

**PINELLAS PARK WATER MANAGEMENT DISTRICT**  
**6460 35<sup>TH</sup> STREET N**  
**PINELLAS PARK, FL 33781-6221**  
**(727) 528-8022**

**MINUTES**

**December 15, 2011**

**(Regular Authority Meeting #3)**

**IN ATTENDANCE**

Janet Rogers, Executive Director, PPWMD  
Cynthia Gillott, Executive Secretary, PPWMD  
Jennifer Cowan, Attorney for District  
Nick Charnas, CDM, Tampa, FL  
Jeff Lowe, P.E., McKim & Creed, Clearwater, FL  
Robert Potter, Maint. Supervisor, PPWMD  
Commissioner John Morroni  
Randy Roberts, City of Pinellas Park  
Lou Bommattei, Springwood II

**ROLL CALL**

Mr. Farrell - Present  
Mr. Taylor - Present  
Mr. Tingler - Present

Chairman Charles Tingler called to order Regular Authority Meeting #3 for December 15, 2011 at 5:30 P.M.

Roll Call: Mr. Farrell, Mr. Taylor and Mr. Tingler

Janet Rogers, Executive Director, stated Commissioner John Morroni was present. Commissioner Morroni stated this was the last time he will be attending and Commissioner Neil Brickfield will be attending future meetings.

**MINUTES**

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #2 held on November 17, 2011. Second was made by Mr. Tingler:

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

Janet Rogers, Executive Director, introduced Bob Potter as the District's new Maintenance Supervisor.

**08-18-11**

**CHANNEL 1A – RENEWAL FROM 47<sup>TH</sup> ST. TO 56<sup>TH</sup> ST.**

Janet Rogers, Executive Director, stated on December 6, 2011 Mike Smith, CDM and I attended the City of Pinellas Park Workshop to present CH 1A Renewal from 47<sup>th</sup> St to 56<sup>th</sup> St. During the presentation and discussion Councilman Jerry Mullins questioned the possibility of the channel being culverted at England Brothers Park as this would give the City of Pinellas Park additional land usage,

increase safety for the any children that play in the area as well as lowering the cost of maintenance. Ms. Rogers has invited the City of Pinellas Park staff to attend a workshop here at the District on Tuesday, December 20, 2011 to further discuss the cost and partnership. In the meantime, Mike Smith, District Engineer, and Ms. Rogers have reviewed, and are recommending, the proposal for Professional Engineering Services on Ch 1A Renewal from 47<sup>th</sup> St to 56<sup>th</sup> St in the amount of \$273,834.00 for McKim & Creed. The budget that was approved in September 2011 reflected this project. Mr. Taylor made a motion to approve McKim & Creed's fee for Professional Engineering Services for CH 1A Renewal from 47<sup>th</sup> St to 56<sup>th</sup> St in the amount of \$273,834.00. Second was made by Mr. Farrell. Discussion held.

Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

### **08-18-11**

#### **CHANNEL 1B5C – RENEWAL & STRUCTURAL REPLACEMENT**

Janet Rogers, Executive Director, stated Mike Smith, District Engineer and Ms. Rogers have reviewed and are recommending the proposal with McKim & Creed for Professional Engineering Services on CH 1B5C Renewal and Structural Replacement project in the amount of \$167,424.00. This also in the TRIM budget that was presented to you in September 2011. Discussion was held. Janet Rogers stated that both CH 1A Renewal and CH 1B5C projects came out of our Long Term Facility Report and put in priority order to what we needed and what is in our budget. Mr. Taylor made a motion to approved McKim & Creed's fee for Professional Engineering Services for CH 1B5C Renewal & Structural Replacement in the amount of \$167,424.00. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

### **08-16-07**

#### **CHANNEL 4 AND 4E ENHANCEMENT**

Janet Rogers, Executive Director, stated that the District Engineer has received and reviewed seven RFI's and several submittals. Progress meeting #6 was held on December 16, 2011 and SWFWMD funding payments are up-to-date and on schedule.

### **06-23-11**

#### **CHANNEL 4 – FABRIFORM REPLACEMENT WEST OF 66<sup>TH</sup> ST**

Janet Rogers, Executive Director, stated the project was advertised on November 21, 2011; adjacent residents have been contacted on November 22, 2011; Pre-Bid meeting was held on December 5, 2011; have had one addendum issued on December 9, 2011 and Bid Opening is scheduled for January 3, 2012.

## **FINANCE**

### **a) Financial Statement – November 2011**

Mr. Farrell read the financial statement for the month of November 2011. Mr. Taylor made a motion to approve the financial statement as presented by Michael for November 2011. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

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**b) Investment Summary – December 2011**

Janet Rogers, Executive Director recommended not moving any funds at this time. Mr. Taylor made a motion to approve the Investment Summary as presented by the Executive Director for December 2011. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

**NEW BUSINESS**

**Executive Director Comments**

Janet Rogers, Executive Director stated the Contractors List for Minor Contract Repairs has been reviewed by the District's Attorney, Jennifer Cowan, Keystone Excavators and All American Concrete are preparing to sign the contract. We have two work orders scheduled as soon as the contracts are signed for All American Concrete one is for CH 3 Scour Repair at 37<sup>th</sup> St for approximately \$68,850.00 and one is for CH 1C Erosion & Scour Repair at 90<sup>th</sup> Ave for approximately \$91,000.00 both of these minor repairs are in our budget presented in the TRIM in September 2011.

Extension of Leave of Absence for David Cook - received a call from Dave Cook extension not needed he will be returning to work on January 4, 2012.

Currently speaking with our Attorney's and reviewing a proposal on the Employee Manual.

**MISCELLANEOUS**

**A. Monthly Rainfall/Maintenance Report**

The monthly report is included in the Boards packet.

**B.** Regular Authority Meeting #4 will be held on January 19, 2012, 5:30 P.M. at the District.

**C.** Thanks were given to Commissioner Morrioni for attendance and continuing support.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting at 5:48 P.M. Second was made by Mr. Taylor.