

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022

September 21, 2017
Regular Authority Meeting #6
MINUTES

IN ATTENDANCE

Randal A. Roberts, Executive Director
Jennifer Cowan, District Attorney
Mitch Chiavaroli, McKim & Creed
Dave Cook, PPWMD
Lisa Atkinson, PPWMD
Nick Charnas, Applied Science
Michael Silcott, Resident

I. Chairman Charles Tingler called to order the Regular Authority Meeting #6 for September 21, 2017 at 5:38 P.M.

II. ROLL CALL

Mr. Taylor - Present
Mr. Farrell - Present
Mr. Tingler – Present

Randal A. Roberts, Executive Director, announced that members of the public will have an opportunity to make public comments on each agenda item during the time the agenda item is considered. Then at the end of the meeting if they have anything that is not on the agenda, they are welcome to speak.

III. AGENDA

Randal A. Roberts, Executive Director, stated there are no changes to the agenda.

IV. MINUTES

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #5 held on July 20, 2017. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor (Absent), Mr. Farrell and Mr. Tingler

MOTION APPROVED

V. ITEMS OF BUSINESS

A. NEW BUSINESS-None

B. PROJECTS

11-17-2015

CHANNEL 1AW – RENEWAL FROM 58TH STREET TO CH 1 (14-07)

Randal A. Roberts, Executive Director, stated the contractor is on sight, the silt fence is up and they are down in the ditch shaping the bank preparing to encase the sewer pipe crossing with concrete.

03-21-15

CHANNEL 1AW – REPAIR AT SKYVIEW POOL (14-06)

Randal A. Roberts, Executive Director, stated that all trees were removed; the contractor didn't have to remove as many trees as we thought. I received an email from Steve Lee, City of Pinellas Park, Building Official, advising they are not requiring the District to do any replanting. This will be approximately a \$30,000 savings. We are working with City of Pinellas Park regarding some old drainage pipes; the City is furnishing the material and we are furnishing the labor to replace those drainage pipes. It is much easier to replace them now, and the cost will be much less than the money we are saving on the trees.

01-19-2017

CHANNEL 1B5 – PANEL REPLACEMENT (17-01)

Randal A. Roberts, Executive Director, stated we are hoping to start design on this project October 1, 2017.

09-18-14

CHANNEL 1C – RENEWAL FROM 98TH AVE. TO CONFLUENCE OF CH 1 (10-08)

Randal A. Roberts, Executive Director, advised that Karen Lowe, CDM Smith, is working with Dave Chase, City of Pinellas Park and Duke Energy. Duke Energy is now requesting easement documents for the relocation of the power poles/lines. The City of Pinellas Park is not requiring easements. Karen Lowe, CDM Smith, stated that Duke is altering their language/requirements to avoid the potential that once the utilities are installed, they would never have to move them.

01-15-2015

CHANNEL 4 - PANEL REPLACEMENT (10-19)

Randal A. Roberts, Executive Director, stated this project has been put on hold. Status is same.

01-21-2016

DISTRICT'S MODERNIZATION PROGRAM

Randal A. Roberts, Executive Director, stated that he is working with Lisa Atkinson, Executive Secretary, to have the new accounting system up and running by October 1, 2017. There is a meeting scheduled for next Wednesday with our consultant assisting with the conversion of the accounting software.

01-19-2017

CHANNEL 4 – CABLE MAT REPLACEMENT (16-01)

Randal A. Roberts, Executive Director, stated the projected start date for the cable mats are in December 2017.

03-16-2017

ENGINEERING DESIGN SERVICES (17-001)

Randal A. Roberts, Executive Director, stated that went through process of an RPF. Applied Sciences Consulting, Inc. was the highest rated firm. We negotiated their services with outcome of multiplier of 3.14. The other two firms were 3.15. Executive Director supplied copy of contract to Board Members. They are a local Tampa firm employing Nick Charnas, who was then with CDM and our District Engineer for about one year.

Mr. Farrell made a motion to authorize the Executive Director to enter into an agreement with Applied Sciences Consulting Inc. for Engineering Design Services. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED

C. ADMINISTRATION

FINANCE

a) Financial Statement – August 2017

Mr. Farrell made a motion to accept the Financial Statement for August 2017 as presented and on file in the District Office. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED

b) Investment Summary – September 2017

Mr. Farrell made a motion to accept the Investment Summary for September 2017 as presented and on file in the District Office. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED

EXECUTIVE DIRECTOR COMMENTS

1. Randal A. Roberts, Executive Director, read the Loss Control Policy for 2017-2018 aloud to all. All employees will receive a copy of the Loss Control Policy. Randal A. Roberts, Executive Director, stated that he and David Cook, Maintenance Supervisor, typically have safety meetings once a month. In this line of work, we expect accidents occasionally, but, overall, there are few.

Mr. Farrell made a motion to approve and adopt the Loss Control Policy FY 2017-2018. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED

2. Calendar of Board Meeting Dates were read and are in your packets and will be posted on the website as well as in the newspaper.
3. Commissioner John Morroni's annual appreciation dinner is at 6:00 PM on Saturday, February 17, 2018. This will most likely be Mr. Morroni's last one. Typically, the District, Lewis-Longman-Walker, and CDM Smith representatives attend. Please let me know if any of the Board Members would like to attend; Mr. Tingler stated he will be attending. Proceeds will benefit Moffitt Cancer Center.
4. Hurricane Irma- The District had minimal damage; David Cook, Randy Mason and myself were here Monday morning to evaluate work. To date, 95% of the debris has been clean up, all the debris was removed from channels by Wednesday afternoon. Through the efforts of two temporary laborers and our contractor, Crawford Maintenance Services, who sent three crews, we were able to get the job done right away. Florida League of Cities denied the claim regarding the tree falling on the house at 6451 76th Terrace North, the homeowner must file their own claim through their homeowner's insurance. According to the Florida League of Cities the damage was an act of God, and therefore, no negligence on the District's part. We will be working on getting reimbursement from FEMA for damages due to Hurricane Irma. On Channel #5, there was minimal damage to one fence that was hit by a tree limb.
5. We had a new employee that started on Wednesday.

D. MISCELLANEOUS

- A. Annual & Bi-Monthly Rainfall/Maintenance Report is in your packets.

The next Regular Authority Meeting #1 is scheduled for Thursday, November 16, 2017 at 5:30 p.m.

V. PUBLIC COMMENTS

Mr. Silcott stated he felt the resident at 6451 76th Terrace North got a raw deal; there was discussion that it was considered an act God and the resident would have to file the claim with her own Home Owners Insurance Company.

VI. BOARD MEMBER COMMENTS

Mr. Taylor asked if the District had anything in place for the cell phone towers going in public easements. Jennifer Cowan stated she will check into it.

VII. ADJOURNMENT

There was no further business to come before the Board and Mr. Farrell moved we adjourn Pinellas Park Water Management District Board Meeting # 6. Second was made by Mr. Tingler.

Meeting was adjourned at 6:02 P.M.

THIS DOCUMENT IS CERTIFIED AS
APPROVED ON _____

ATTEST: _____

DATE: _____

Signed: _____

Chairman

Vice Chairman
