

**PINELLAS PARK WATER MANAGEMENT DISTRICT  
6460 35<sup>TH</sup> STREET N.  
PINELLAS PARK, FL 33781-6221  
(727) 528-8022**

**September 19, 2019  
Regular Authority Meeting # 6**

**MINUTES**

**IN ATTENDANCE**

Commissioner, Pat Girard, Pinellas County  
Randal A. Roberts, Executive Director  
Jennifer Cowan, District Attorney  
Karen Lowe, CDM Smith  
Carolina Restrepo, CDM Smith  
Jeremy Lunsford, LBYD Engineers  
Nick Charnas, Applied Sciences  
Lisa Atkinson, PPWMD  
David Cook, PPWMD

**I.** Chairman Charles Tingler called to order the Regular Authority Meeting #6 for September 19, 2019 at 5:36 P.M.

**II. ROLL CALL**

Mr. Taylor - Present  
Mr. Farrell - Present  
Mr. Tingler - Present

Randal A. Roberts, Executive Director, announced that members of the public will have an opportunity to make public comments on each agenda item during the time the agenda item is considered. Then at the end of the meeting if they have anything that is not on the agenda, they are welcome to speak.

**III. AGENDA**

Randal A. Roberts, Executive Director, stated there are no changes to the agenda.

**IV. MINUTES**

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #5 held on July 18, 2019. Second was made by Mr. Taylor.

No discussion.

Roll Call: Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler.

**MOTION APPROVED****V. NEW BUSINESS**

Randal A. Roberts, Executive Director, stated we have no new business.

**VI. ITEMS OF BUSINESS****A. PROJECTS****CHANNEL 1B5 – PANEL REPLACEMENT (17-01) - 01-19-2017**

Randal A. Roberts, Executive Director, stated that the District has received two bids for the Channel 1B5 Concrete Panel Replacement East of 59th Street. The two bids were received and opened at the District offices on September 5, 2019. The following bids were received:

Kamminga & Roodvoets, Inc. (K&R) - \$1,100,190.00

All American Concrete Inc. - \$1,392,200.00

Pursuant to our review of K&R's bid package for accuracy and completeness, and preparation of the bid tabulation, no errors were found. Therefore, it is our opinion that K&R is a responsible and responsive bidder.

Mr. Farrell made a motion to approve the Award of Bid for Project #17-01 to Kamminga & Roodvoets (K&R) in the amount of \$1,100,190.00.

Second was made by Mr. Taylor.

No discussion.

Roll Call: Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler.

**MOTION APPROVED****CHANNEL 1C – RENEWAL FROM 98<sup>TH</sup> AVE. TO CONFLUENCE OF CH 1 (10-08) - 09-18-2014**

Karen Lowe noted that CDM Smith is continuing to coordinate with Duke Energy regarding the overhead power relocation project. Duke Energy has obtained their permit from the City of Pinellas Park and will be scheduling the start of the relocation of the overhead power lines. The District will receive a refund check from Duke Energy in the amount of \$21,271.13 for unused funds.

Randal A. Roberts stated the Channel 1C Duke Energy project will be transitioned into the scheduling stage and hopefully will receive a schedule from Duke Energy for their project shortly.

**CHANNEL 4 - PANEL REPLACEMENT (10-19) - 01-15-2015**

Randal A. Roberts, Executive Director, stated that he, Nick Charnas, and Jeremy Lunsford went on a site visit to Channel 4 to review potential future projects. Some areas were identified and recommended for selective replacement. The District has available funding in the budget for repairs. Photos were reviewed during the meeting show location of the damaged panels. Jeremy

Lunsford and Nick Charnas both recommended that the District add these panel replacements on the project schedule. Mr. Roberts stated that in working with Nick Charnas and Jeremy Lunsford, the District will come up with a more precise plan on what panels need to be replaced, and probably do some coring out there as well as some by Geotech. By next year's budget, the District will have a good idea where we need to start. The Channel 4 projects should be going out to bid by the beginning of the year. The engineer's estimate is approximately \$4,000,000.

#### **DISTRICT'S MODERNIZATION PROGRAM - 01-21-2016**

Randal A. Roberts, Executive Director, stated CDM Smith continues work on the Modernization Program. Carolina Restrepo stated CDM Smith is assisting with the development of a database for the District which allows the maintenance activities to be recorded in a database. The District will have the ability to search for the information regarding historical maintenance activities as it will all be available online. This database will be updated on a monthly basis. Ultimately, the maintenance database will be developed to allow the District to generate automatic maintenance reports and have historical background data.

