

**PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022**

**July 18, 2019
Regular Authority Meeting # 5**

MINUTES

IN ATTENDANCE

Randal A. Roberts, Executive Director
Jennifer Cowan, District Attorney
Karen Lowe, CDM Smith
Michael Silcott, Resident
Nick Charnas, Applied Sciences
Lisa Atkinson, PPWMD
David Cook, PPWMD

I. Chairman Charles Tingler called to order the Regular Authority Meeting #5 for July 18, 2019 at 5:30 P.M.

II. ROLL CALL

Mr. Taylor - Absent
Mr. Farrell - Present
Mr. Tingler - Present

Randal A. Roberts, Executive Director, announced that members of the public will have an opportunity to make public comments on each agenda item during the time the agenda item is considered. Then at the end of the meeting if they have anything that is not on the agenda, they are welcome to speak.

III. AGENDA

Randal A. Roberts, Executive Director, stated there are no changes to the agenda.

IV. MINUTES

Mr. Farrell made a motion to approve the minutes of the Special Board Meeting held on May 30, 2019. Second was made by Mr. Tingler.

No discussion.

Roll Call: Voting Aye: Mr. Taylor (Absent) r, Mr. Farrell and Mr. Tingler.

MOTION APPROVED

V. ITEMS OF BUSINESS

NEW BUSINESS

I. Health Insurance Renewal

Randal A. Roberts, Executive Director, provided new rates for the health insurance renewal with Public Risk Insurance Agency (Melanie Stegall) and the policy will stay the same.

Mr. Farrell made a motion to renew United Healthcare Choice Plan AU-YP/RX311 and all the other healthcare coverages as presented by the Executive Director for 2019-2020.

Second was made by Mr. Tingler.

No discussion.

Roll Call: Voting Aye: Mr. Taylor (Absent), Mr. Farrell and Mr. Tingler.

MOTION APPROVED

CHANNEL 1B5 – PANEL REPLACEMENT (17-01) - 01-19-2017

Randal A. Roberts, Executive Director, stated that the District has received all the necessary easements for the project. Randal A. Roberts, Executive Director, asked Nick Charnas for an update. Mr. Charnas stated that we will advertise the project in August and come back to the board in September with a contractor recommendation. Randal A. Roberts, Executive Director, stated the District received two bids on this project with Kamminga & Roodvoets Excavators Inc. (K&R) being the low bid at \$1,100,190; In your packet, there is a letter from Applied Sciences stating that K&R Inc. has met all the bid requirements. The budgeted amount for this project is \$1,025,000; the low bid is \$75,190 over the budgeted amount.

CHANNEL 1C – RENEWAL FROM 98TH AVE. TO CONFLUENCE OF CH 1 (10-08) - 09-18-2014

Karen Lowe, CDM Smith stated Duke Energy sent out a contractor regarding the overhead power relocation. Work should be started in a couple weeks.

CHANNEL 4 - PANEL REPLACEMENT (10-19) - 01-15-2015

Randal A. Roberts, Executive Director, stated we have nothing new to report on this project.

DISTRICT'S MODERNIZATION PROGRAM - 01-21-2016

Randal A. Roberts, Executive Director, stated CDM Smith continues work on the Modernization Program. Karen Love stated CDM Smith is continuing to work on the conversion of the District's models from ICPR3 to ICPR4.

CHANNEL 1 - 11-16-2017

Randal A. Roberts, Executive Director, asked Nick Charnas for an update. Mr. Charnas stated that the design is 90% complete and has received the temporary construction easements from Pinellas County Schools and The Priests of Sacred Heart. Looking to start construction the beginning of the year.

