

**PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N
PINELLAS PARK, FL 33781-6221
(727) 528-8022**

**November 3, 2016
Special Authority Meeting
MINUTES**

IN ATTENDANCE

Randal A. Roberts, Executive Director
Jennifer Cowan, Attorney
Mitch Chiavaroli, McKim & Creed
Street Lee, McKim & Creed
Karen Lowe, CDM Smith
David Cook, PPWMD
Lisa Atkinson, PPWMD

Chairman Charles Tingler called to order the Special Authority Meeting for November 3, 2016 at 5:30 P.M.

ROLL CALL

Mr. Taylor - Present
Mr. Farrell - Present
Mr. Tingler - Present

MINUTES

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting # 6 held on September 15, 2016. Second was made by Mr. Taylor

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED

Mr. Farrell made a motion to approve the minutes of the Final TRIM Hearing held on September 22, 2016. Second was made by Mr. Taylor

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED

OLD BUSINESS

11-17-2015

CHANNEL 1AW – RENEWAL FROM 58TH STREET TO CH 1 (14-07)

Randal A. Roberts, Executive Director, stated this project design is currently 100% complete. Permits have been submitted. Construction to begin on schedule FY18.

03-21-15

CHANNEL 1AW – REPAIR AT SKYVIEW POOL (14-06)

Randal A. Roberts, Executive Director, stated the project design is currently 100% complete. Construction to begin on schedule in FY17.

09-18-14

CHANNEL 1C – RENEWAL FROM 98TH AVE. TO CONFLUENCE OF CH 1 (10-08)

Randal A. Roberts, Executive Director, stated this project is at the 90% design milestone and we have received our SWFWMD permit. We are waiting for Duke Energy to begin utility relocation ahead of construction. Phase 1 of the construction is scheduled to begin in FY17.

01-15-2015

CHANNEL 4 - PANEL REPLACEMENT (10-19)

Randal A. Roberts, Executive Director, began the discussion of Channel 4. Mr. Roberts stated included in your meeting folder is the McKim & Creed's proposal for compensation to the District for the cable concrete mat failure on Channel #4 west of 66th Street. Mitch Chiavaroli, P.E. McKim & Creed stated they have started the preliminary design for concrete panel replacement and they are about 80% complete on the design. Driggers has done additional testing and the soil condition on the north and south side are consistent and the design is for concrete panels at a 2 to 1 slope. The channel east and west of the cable mat section are at a 1 ½ to 1 so the drawings show a transition to match the slopes. Mr. Chiavaroli stated McKim & Creed provided two options for concrete panel construction; Option #1 is to construct the panels at elevation 14.00 that cost is estimated to be \$1,019,609.22; Option #2 is to construct the panels at elevation 11.00 that cost is estimated to be \$843,836.33. Mr. Roberts stated that both options are included in meeting folders and Option #1 would be less maintenance and on the south side of the channel there is limited access for maintenance. Mr. Chiavaroli stated by bidding this project with other projects you may save the District money. Mr. Roberts stated the current offer from McKim & Creed is for in kind services totaling \$112,000.00 which includes design of the project and construction services. There was discussion on the new construction compared to the old construction and the long term maintenance, Street Lee, McKim & Creed stated the new construction will be six inches thick with an updated drainage layer. Mr. Roberts asked if McKim & Creed is offering any other compensation to the District? Street Lee, P.E. McKim & Creed stated in addition to the \$112,000 he is authorized to offer \$50,000.00 for a total offer of \$162,000.00. Mr. Lee stated they will proceed with design and permitting if that's the direction the District wants to proceed. Mr. Roberts stated that the District's total cost of this project to date is approximately \$393,500.00 and the

channel has been in service since 2011. There was discussing on what is a fair compensation to the District for the concrete cable mat failure. Mr. Roberts asked the District Attorney what is the District's option to resolve this issue. Jennifer Cowan, the District's Attorney stated that mediation is an option and the cost associated with mediation which is generally split by both parties and there is legal counsel cost for both parties. There was discussion on what parties would be involved in the mediation and if the mediation is binding. Ms. Cowan stated it is only binding if all parties agree and it typically takes at least a month to schedule mediation. Randal A. Roberts, Executive Director, stated the option the District has in front of them is to approve or deny the proposal presented by McKim & Creed.

Mr. Taylor made a motion to Deny McKim & Creeds Proposal for repair to cable mats on Channel #4 West of 66th Street. Second was made by Mr. Farrell

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED

01-21-2016

DISTRICT'S MODERNIZATION PROGRAM

Randal A. Roberts, Executive Director, stated that we are working with Locher Environmental and the equipment is installed. We are currently working on getting the program online.

FINANCE

a) Financial Statement – October 2016

Mr. Roberts stated the October Financial Statements will be available at the November 17, 2016.

b) Investment Summary – November 2016

Mr. Roberts stated the November Investment Summary will be available at the November 17, 2016.

NEW BUSINESS

Executive Director Comments

1. Purchase Slope Mower

Mr. Farrell made a motion for the Executive Director to purchase a John Deere Slope Mower, Model # JD6125M/4WD/16x16PQ under the Florida Sheriffs Contract #15-13-0904 for a total price of \$174,082.00. Second was made by Mr. Taylor

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED

2. Auditing Services – Grau & Associates

Mr. Farrell made a motion to accept Grau & Associates Engagement Letter for the 2015-2016 Audit in the amount of \$15,750.00. Second was made by Mr. Taylor

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED

- 3. Randal A. Roberts, Executive Director, stated we are working on a contract for mowing services.
- 4. Randal A. Roberts, Executive Director, stated he has met the requirements for the CDM Certifications.
- 5. Randal A. Roberts, Executive Director, stated the District participated in the BBQ Cook Off Event, October 1, 2016 and thanked Dave, Lisa and her family for their efforts
- 6. Randal A. Roberts, Executive Director, stated we have received a letter from the State stating that we have met all requirements for TRIM and thanked Lisa for her efforts.

MISCELLANEOUS

The next Regular Authority Meeting #1 is scheduled for Thursday, November 17, 2016 at 5:30 p.m.

There was no further business to come before the Board and Mr. Farrell moved we adjourn Pinellas Park Water Management District Board Special Authority Meeting. Second was made by Mr. Taylor.

Meeting was adjourned at 7:01 P.M.

THIS DOCUMENT IS CERTIFIED AS APPROVED ON _____

ATTEST: _____

DATE: _____

Signed: _____
Chairman

Vice Chairman

Treasurer