

**PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022**

**November 21, 2019
Regular Authority Meeting # 1 for FY 2019/2020**

MINUTES

IN ATTENDANCE

Randal A. Roberts, Executive Director
Jennifer Cowan, District Attorney
Karen Lowe, CDM Smith
Nick Charnas, Applied Sciences
Lisa Atkinson, PPWMD
David Cook, PPWMD
Mike Silcott, Resident
Carol Silcott, Resident
Deborah Rosato, Resident
Linda Church, Resident

I. Vice Chairman Ed Taylor called to order the Regular Authority Meeting #1 for November 21, 2019 at 5:30 P.M.

II. ROLL CALL

Mr. Taylor - Present
Mr. Farrell - Present
Mr. Tingler - Absent

Randal A. Roberts, Executive Director, announced that members of the public will have an opportunity to make public comments on each agenda item during the time the agenda item is considered. Then at the end of the meeting if they have anything that is not on the agenda, they are welcome to speak.

III. AGENDA

Randal A. Roberts, Executive Director, stated there are no changes to the agenda.

IV. MINUTES

Mr. Farrell made a motion to approve the minutes of the Final Public Trim Hearing held on September 19, 2019. Second was made by Mr. Taylor.

No discussion.

Roll Call: Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler\absent.

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #6 held on September 19, 2019. Second was made by Mr. Taylor.

No discussion.

Roll Call: Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler\absent.

MOTION APPROVED

V. NEW BUSINESS

Randal A. Roberts, Executive Director, stated we have no new business.

VI. ITEMS OF BUSINESS

A. PROJECTS

CHANNEL 1B5 – PANEL REPLACEMENT (17-01) - 01-19-2017

Nick Charnas, Applied Sciences, stated that K&R started construction on November 4, 2019. To date, they have their bypass pumping setup, demolished all the existing concrete panels as part of the project, have started putting in sheet piles at the toe of slope and probably about one-third to one-half of the way done. They are putting them in approximately two-thirds of the way down and plan on vibrating tomorrow to depth. K&R has all of their erosion control setup, signage up, and all permits pulled from the City of Pinellas Park. They are working in an orderly fashion and currently on schedule and within budget. The first construction progress meeting was held on Tuesday, November 19th and progress meetings will be held the third Tuesday of every month. In attendance were K&R, Applied Sciences, the District Engineer (CDM Smith), PPWMD and a representative from the City of Pinellas Park.

Randal A. Roberts stated K&R anticipates construction to be completed within four months, instead of the 6 months stated in the contract, if everything proceeds as scheduled.

Mr. Silcott asked how thick the new concrete panels are, if the panels contain rebar, and what size the rebar is. Mr. Charnas stated it has rebar and would need to review the plans to provide the additional answers and would follow-up with Mr. Silcott after the meeting.

CHANNEL 1C – RENEWAL FROM 98TH AVE. TO CONFLUENCE OF CH 1 (10-08) - 09-18-2014

Randal A. Roberts stated that he and Karen Lowe (District Engineer) met with Duke Energy regarding an additional easement. Ms. Lowe stated that one property owner had previously declined to provide an easement to Duke Energy which resulted in the power lines remaining overhead at that location. When Duke Energy was onsite marking off the power poles locations, the property owner changed his mind and decided he would grant an easement to Duke Energy to place the two required transformers needed to underground the electric service to that resident. Mr. Roberts stated he explained to the homeowner that poles would be placed along the concrete fence during the initial meetings to request the easement. Ms. Lowe stated that the Duke Energy project

is on hold waiting for Duke Energy to execute the easement agreements and revised design to underground the electric service.

CHANNEL 4 - PANEL REPLACEMENT (10-19) - 01-15-2015

Randal A. Roberts, Executive Director, stated that Applied Sciences will be working on the initial design for panel replacements the first of the year. The design will focus on the panels going east towards 66th, mostly off Belcher going east. The areas where the panels turn right at the horse farm have the most damage.

DISTRICT'S MODERNIZATION PROGRAM - 01-21-2016

Karen Lowe, District Engineer, stated that the modernization is still in progress and we are continuing to update the models for conversion from ICPR3 to ICPR4 and continue to assist the District to refine the EXCEL based maintenance tracking database.

CHANNEL 1 - 11-16-2017

Randal A. Roberts, Executive Director, stated Applied Sciences is at 100% design and this project is still on schedule to go out to bid in January 2020.

CHANNEL 1A2 – REPAIR AT 49TH STREET (14-04) - 11-16-2017

Randal A. Roberts, Executive Director, stated the District has received a draft agreement for the funding. Mr. Charnas stated that the draft funding agreement needs to be reviewed by Ms. Cowan (the District's attorney).

