

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N
PINELLAS PARK, FL 33781-6221
(727) 528-8022

September 17, 2015
Regular Authority Meeting #6
MINUTES

IN ATTENDANCE

Randal A. Roberts, Executive Director
Jennifer Cowan, Attorney
Mike Smith, CDM Smith
Mitch Chiavaroli, McKim & Creed
Lou Bommattei, Resident Springwood II
Dave Cook, Maintenance Supervisor, PPWMD
Lisa Atkinson, Executive Secretary, PPWMD
Hector Ramos, AFSCME
John Girard, PPWMD
Nick Charnas, CDM Smith

Chairman Charles Tingler called to order Regular Authority Meeting # 6 for September 17, 2015 at 5:30 P.M.

ROLL CALL

Mr. Farrell - Present
Mr. Taylor - Present
Mr. Tingler - Present

MINUTES

Mr. Farrell made a motion to approve the minutes of Regular Authority Meeting #5 held on July 16, 2015. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

Out of Context

Randal A. Roberts, Executive Director, stated he would like to move the first two items from the Executive Directors comments section; changes in the employee handbook and the ratification of the Union Contract.

A copy of the changes to the Employee Handbook was provided for review. Jennifer Cowan, District Attorney explained the two changes to the employee handbook, the first was Section B concerning annual leave and the second one being Section D concerning pay status relating to paid leave and the scheduling of time off.

Mr. Farrell made a motion to approve the proposed changes to the Employee Handbook. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler.

MOTION APPROVED

A copy of the changes to the new Union Contract was provided for review. Jennifer Cowan, District Attorney discussed the changes to the new Contract for a three year period. All union employees will receive a \$1.00 increase on October 1, 2015 and a 3% increase on October 1, 2016 and October 1, 2017. All new employees effective October 1, 2015 will be started at \$9.25 per hour.

Mr. Farrell made a motion to ratify the Contract between AFCSME and the PPWMD for a period of October 1, 2015 thru September 30, 2018. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler.

MOTION APPROVED

OLD BUSINESS

03-21-15

CHANNEL 1AW -- REPAIR AT SKYVIEW POOL (14-06)

Randal A. Roberts, Executive Director, stated he is working on Inter-local Agreement with the City of Pinellas Park, project is scheduled for design FY 15/16 and Construction FY 16/17

03-20-14

CHANNEL 1B5 – UPGRADE AT 79TH AVE. & 56TH ST. (10-25)

Randal A. Roberts, Executive Director, stated all the culvert and structures have been installed approximately 80%.

09-18-14

CHANNEL 1C – RENEWAL FROM 98TH AVE. TO CONFLUENCE OF CH 1 (10-08)

Randal A. Roberts, Executive Director, stated the original design of rip-rap will not work. Mike Smith, District Engineer recommended to concrete line the ditch, we had a pre-application meeting with SWFWMD. Proposed cost is \$7,500,000.00

11-21-13

CHANNEL 2 – FABRIFORM REPLACEMENT AT CONFLUENCE W/ CH 2A (10-10)

Randal A. Roberts, Executive Director, stated the projected start date is March 2016

09-18-14

CHANNEL 3A – RENEWAL FROM 41ST ST. N TO 46TH ST. N (10-09)

Randal A. Roberts, Executive Director, stated the projected start date is October 2015

11-21-12

CHANNEL 4- FABRIFORM REPLACEMENT SOUTH OF 67TH AVE. (10-11)

Randal A. Roberts, Executive Director, stated the projected start date is January 2016

01-15-2015

CHANNEL 4- PANEL REPLACEMENT (10-19)

Mike Smith, District Engineer and Nick Charnas CDM Smith, gave an update on ground penetrating radar testing.

FINANCE

a) Financial Statement – August 2015

Mr. Farrell made a motion to accept the financial statement for June 2015 as presented and on file in the District office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED

b) Investment Summary – September 2015

Mr. Farrell made a motion to accept the Investment Summary as presented on file in the District.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

NEW BUSINESS

Executive Director Comments

1. Changes in Employee Handbook (Calculation of vacation and sick time and other changes reflected in the Union Contract.)
2. Ratification of Union Contract between AFSCME and PPWMD (All employees will receive \$1.00 then 3% the following year).
3. Compensation for Executive Director's Health Insurance \$6,000 annually.

Mr. Farrell made a motion to approve a \$6,000 annual increase for the Executive Director for compensation for Health Insurance effective October 1, 2015. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler.

MOTION APPROVED

4. Renewal of CDM Smith Engineering Contract (Amendment #5).

Mr. Farrell made a motion to authorize the Executive Director to sign an agreement with CDM Smith and the PPWMD for professional services for a period of three years. Second by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler.

MOTION APPROVED

5. Adopt the Loss Control Policy for the FY 2015/2016

Mr. Farrell made a motion to adopt the Loss Control Policy for the 2015/2016 FY. Second by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler.

MOTION APPROVED

6. Agreement with PPWMD, Pinellas County Property Appraiser and Pinellas County Tax Collector for property tax collections to fund Exemption Audit Services.

Jennifer Cowan, District Attorney explained the agreement.

Mr. Farrell made a motion to authorize the Executive Director to execute the agreement with the Pinellas County Property Appraiser and Pinellas County Tax Collector for property tax collections to fund Exemption Services. Second by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler.

MOTION APPROVED

7. Dates for the FY 2015/2016 Board Meetings

Mr. Farrell made a motion to approve the proposed schedule of dates for the regular Board Meetings for the 2015/2016 year and to direct staff to publish meeting dates in accordance with Florida State Statute 1A9.015. Second by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler.

MOTION APPROVED

8. Randal A. Roberts, Executive Director stated Cheryl Shorey has been hired part time to handle records management.
9. Randal A. Roberts, Executive Director stated Lisa Atkinson and Cheryl Shorey will be attending Public Records Management Seminar in October.
10. Randal A. Roberts, Executive Director stated David Cook received his Storm Water Operator Level 1 Certification from FSA.
11. Randal A. Roberts, Executive Director stated we had two emergency repairs 1C and 1AW.
12. Randal A. Roberts, Executive Director stated we received \$309.00 check from Florida League of Cities (Safety Grant Program).
13. Bob Potter- Discrimination - Randal A. Roberts, Executive Director stated there is no change.

Maintenance Report

Rainfall/Maintenance Report is in your packets

MISCELLANEOUS

- A. Next Regular Authority Meeting #1 is scheduled for Thursday, November 19, 2015.

There was no further business to come before the Board and Mr. Farrell moved we adjourn Pinellas Park Water Management District Board Meeting #6. Second was made by Mr. Taylor. Meeting was adjourned at 6:13 P.M.

THIS DOCUMENT IS CERTIFIED AS
APPROVED ON _____

ATTEST: _____

DATE: _____

Signed: _____

Chairman

Vice Chairman

Treasurer