

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N
PINELLAS PARK, FL 33781-6221
(727) 528-8022

MINUTES

October 21, 2010

(Regular Authority Meeting #1)

IN ATTENDANCE

Tom Tripp, Attorney for PPWMD
Janet Rogers, Executive Director, PPWMD
Cynthia Gillott, Executive Secretary, PPWMD
Mike Smith, CDM
Jeff Lowe, P.E., McKim & Creed, Clearwater, FL
Randy Roberts, City of Pinellas Park
Lou Bommattei, Resident

Chairman Charles Tingler opened Regular Authority Meeting #1 for October 21, 2010 for the fiscal year 2010/2011 at 5:30 P.M.

ROLL CALL

Mr. Farrell - Present
Mr. Taylor - Present
Mr. Tingler - Present

MINUTES

Mr. Farrell made a motion to approve the minutes from the Final TRIM Hearing held on September 16, 2010. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #12 held on September, 16, 2010. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

Ms. Rogers also acknowledged that resident Lou Bommattei was attending the meeting.

03-15-07

CHANNEL 2 CULVERT UPGRADES - GANDY BLVD.

Janet Rogers, Executive Director, stated the District has completed their portion of the punch list items. Mike Smith, District Engineer, is preparing a recommendation and listing of all costs involved on the punch list and once done is to be reviewed by Tom Tripp, Attorney.

Pinellas Park Water Management District
Regular Authority Meeting #1
October 21, 2010

94-10-03

CHANNEL 3 - HAINES ROAD

Janet Rogers, Executive Director, noted in September Pinellas County Commissioner John Morroni stated this project has been tabled for five (5) years. Les Sherman, URS Corp. has been requested to provide an estimate of the cost to perform the project as a stand-alone project, including added construction and engineering costs. A handout should be presented to Board in November for discussion. Mike Smith, District Engineer, stated as a stand-alone project the cost will be more for restoration, mobilization costs and a small amount for additional engineering fees.

07-08-16

CHANNEL 3 – FABRIFORM REPAIR AND REPLACEMENT

Janet Rogers, Executive Director, stated the contractor, MTM Contractors, was given a 30-day extension and should be mobilizing the beginning of next week. A preconstruction photo looking downstream is in McKim & Creed's status report.

08-16-07

CHANNEL 4 AND 4E ENHANCEMENT

Janet Rogers, Executive Director, noted on the agenda Channel 4 & 4E Enhancement and Channel 4 Sediment Sump Improvements have been listed as two separate projects; one is drainage improvements and one is within Ch 4/4E. CDM is revising the design plans, contract documents, cost estimates and working on the SWFWMD ERP permit application. Additional surveying is being completed. Tom Tripp, Attorney, has reviewed the Cooperative Funding Agreement between the SWFWMD and PPWMD for implementation of BMP's (Best Management Practices) in Channel 4. Mr. Taylor made a motion to authorize the Executive Director to sign the Cooperative Funding Agreement between the SWFWMD and PPWMD for implementation of BMP's in Channel 4/4E Drainage Improvements in the amount of \$225,000.00. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

10-21-10

CHANNEL 4 – SEDIMENT SUMP IMPROVEMENTS

Janet Rogers, Executive Director, stated CDM is revising the design plans, contract documents and cost estimate. Additional funding will be applied for by December 3, 2010 with a tentative date of April 2011 for this project if funds are approved. Tom Tripp, Attorney, stated there is no downside for the District.

07-21-08

CHANNEL 4 – PANEL REPAIR AND REPLACEMENT

Janet Rogers, Executive Director, stated the contractor, MTM Contractors, has completed all the panels. The substantial walkthrough has not yet been scheduled but should be this upcoming week. McKim & Creed's status report shows upstream and downstream pictures.

Pinellas Park Water Management District
Regular Authority Meeting #1
October 21, 2010

FINANCE

a) Financial Statement – September 2010

Mr. Farrell read the Financial Statement for the month of September 2010. Mr. Taylor made a motion to approve the Financial Statement for September 2010. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

b) Investment Summary –October 2010

Janet Rogers, Executive Director recommended the transfer of \$30,000.00 into Wachovia for the retirement account, this is a yearly transfer.

Janet Rogers, Executive Director recommended changing from the Dreyfus account, which our operating account sweeps into at the end of each day to earn interest (this account cost \$150.00 per month or \$1800.00 per year) into the Municipal Now account which has a slightly better interest, is more secure and there will be a savings of \$1800.00 per year. The Municipal Now account meets the Florida Statutory requirements for public funds under F.S. 280. The Board was in agreement to open the Municipal Now account.

Mr. Farrell made the motion to approve the Investment Summary for October 2010. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

c) Grau & Associates – Audit FY 2009/2010

Janet Rogers, Executive Director, presented the Engagement Letter for Grau & Associates to perform the audit for FY 2009/2010 in the amount of \$14,300.00. Mr. Taylor made a motion to accept the Engagement Letter from Grau & Associates not to exceed \$14,300.00 for 2009-2010 Financial Audit.

Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

d) 4th Qtr. Budget Revisions – FY 2009/2010

Janet Rogers, Executive Director presented the 4th Qtr. Budget Revisions for FY 2009/2010, mostly line item adjustments except the Change Order #1 for Ch 4 Panel Repair which was approved by the Board in September 2010. Mr. Farrell made a motion to approve the 4th Qtr. Budget Revisions for FY 2009-2010. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

e) TRIM Certification FY 2010-2011

Janet Rogers, Executive Director stated Certification letter from DOR was received for FY 2010-2011 TRIM.

NEW BUSINESS

Executive Director Comments

1. Long Term Facility Report – a draft report was delivered to the Board for review, if your review is completed will need a motion to accept the report. Mike Smith, CDM, stated that acceptance of the report does not create a capital improvement. Discussion held. Mr. Taylor made a motion to accept the Long Term Facility report as presented by CDM. Second was made by Mr. Farrell.
No further Discussion. Roll Call:
Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler
MOTION APPROVED
2. Swamp Gator – this equipment has been inoperable for the past year and it is not worth putting \$20,000.00 in repairs. Received a quote from Joe's Towing in the amount of \$1500.00 to lift and tow the Swamp Gator to auction in Tampa; Tampa Bay Auction considers this dead material and estimates we would received only \$500.00 – this is a \$1000.00 negative. An ad was run in the newspaper with only one inquiry. Florida Natives Nursery sent a written quote in the amount of \$5000.00 to purchase the Swamp Gator, switch tires to Spyder II and remove from premises. Mr. Farrell made a motion to authorize the Executive Director to sell the 4x4 Swamp Gator for \$5000.00 or more if a better offer was made on website. Second was made by Mr. Taylor.
No discussion. Roll Call:
Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler
MOTION APPROVED
3. Channel 1C and Channel 3 Repair – a contract mechanism for small repair projects is still being developed for review by the District's Attorney.
4. The First Public Pinellas County Legislative Delegation Hearing is scheduled for November 22, 2010.

MISCELLANEOUS

A. Monthly Rainfall/Maintenance Report

The monthly report is included in the Boards packet.

B. Regular Authority Meeting #1 will be held on November 18, 2010, 5:30 P.M. at the District.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting at 6:04 PM Second was made by Mr. Taylor.