B. ADMINISTRATION

FINANCE

a) Financial Statement – October 2019

Mr. Farrell made a motion to accept the Financial Statement for October 2019 as presented and on file in the District Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler/absent

MOTION APPROVED

b) Investment Summary – November 2019

Mr. Farrell made a motion to accept the Investment Summary for November 2019 as presented and on file in the District Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler/absent

MOTION APPROVED

EXECUTIVE DIRECTOR COMMENTS

1. Mr. Roberts thanked Dave Cook for pulling together the unused equipment/parts for auction at the Tampa Bay Machinery Auction. The District received \$3,276.00 from the sale of the unused equipment/parts.
2. Mr. Roberts reminded Board members that the John Morrone dinner will be held on February 15th and to let him know if you would like to attend.

COMMENTS FROM THE PUBLIC

Mr. Roberts stated that guests in the audience included two representatives from Vendome Village. Mr. Roberts had spoken with Ms. Rosato, President of Vendome Village Unit 15, prior to the meeting and reviewed the history regarding the continued erosion created by the gutter downspouts adjacent to Channel 1. The District previously sent correspondence in May 2016 stating that the District would no longer be repairing areas on private property. In May 2019, the District noted there was an area of erosion close to Channel 1 and contacted Mr. Michael Tillotson, Property Manager for Vendome Village, to request Vendome Village repair the eroded area. Mr. Roberts and Ms. Lowe conducted a site visit on August 2, 2019, followed by emails, and there has been no response for corrective action received from the property management company. The District had provided Mr. Tillotson with the names of contractors and one contractor had provided an estimate of approximately \$2,700.00 to complete the repair. The issue was escalated by Ms. Cowan (the District's attorney) who sent a follow-up letter on behalf of the District requesting that Vendome Village correct the erosion.

Ms. Rosato had spoken with several Vendome Village residents that confirmed the District had previously provided repairs for the reoccurring erosion. Ms. Rosato asked what took place from the time the District provided the last repair to now and what engineering investigations had been completed to discover why the erosion is still occurring. Mr. Roberts stated that the flat roof system with no buffer to slow down the velocity of the stormwater runoff during heavy rain events is causing the erosion at the edge of the concrete panels. The District had previously highlighted the need to dissipate the water coming from the roof downspouts. Ms. Rosato asked what studies/tests were done to ensure that there was not an issue with the channel that was creating the loss of soil. Mr. Roberts stated there was no visual evidence of soil deposits in the channel which would be evident given the quantity of soil erosion.

Ms. Rosato raised the concerns that the ongoing large construction trucks and cranes used to construct the huge cement structure on Belcher Road may have contributed to more holes opening or that the channel slope could be a factor.

Ms. Lowe noted that the erosion was evident at each location where the gutter downspouts are directed toward the channel with nothing to dissipate the velocity of the stormwater coming from

the gutters and it has been a repetitive problem. There are a few properties along the channel that have a lot of landscaping which provides a buffer to slow the water down. Vendome Village could engage a geotechnical engineer to investigate the larger erosion area. When Mr. Roberts and Ms. Lowe met with the contractor on-site, the contractor noted that stormwater was a problem everywhere where the downspouts were directed from the rear of the buildings within Vendome Village. The gutter systems could be routed toward the front of the buildings to discharge into the existing stormwater system.

Ms. Rosato stated Vendome Village does not have funding for large fixes and asked the District to assist with the repairs and investigation. Mr. Roberts stated the District has an approximate five-foot easement and that approximately 90 percent of the issue is on private property. Mr. Roberts stated the District has tried to work with Vendome Village, but the District cannot work on private property. Ms. Cowan stated an agreement could be drafted which states that Vendome Village would allow the District access to their property to do this work and indemnify the District against any damage related to the work. Ms. Cowan further noted that the District's funding is for projects that meet the mission of the District.

Ms. Rosato asked for a letter stating that the erosion is being caused by the gutter downspouts and stormwater from the roofs. Ms. Cowan stated the two letters previously sent (2016 and 2019) already include that information and a copy of those letters can be provided to Ms. Rosato.

Mr. Silcott requested the District continue to consider constructing a concrete bottom for Channel 5.

LEGAL COMMENTS

Jennifer Cowan, the District's attorney, reminded Mr. Roberts about the mowing contract. Mr. Roberts explained that the District's mowing contract had an option to extend for two more years. Mr. Farrell moved to approve the additional two-year extension of the mowing and related ground maintenance contract with Precise Property Management, LLC. The contract would run through April 20, 2021.

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler/absent

MOTION APPROVED

VI. BOARD MEMBER COMMENTS

There were no additional comments from the Board.

VII. ADJOURNMENT

There was no further business to come before the Board and Mr. Farrell moved to adjourn the Pinellas Park Water Management District Regular Authority Meeting #1. Second was made by Mr. Taylor.

Meeting was adjourned at 6:10 p.m.

THIS DOCUMENT IS CERTIFIED AS
APPROVED ON _____

ATTEST: _____

DATE: _____

Signed: _____

Chairman

Vice Chairman

Treasurer