CHANNEL 1A2 – REPAIR AT 49TH STREET (14-04) - 11-16-2017

Randal A. Roberts, Executive Director, provided an update regarding the potential SWFWMD cooperative funding. Mr. Charnas stated he is continuing to work with SWFMD (Nancy Norton) to update the cooperative funding agreement; the District will need to install a baffle box at 49th Street to meet the requirements of the Agreement. Mr. Charnas explained what a baffle box is and what type of maintenance is required. Within the next three weeks SWFMD will have the Water Quality Improvement Agreement updated and will need to be signed once updated. Jennifer Cowan, District Attorney stated if it is okay with the Board, the Executive Director could sign the Agreement and bring it back to the Board for ratification at the next Board Meeting or the District could hold a Special Meeting. The census was to have the Executive Director sign the Agreement and bring the Agreement for ratification of the Board at the next Board Meeting.

FINANCE

a) Financial Statement – June 2019

Mr. Farrell made a motion to accept the Financial Statement for June 2019 as presented and on file in the District Office. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor(Absent), Mr. Farrell, Mr. Tingler

MOTION APPROVED

b) Investment Summary – July 2019

Mr. Farrell made a motion to accept the Investment Summary for July 2019 as presented and on file in the District Office. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor(Absent), Mr. Farrell, Mr. Tingler

MOTION APPROVED

EXECUTIVE DIRECTOR COMMENTS

1. Proposed Budget/5 Year Plan

Randal A. Roberts, Executive Director presented a proposed budget and a proposed 5-year CIP Plan and discussed the following items:

- The Proposed budget has an anticipated increase of 7% in AD Valorem Tax.
- Salaries up 3% per Union Contract.
- Decrease of \$10,000 for the District Engineer.
- Estimated \$36,000 in Group Insurance.
- CDM Smith Meetings with a \$25,000 decrease.
- Dump Charges have increased some.
- General Maintenance with an increase of \$150,000; additional funds needed for Tingler Park.
- Channel 1 construction has a \$1,000,000 increase.
- Emergency Repairs with an increase of \$150,000; to fund emergency repairs on Channels #4 and #5.
- Fuel cost increased.
- Maintenance materials increased.
- Replacement of 2001 F-250 - \$60,000.
- CIP Cost most projects have increased.
- Lobbyist added to budget.

2. Tingler Park

Randal A. Roberts, Executive Director presented photos of Tingler Park and stated the District will have crews on Monday (July 22, 2019) to start clearing some vegetation. Mr. Roberts also stated he had two estimates to clear the vegetation one for \$291,000 and the other for \$491,000.

COMMENTS FROM THE PUBLIC

Mr. Silcott asked how many employees are under the Health Plan; the Executive Director stated 8. Mr. Silcott stated he sees nothing in the 5 Year CIP Plan about concreting the bottom of Channel #5 from 62nd Way to Dinsmore Pond. Mr. Silcott also stated at the last meeting the District would have the pond treated for vegetation; the Executive Director clarified that the intention was to treat Channel #5 and look at the cost of concrete bottom for Channel #5; the Executive Director stated approximately \$2,000,000. Mr. Silcott stated that the Davis Field Neighborhood Association is adamant that the bottom of Channel #5 be concreted and stated the channel is in bad condition. There was discussion on the condition of the pond and options.

Randal A. Roberts, Executive Director stated:

The first TRIM Hearing will be held on September 11, 2019 at 5:30 p.m. and the Final TRIM Hearing and the next Regular Authority Meeting #6 will be held on Thursday, September 19, 2019.

LEGAL COMMENTS

Jennifer Cowan, District Attorney provided our legislative updates including the following new requirements:

- To post on our website the Tentative Budget for at least forty-five days and the Final Budget must be posted for two years.
- Auditor Selection- If you change auditor’s there is a new selection process.
- FRS rates have gone up.
- Financial Disclosure - Within the next couple years they will need to be filed electronically.
- Additional changes to public records exemptions.

VI. BOARD MEMBER COMMENTS

No additional comments.

VII. ADJOURNMENT

There was no further business to come before the Board and Mr. Farrell moved to adjourn the Pinellas Park Water Management District Special Board Meeting. Second was made by Mr. Tingler.

Meeting was adjourned at 6:27 p.m.

THIS DOCUMENT IS CERTIFIED AS APPROVED ON _____

ATTEST: _____

DATE: _____

Signed: _____
Chairman

Vice Chairman

Treasurer