

**PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022**

**July 20, 2017
Regular Authority Meeting #5
MINUTES**

IN ATTENDANCE

Randal A. Roberts, Executive Director
Pat Girard, Commissioner
Jennifer Cowan, District Attorney
Mitch Chiavaroli, McKim & Creed
Jason Ressler, CDM Smith
Dave Cook, PPWMD
Lisa Atkinson, PPWMD
Nick Charnas, Applied Science
Ernie Pietroburgo, JMT
Elie Araj, Applied Science
Robert Wronski, Applied Science

I. Chairman Charles Tingler called to order the Regular Authority Meeting #5 for July 20, 2017 at 5:30 P.M.

II. ROLL CALL

Mr. Taylor - Absent
Mr. Farrell - Present
Mr. Tingler – Present

Randal A. Roberts, Executive Director, announced that members of the public will have an opportunity to make public comments on each agenda item during the time the agenda item is considered. Then at the end of the meeting if they have anything that is not on the agenda, they are welcome to speak.

III. AGENDA

Randal A. Roberts, Executive Director, stated there are no changes to the agenda.

IV. MINUTES

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #4 held on May 18, 2017. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor (Absent), Mr. Farrell and Mr. Tingler

MOTION APPROVED

V. ITEMS OF BUSINESS

A. NEW BUSINESS

HEALTH INSURANCE RENEWAL

Randal A. Roberts, Executive Director stated the current health insurance plan United Healthcare Plan JN-S RX 316 has a renewal increase of 6%. The current dental plan with Guardian has a renewal increase of 9%. Randal A. Roberts, Executive Director, requested quotes on vision care; the District currently has no vision care coverage, the cost to cover all employees will be \$84.98 monthly. There are no increases for the life insurance, LTD or STD. Minnesota Life has offered a supplemental life insurance policy at no cost to the District; employees will have an option to purchase additional life insurance at their expense.

Mr. Farrell made a motion to renew United Healthcare Plan JN-S RX 316 as presented by the Executive Director for 2017-2018. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor (Absent), Mr. Farrell and Mr. Tingler

MOTION APPROVED

Mr. Farrell made a second motion to approve all other insurance plans as presented by the Executive Director for 2017-2018. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor (Absent), Mr. Farrell and Mr. Tingler

MOTION APPROVED

B. PROJECTS

11-17-2015

CHANNEL 1AW – RENEWAL FROM 58TH STREET TO CH 1 (14-07)

Randal A. Roberts, Executive Director, stated the Notice to Proceed has been issued to Keystone Excavators Inc.; the project is scheduled to start on July 31, 2017.

03-21-15

CHANNEL 1AW – REPAIR AT SKYVIEW POOL (14-06)

Randal A. Roberts, Executive Director, stated the Notice to Proceed has been issued to K&R; the project is scheduled to start on July 24, 2017.

09-18-14**CHANNEL 1C – RENEWAL FROM 98TH AVE. TO CONFLUENCE OF CH 1 (10-08)**

Randal A. Roberts, Executive Director, stated we are still working with Duke Energy on the relocation of the power poles/lines. The District had a meeting with the City of Pinellas Park to obtain some easements at Lloyd Tingler Park.

01-15-2015**CHANNEL 4 - PANEL REPLACEMENT (10-19)**

Randal A. Roberts, Executive Director, stated this project has been put on hold.

01-21-2016**DISTRICT'S MODERNIZATION PROGRAM**

Randal A. Roberts, Executive Director, stated the District is in the process of updating the Accounting software; our goal is to have this completed by October 1, 2017.

01-19-2017**CHANNEL 4 – CABLE MAT REPLACEMENT (16-01)**

Randal A. Roberts, Executive Director, stated the Notice to Proceed has been issued to Keystone Excavators Inc.; the project is scheduled to start on July 31, 2017.

01-19-2017**CHANNEL 1B5 – PANEL REPLACEMENT (17-01)**

Randal A. Roberts, Executive Director, stated this project will be going out for design after October 1, 2017.

03-16-2017**ENGINEERING DESIGN SERVICES (17-001)**

Randal A. Roberts, Executive Director, stated the District received proposals for this project from Johnson, Mirmiran & Thompson Inc., Arcadis Inc., and Applied Sciences Consulting Inc.

Randal A. Roberts, Executive Director, stated Applied Sciences Consulting Inc. was the number one ranked firm, Arcadis Inc. was ranked number two, and Johnson, Mirmiran & Thompson Inc. was ranked number three.

Mr. Farrell made a motion to approve the ranking order and authorize the Executive Director to enter into negotiations with the number one ranked firm Applied Sciences Consulting Inc. for Engineering Design Services. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor (Absent), Mr. Farrell and Mr. Tingler

MOTION APPROVED

C. ADMINISTRATION

FINANCE**a) Financial Statement – June 2017**

Mr. Farrell made a motion to accept the Financial Statement for June 2017 as presented and on file in the District Office. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor (Absent), Mr. Farrell and Mr. Tingler

MOTION APPROVED

b) Investment Summary – July 2017

Mr. Farrell made a motion to accept the Investment Summary for July 2017 as presented and on file in the District Office. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor (Absent), Mr. Farrell and Mr. Tingler

EXECUTIVE DIRECTOR COMMENTS

1. Randal A. Roberts, Executive Director, stated the proposed TRIM dates for FY 17/18 – First Hearing September 14, 2017, Final Hearing September 21, 2017; both dates are at 5:30 p.m.
2. Randal A. Roberts, Executive Director, stated there is a Draft Budget for FY 17/18 in your packet for review and comments.
3. Randal A. Roberts, Executive Director, stated that he and Dave Cook, Maintenance Supervisor are working on replacing Florida Natives because Florida Natives has decided to discontinue performing channel maintenance for the District.
4. Randal A. Roberts, Executive Director, stated that all employees received CPR, First Aid Training and Defibrillator Training provided by the City of Pinellas Park Fire Department and would like to thank Andrew Hughes of the PPFD for including the District in the City's training.
5. Randal A. Roberts, Executive Director, stated that the City of Pinellas Park Fire Department also donated three used defibrillators to the District.
6. Randal A. Roberts, Executive Director, stated that he and Dave Cook, Maintenance Supervisor will be working with the City of Pinellas Park concerning maintenance responsibilities between the District and the City of Pinellas Park. There are 10 locations that are in question.

D. MISCELLANEOUS

- A. Annual & Bi-Monthly Rainfall/Maintenance Report is in your packets.

The next Regular Authority Meeting #6 is scheduled for Thursday, September 21, 2017 at 5:30 p.m.

V. PUBLIC COMMENTS – There was no public comment.

VI. BOARD MEMBER COMMENTS – There was no board member comment.

VII. ADJOURNMENT

There was no further business to come before the Board and Mr. Farrell moved we adjourn Pinellas Park Water Management District Board Meeting # 5. Second was made by Mr. Tingler.

Meeting was adjourned at 5:57 P.M.

THIS DOCUMENT IS CERTIFIED AS
APPROVED ON _____

ATTEST: _____

DATE: _____

Signed: _____
Chairman

Vice Chairman

Treasurer