

**PINELLAS PARK WATER MANAGEMENT DISTRICT**  
**6460 35<sup>TH</sup> STREET N.**  
**PINELLAS PARK, FL 33781-6221**  
**(727) 528-8022**

**May 18, 2017**  
**Regular Authority Meeting # 4**  
**MINUTES**

**IN ATTENDANCE**

Randal A. Roberts, Executive Director  
Jennifer Cowan, District Attorney  
Mitch Chiavaroli, McKim & Creed  
Karen Lowe, CDM Smith  
Dave Cook, PPWMD  
Lisa Atkinson, PPWMD

Chairman Charles Tingler called to order the Regular Authority Meeting # 4 for May 18, 2017 at 5:30 P.M.

**ROLL CALL**

Mr. Taylor - Present  
Mr. Farrell - Present  
Mr. Tingler – Present

Randal A. Roberts, Executive Director, announced that members of the public will have an opportunity to make public comments on each agenda item during the time the agenda item is considered. Then at the end of the meeting if they have anything that is not on the agenda, they are welcome to speak.

**AGENDA**

Mr. Farrell made a motion to approve the agenda of the Regular Authority Meeting #4. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

**MOTION APPROVED**

**MINUTES**

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #3 held on March 16, 2017. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

**MOTION APPROVED**

**OLD BUSINESS****11-17-2015****CHANNEL 1AW – RENEWAL FROM 58<sup>TH</sup> STREET TO CH 1 (14-07)**

Randal A. Roberts, Executive Director, stated the District received three bids on this project with Keystone Excavators Inc. being the low bid at \$2,534,200.00. In your packet, there is a letter from MKC stating that Keystone Excavators Inc. has met all the bid requirements. The budgeted amount for this project is \$2,900,000; the low bid is \$365,800 under the budgeted amount.

Mr. Farrell made a motion to approve the Award of Bid for project (14-07) Channel 1AW Upgrade – 58<sup>th</sup> Street to Channel 1 to Keystone Excavators, Inc. in the amount of \$2,534,200.00.

Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

**MOTION APPROVED**

**03-21-15****CHANNEL 1AW – REPAIR AT SKYVIEW POOL (14-06)**

Randal A. Roberts, Executive Director, stated the District received three bids on this project with Kamminga & Roodvoets, Inc. being the low bid at \$1,872,157.00 with a change order #1 reducing the contract by \$343,960.00 for a total adjusted contract amount of \$1,528,197.00. The reduction in the cost of the contract is removing the City's bridge portion and adding additional concrete panels. In your packet, there is a letter from MKC stating that Kamminga & Roodvoets, Inc. has met all bid requirements. The budgeted amount for this project is \$2,000,000.00; the low bid is \$471,803 under the budgeted amount.

Mr. Farrell made a motion to approve the Award of Bid for project (14-06) Channel 1AW Repair at Skyview Pool to Kamminga & Roodvoets in the amount of \$1,872,157.00 and change order #1 with a decrease in the amount of \$343,960.00 for a total adjusted contract amount of \$1,528,197.00.

Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

**MOTION APPROVED**

**09-18-14****CHANNEL 1C – RENEWAL FROM 98<sup>TH</sup> AVE. TO CONFLUENCE OF CH 1 (10-08)**

Randal A. Roberts, Executive Director, stated we are still working with Duke Energy on the relocation of the powers poles/lines.

**01-15-2015****CHANNEL 4 - PANEL REPLACEMENT (10-19)**

Randal A. Roberts, Executive Director, stated this project has been put on hold.

**01-21-2016****DISTRICT'S MODERNIZATION PROGRAM**

Randal A. Roberts, Executive Director, stated the District will be considering updating the Accounting software.

**01-19-2017****CHANNEL 4 – CABLE MAT REPLACEMENT (16-01)**

Randal A. Roberts, Executive Director, stated the District received three bids on this project with Keystone Excavators Inc. being the low bid at \$833,200.00. In your packet, there is a letter from MKC stating that Keystone Excavators Inc. has met all the bid requirements. The budgeted amount for this project is \$1,000,000; the low bid is \$167,000.00 under the budgeted amount. Total for all projects is \$1,004,603.00 under the budgeted amount.

Mr. Farrell made a motion to approve the Award of Bid for project (16-01) Channel 4 concrete panel design & construction to Keystone Excavators, Inc. in the amount of \$833,200.00.

Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

**MOTION APPROVED**

**01-19-2017****CHANNEL 1B5 – PANEL REPLACEMENT (17-01)**

Randal A. Roberts, Executive Director, stated this project will be going out for design.

**03-16-2017****ENGINEERING DESIGN SERVICES (17-001)**

Randal A. Roberts, Executive Director, stated it is being advertised May 19 & May 26; proposals are due June 16<sup>th</sup> at 2:00 pm.

**FINANCE****a) Financial Statement – April 2017**

Mr. Farrell made a motion to accept the Financial Statement for April 2017 as presented and on file in the District Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

**MOTION APPROVED**

**b) Investment Summary – May 2017**

Mr. Farrell made a motion to accept the Investment Summary for May 2017 as presented and on file in the District Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

**NEW BUSINESS**

**Executive Director Comments**

1. Extension of the agreement with Lewis Longman & Walker, PA. - Randal A. Roberts, Executive Director, made recommendation to extend the current agreement with Lewis Longman & Walker, P.A. for a period of three years with an increase from the current monthly fee of \$2,500.00 to the new monthly fee of \$3,000.00.

Mr. Farrell made a motion to approve the second extension to the attorney fee & retainer agreement with Lewis Longman & Walker, P.A. for the period of three years effective June 1, 2017 with an increase from the current monthly fee of \$2,500.00 to the new monthly fee of \$3,000.00.

Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

**MOTION APPROVED**

2. Draft Budget for FY 17/18 - Randal A. Roberts, Executive Director, discussed the proposed budget and possible future changes in the homestead exemption rules.
3. Audit for FY 15/16 - Randal A. Roberts, Executive Director, presented the final audit from Grau & Associates.

Mr. Farrell made a motion to accept the 2015-2016 audit received from Grau & Associates.

Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

**MOTION APPROVED**

- 4. Pride in the Park - Randal A. Roberts, Executive Director, wanted to thank David Cook, Maintenance Supervisor and the maintenance staff for participating in this event. We had the grappling truck and slope mower on display.
- 5. Volunteer Appreciation Banquet 2017 - Randal A. Roberts, Executive Director, stated the event went well and they had live entertainment.
- 6. FSA - Stormwater Certification - Randal A. Roberts, Executive Director, stated John Girard and Earl Wanser received their Level 1 Stormwater Certification through FSA.

**MISCELLANEOUS**

- A. Annual & Bi-Monthly Rainfall/Maintenance Report is in your packets.

The next Regular Authority Meeting #5 is scheduled for Thursday, July 20, 2017 at 5:30 p.m.

There was no further business to come before the Board and Mr. Farrell moved we adjourn Pinellas Park Water Management District Board Meeting # 4. Second was made by Mr. Taylor.

Meeting was adjourned at 6:12 P.M.

THIS DOCUMENT IS CERTIFIED AS APPROVED ON \_\_\_\_\_

ATTEST: \_\_\_\_\_

DATE: \_\_\_\_\_

Signed: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Vice Chairman

\_\_\_\_\_  
Treasurer