Karen Lowe stated CDM Smith is continuing to refine the EXCEL based maintenance tracking database and reviewing work order data entry. CDM Smith is also continuing to update the existing District ICPR3 models in preparation of conversion to ICPR4. The updated Channel 1, 2 and 3 models are in final quality review. The conversions for Channels 4 and 5 are currently in progress. Karen Lowe stated the old models use the NGVD 1929 datum which will be converted to the NAVD 1988 datum as the models are converted. The big trigger for conversion was the ICPR3 which no longer supported software platform. Mr. Roberts stated that the models are maintained for the District's channels so that anyone planning new development can use the models to check impacts.

#### **CHANNEL 1 - 11-16-2017**

Randal A. Roberts, Executive Director, stated the design is 100% complete and this project is anticipated to start construction the beginning of 2020.

#### **CHANNEL 1A2 – REPAIR AT 49<sup>TH</sup> STREET (14-04) - 11-16-2017**

Randal A. Roberts, Executive Director, provided an update regarding the potential SWFWMD cooperative funding. Mr. Roberts stated that he and Mr. Charnas attended a meeting with SWFWMD on October 22, 2019 to finalize the co-funding of \$400,000.

### **B. ADMINISTRATION**

#### **FINANCE**

##### **a) Financial Statement – August 2019**

Mr. Farrell made a motion to accept the Financial Statement for August 2019 as presented and on file in the District Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler

**MOTION APPROVED**

**b) Investment Summary – September 2019**

Mr. Farrell made a motion to accept the Investment Summary for September 2019 as presented and on file in the District Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler

**MOTION APPROVED**

**EXECUTIVE DIRECTOR COMMENTS**

1. FEMA Reimbursement – the District has received a total of \$71,770.75.
2. Meeting Dates FY 2019/2020 are in your packets.
3. Tingler Park – The District was able to get the overgrowth cleaned up for under \$14,000.
4. Commissioner John Morroni’s 25<sup>th</sup> Annual First Responder Appreciation Dinner is scheduled for Saturday, February 15, 2020.

**COMMENTS FROM THE PUBLIC**

No Comments

**LEGAL COMMENTS**

Randal A. Roberts, Executive Director, would like to discuss some issues at Vendome Village. Vendome Village had some erosion a couple years back and the District took care of the repair at that time. The erosion is now very bad in some areas due to the water runoff from the roofs.

Karen Lowe, CDM Smith stated they have a flat roof system with no buffer to slow down the velocity of the stormwater runoff during heavy rain events which is causing the erosion at the edge of the concrete panels. A letter was sent in August 2016 to Vendome Village with no reply. Karen and Randy conducted a site visit on August 2, 2019, followed by emails, and there has been no response for corrective action received from the property management company. The management company had indicated in their emails that they would hire an erosion control engineer to evaluate the issue but there still has been no response to the District. Karen Lowe stated this is a design issue that has been created by downspouts without any way to dissipate the stormwater runoff. Some of these buildings have downspouts coming off the front of the building that feed into the existing stormwater system. The drains coming off the back of the buildings adjacent to the channel are creating the erosion issues. Mr. Roberts stated that some of the erosion was noted to be 20 feet off the edge of the back of the panels.

Jennifer Cowan, the District’s Attorney, stated she will send a letter to Vendome Village to address this issue. Ms. Cowan asked if she could just get a copy of the previous correspondence and any of the pictures previously taken. Karen Lowe stated she will also send everything electronically. Karen stated that the District did some repairs back in 2016 but since the cause of the erosion has not been addressed, the erosion is going to continue. There are approximately 20 units along the channel. The responsibility to correct the erosion issue lies with the property owner.

Jennifer Cowan, the District’s Attorney, stated the legislative session will be starting in January this year and will keep the District updated regarding anything that will impact the District.

**VI. BOARD MEMBER COMMENTS**

Mr. Roberts stated that Dave pulled together several maintenance items that are no longer in use (old weed eaters, old hydraulic pumps, cement mixer, trailer that was replaced). An inventory was completed and the District plans on taking those items over to Tampa Bay Machinery Auction. The District will start looking for a new truck after October to replace the old 250 truck.

**VII. ADJOURNMENT**

There was no further business to come before the Board and Mr. Farrell moved to adjourn the Pinellas Park Water Management District Regular Authority Meeting #6. Second was made by Mr. Taylor.

Meeting was adjourned at 6:10 p.m.

THIS DOCUMENT IS CERTIFIED AS APPROVED ON \_\_\_\_\_

ATTEST: \_\_\_\_\_

DATE: \_\_\_\_\_

Signed: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Vice Chairman

\_\_\_\_\_  
Treasurer