

**PINELLAS PARK WATER MANAGEMENT DISTRICT  
6460 35<sup>TH</sup> STREET N  
PINELLAS PARK, FL 33781-6221  
(727) 528-8022**

**November 17, 2016  
Regular Authority Meeting # 1  
MINUTES**

**IN ATTENDANCE**

- Randal A. Roberts, Executive Director
- Jennifer Cowan, Attorney
- Nichole Poot, LLW
- Mitch Chiavaroli, McKim & Creed
- Street Lee, McKim & Creed
- Karen Lowe, CDM Smith
- David Cook, PPWMD
- Lisa Atkinson, PPWMD

Chairman Charles Tingler called to order the Regular Authority Meeting # 1 for November 17, 2016 at 5:30 P.M.

**ROLL CALL**

- Mr. Taylor - Present
- Mr. Farrell - Absent
- Mr. Tingler – Present

**MINUTES**

Mr. Taylor made a motion to approve the minutes of the Special Meeting held on November 3, 2016. Second was made by Mr. Tingler

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell (Absent) and Mr. Tingler

**MOTION APPROVED**

**OLD BUSINESS**

**11-17-2015**

**CHANNEL 1AW – RENEWAL FROM 58<sup>TH</sup> STREET TO CH 1 (14-07)**

Randal A. Roberts, Executive Director, stated this project design is currently 90% complete. Permits have been submitted. Construction to begin on schedule FY18.

**03-21-15****CHANNEL 1AW – REPAIR AT SKYVIEW POOL (14-06)**

Randal A. Roberts, Executive Director, stated the project design is currently 100% complete. Construction and some minor changes need to be made to the bid documents. This project is scheduled for construction FY17.

**09-18-14****CHANNEL 1C – RENEWAL FROM 98<sup>TH</sup> AVE. TO CONFLUENCE OF CH 1 (10-08)**

Randal A. Roberts, Executive Director, stated this project is at 90% design and we have received our SWFWMD permit. We are waiting for Duke Energy to begin utility relocation ahead of construction.

**01-15-2015****CHANNEL 4 - PANEL REPLACEMENT (10-19)**

Randal A. Roberts, Executive Director, stated to the Executive Board that in their packets is the proposal from McKim & Creed, dated November 16, 2016, for the cable mat failure settlement agreement. Mr. Roberts stated that the proposal has been reviewed by Karen Lowe, PPWMD Engineer, Jennifer Cowan, PPWMD Attorney and Randal A. Roberts, Executive Director. Jennifer Cowan, PPWMD Attorney had a few minor comments she would like to have addressed in the proposal. Item #1 had to do with the payment. Ms. Cowan suggested to have the language changed to have the payment made once the agreement is signed; or, within a certain time period once the agreement is signed. Item #2 Ms. Cowan suggested the language be changed concerning Engineering Services during construction; suggested it should be changed to clarify the scope of services to insure the in kind services are covered for the duration of the project. Item #3 Ms. Cowan suggested that the language be changed to clarify that the District only waives its rights for damages on the past project known as Channel 4 Panel replacement 10-03, not the future project known as Channel #4 Concrete Panel Replacement 16-01. Ms. Cowan also recommended that a formal document be created with signature lines for both parties. Street Lee, McKim & Creed stated he had some comments concerning the agreement. Concerning Item #1, Street Lee, McKim & Creed, would prefer a one-time payment with a date certain. There was discussion and it was agreed upon that a one-time payment by February 15, 2017 would be acceptable. Concerning Item #2, Street Lee, McKim & Creed, stated the intent is for McKim & Creed to provide services throughout the construction. There was discussion that the language should read “until project meets final completion providing no additional work is added to the contract”, if acceptable by all parties.

Mr. Taylor made a motion to approve the McKim & Creed proposal for the Channel 4 (10-03) Cable Mat Repair west of 66<sup>th</sup> Street as amended and authorize Mr. Tingler to sign the Settlement Agreement to the subsistent terms. Second was made by Mr. Tingler

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell (Absent) and Mr. Tingler

**MOTION APPROVED**

**01-21-2016**

**DISTRICT'S MODERNIZATION PROGRAM**

Randal A. Roberts, Executive Director, stated that the equipment has been installed and we will be meeting with Locher Environmental tomorrow (11/18/16); we will be able to retrieve our information on line very soon.

**FINANCE**

**a) Financial Statement – October 2016**

Mr. Taylor made a motion to accept the financial statement for October 2016 as presented and on file in the District Office. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell (Absent) and Mr. Tingler

**MOTION APPROVED**

**b) Investment Summary – November 2016**

Mr. Taylor made a motion to accept the Investment Summary for November 2016 as presented and on file in the District Office. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell (Absent) and Mr. Tingler

**MOTION APPROVED**

**NEW BUSINESS**

**Executive Director Comments**

1. Randal A. Roberts, Executive Director, stated the District has received a check for \$1,985.00 from the Florida League of Cities for the Safety Grant Program.
2. Randal A. Roberts, Executive Director, stated we are working on the 2015/2016 Audit.
3. Randal A. Roberts, Executive Director, wanted to wish everyone a Happy Holiday Season.

**MISCELLANEOUS**

- A. Annual & Bi-Monthly Rainfall/Maintenance Report is in your packets.

The next Regular Authority Meeting #2 is scheduled for Thursday, January 19, 2017 at 5:30 p.m.

There was no further business to come before the Board and Mr. Taylor moved we adjourn Pinellas Park Water Management District Board Meeting # 1. Second was made by Mr. Tingler. Meeting was adjourned at 5:59 P.M.

THIS DOCUMENT IS CERTIFIED AS  
APPROVED ON \_\_\_\_\_

ATTEST: \_\_\_\_\_

DATE: \_\_\_\_\_

Signed: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Vice Chairman

\_\_\_\_\_  
Treasurer