss Control Policy the District is able to receive a discount on the insurance. Mr. Farrell made a motion to approve the Loss Control Policy for 2012-2013 as presented by the Executive Director. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

**MOTION APPROVED**

4. Our Spyder is down again for almost a month, a rough estimate for approximately \$34,300.00 is in your folder. This estimate is as close as they can get before tearing down the engine. I am doing a serious study for possibly subbing out the biggest portion of our spyder work, but in the mean time, I need to have the spyder repaired. Presently Ch 5 is being subbed out to Florida Natives as we are not able to get into the channel for maintenance, this is done only once a year. Discussion held. Mr. Farrell made a motion to authorize the Executive Director to have the necessary repairs made to the Spyder as per the estimated received. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

**MOTION APPROVED**

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5. Mr. Taylor approached the subject of changing Ditch numbers to names. The special Acts list the Channels by numbers Jennifer Cowan, Attorney, stated if we wanted to formally change channel numbers to names will need an amendment to Special Act; if want to change informally will not need an amendment. Jennifer Cowan, Attorney stated to change the Name of the District will need to change the Special Act and present to Tallahassee. Mr. Taylor stated the name change will be more beneficial.

#### **MISCELLANEOUS**

##### **A. Monthly Rainfall/Maintenance Report**

The monthly report is included in the Boards packet.

- B.** Regular Authority Meeting #2 will be held on Thursday, November 15, 2012 at the District.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting at 5:59 P.M. Second was made by Mr. Taylor.