

**PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022**

**November 15, 2018
Regular Authority Meeting # 1**

MINUTES

IN ATTENDANCE

Lou Bommattai, Resident
Randal A. Roberts, Executive Director
Jennifer Cowan, District Attorney
Jason Ressler, District Engineer
Carolina Restrepo, CDM Smith
Nick Charnas, Applied Sciences
Dave Cook, PPWMD
Earl Wanser, PPWMD
Lisa Atkinson, PPWMD

I. Chairman Charles Tingler called to order the Regular Authority Meeting #1 for November 15, 2018 at 5:30 P.M.

II. ROLL CALL

Mr. Taylor - Present
Mr. Farrell - Present
Mr. Tingler – Present

NEW BUSINESS

Congratulations! Reappointment of Mr. Taylor to the District's Board of Directors for a three-year term from November 1, 2018 thru October 31, 2021.

Randal A. Roberts, Executive Director, announced that members of the public will have an opportunity to make public comments on each agenda item during the time the agenda item is considered. Then at the end of the meeting if they have anything that is not on the agenda, they are welcome to speak.

III. AGENDA

Randal A. Roberts, Executive Director, stated there are no changes to the agenda.

MOTION APPROVED

Randal A. Roberts, Executive Director, stated that any members of the public will have an opportunity to make public comments on each agenda item during the time the agenda item is considered.

IV. MINUTES

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #6 held on September 20, 2018. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler.

MOTION APPROVED

Mr. Farrell made a motion to approve the minutes of the Final TRIM Hearing held on September 20, 2018. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler.

V. ITEMS OF BUSINESS**NEW BUSINESS****A. PROJECTS****01-19-2017****CHANNEL 1B5 – PANEL REPLACEMENT (17-01)**

Randal A. Roberts, Executive Director, introduced Nick Charnas with Applied Sciences who stated they are currently at 100% design. We are currently waiting on easements. It is anticipated going out to bid January.

09-18-14**CHANNEL 1C – RENEWAL FROM 98TH AVE. TO CONFLUENCE OF CH 1 (10-08)**

Randal A. Roberts, Executive Director, stated we are now having issues with easements to install underground conduit. We are going back to the drawing board with Duke Energy.

01-15-2015**CHANNEL 4 - PANEL REPLACEMENT (10-19)**

Randal A. Roberts, Executive Director, identified the section the District is going to use geotechnical foam, which is west of 66th Street and south of 62nd Avenue by the water tower. This channel is approximately 35 years old and at the end of its life cycle.

Mr. Farrell made a motion to approve the authorization for the Executive Director to enter into a contract with Evans Contracting Services Inc. in the amount of \$50,000.00 under the

Florida Department of Transportation (FDOT) contract E1R68-RO Pipe Repair, Lining, Subsurface Grout and Polyurethane Injection. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler.

MOTION APPROVED

01-21-2016

DISTRICT'S MODERNIZATION PROGRAM

Randal A. Roberts, Executive Director, introduced Carolina Restrepo with CDM Smith. She has been working with Dave Cook and has come up with a work order system where the District can track maintenance activities. This will make the maintenance reports much easier to do and will have historical data where notes can be written.

11-16-2017

CHANNEL 1

Randal A. Roberts, Executive Director, asked Nick Charnas for an update. Mr. Charnas stated ASI is getting started on design and geotechnical services on 84th Avenue, west of 66th Street. The design should be 100% complete by March or April.

11-16-2017

CHANNEL 1A2 – REPAIR AT 49TH STREET (14-04)

Randal A. Roberts, Executive Director, stated there is a lot of erosion that is eroding back to the white fence which is near the Assisted Living Facility, and some repairs have been performed, including adding dirt, sod, and geotechnical web, which hasn't held up well. The District is looking at possibly culverting this area, which would be cheaper than concrete lining. The District is working to receive funding from Southwest Florida Water Management District. The proposed project is to install box culvert down to probably about the end of that white fence, then it will be concrete lining the rest of the way. Nick Charnas is currently working with SWFMD to get a grant for approximately \$403,900.

FINANCE

a) Financial Statement – October 2018

Mr. Farrell made a motion to accept the Financial Statement for October 2018 as presented and on file in the District Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler

MOTION APPROVED

b) Investment Summary – November 2018

Mr. Farrell made a motion to accept the Investment Summary for November 2018 as presented and on file in the District Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler

MOTION APPROVED

EXECUTIVE DIRECTOR COMMENTS

1. Service Awards – David Cook and Earl Wanser (25 Years).
2. TRIM Compliance – Thanks to Lisa, the District should receive its tax revenue with no problem.
3. Hurricane Irma - FEMA Reimbursement – Jason Ressler stated we jumped through another hurdle with the State of Florida in having to set up an account with the State of Florida CFO in order to get paid. Randy Roberts and Jason Ressler accomplished this, one more step in getting our money from FEMA. Jason Ressler stated he has talked to other municipalities around the State of Florida and they are also having a difficult time dealing with the State and getting all their paperwork in line with FEMA. We have already crossed that hurdle and are now dealing with the State, we are ahead of many municipalities in getting money, but it is just a long road to get paid approximately \$70,000.
4. Attended PAL of Lealman Breakfast on November 9, 2018.
5. Emergency Repairs – One emergency repair since last board meeting and that was right off US 19. Water rushed underneath and into the ditch (had this repaired, the cost was \$5800), but there was a gas line we were real concerned about (picture), and that was repaired.
6. Procurement – Jennifer stated we are in the process of developing a Procurement Policy for the District that we will bring to the Board in March. This will be helpful when you are applying for FEMA money. Many times FEMA requires that you have a written policy that demonstrates how you procure your goods and services before FEMA will reimburse for disaster expenditures.
7. Webpage – The Webpage has been updated, a little newer than the old one. The cost was \$2,300.00 to update, and the District’s website is now ADA compliant.

COMMENTS FROM THE PUBLIC

No additional comments.

VI. BOARD MEMBER COMMENTS

No additional comments.

VII. ADJOURNMENT

There was no further business to come before the Board and Mr. Farrell moved we adjourn Pinellas Park Water Management District Board Meeting #1. Second was made by Mr. Taylor.

Meeting was adjourned at 5:53 p.m.

THIS DOCUMENT IS CERTIFIED AS
APPROVED ON _____

ATTEST: _____

DATE: _____

Signed: _____

Chairman

Vice Chairman

Treasurer