

**PINELLAS PARK WATER MANAGEMENT DISTRICT (PPWMD)  
6460 35<sup>TH</sup> STREET N.  
PINELLAS PARK, FL 33781-6221  
(727) 528-8022**

**January 16, 2020  
Regular Authority Meeting # 2**

**MINUTES**

**IN ATTENDANCE**

Charlie Justice, Pinellas County Commissioner  
Randal A. Roberts, Executive Director  
Jennifer Cowan, District Attorney  
Karen Lowe, District Engineer  
Carolina Restrepo, CDM Smith  
Robert Wronski, Applied Sciences  
Dave Cook, PPWMD  
Lisa Atkinson, PPWMD  
Mike Silcott, Resident

**I.** Chairman Charles Tingler called to order the Regular Authority Meeting #2 for January 16, 2019 at 5:30 P.M.

**II. ROLL CALL**

Mr. Taylor - Present  
Mr. Farrell - Present  
Mr. Tingler – Present

Randal A. Roberts, Executive Director, announced that members of the public will have an opportunity to make public comments on each agenda item during the time the agenda item is considered. Then again at the end of the meeting if they have anything that is not on the agenda, they are welcome to speak.

**III. AGENDA**

Randal A. Roberts, Executive Director, stated there are no changes to the agenda.

**IV. MINUTES**

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #1 held on November 21, 2019. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler (I was absent on this meeting).

**MOTION APPROVED**

## V. NEW BUSINESS

Randal A. Roberts, Executive Director, stated we have no new business.

## VI. ITEMS OF BUSINESS

### A. PROJECTS

#### **CHANNEL 1B5 (01-19-2017) – PANEL REPLACEMENT (17-01)**

Randal A. Roberts, Executive Director, this project is located off of 80<sup>th</sup> Avenue and 60<sup>th</sup> Street and there is an area where the existing concrete panels have failed. This construction started December 1, 2019 and is replacing a portion of the existing panels on the southside of the channel. The contractor has poured the new channel bottom. This project includes approximately 300 lineal feet and the project cost is about \$1.1 million dollars. This is just an example of how expensive our projects are. Mr. Roberts noted that the existing panels, which are being replaced, were approximately 30 to 40 years old. A lot of the channel construction was done when the District was first created in 1975. Mr. Silcott noted that he had requested information on the new panels as to the thickness of concrete, size of rebar, placement of rebar at the last Board meeting and someone was supposed to get back to him. Mr. Wronski stated that the size and spacing of rebar varied. A copy of the plans are available at the PPWMD office and were reviewed by Mr. Silcott and Mr. Wronski directly following the meeting.

#### **CHANNEL 1C (09-18-14) – RENEWAL FROM 98<sup>TH</sup> AVE. TO CONFLUENCE OF CH 1 (10-08)**

Randal A. Roberts, Executive Director, stated this is a project where PPWMD is construction new concrete panels. This project is at 62<sup>nd</sup> Street from 94<sup>th</sup> Avenue by Helen Howard Park. Mr. Roberts stated that Duke Energy has indicated they would complete the electrical undergrounding by April 1, 2020. Ms. Lowe stated that Duke Energy was to be on-site this week performing tree clearing south of 90<sup>th</sup> and then were going to follow up next week with the overhead line crews. There are a couple of power poles that are staying and need to be relocated. Mr. Roberts stated this will work with PPWMD's schedule and the project can go out to bid in July or August during the dry season. Mr. Roberts stated the project cost is estimated to be between \$5 and \$6 million.

#### **CHANNEL 4 (01-15-2015) - PANEL REPLACEMENT (10-19)**

Randal A. Roberts, Executive Director, stated that part of this channel extends into the County area and is located off of Belcher and 54<sup>th</sup> Avenue. The PPWMD had ground penetrating radar conducted along portions of this channel. There are many areas where the grass is growing through cracks in the panels. PPWMD has a long-term plan to start working in this area this year, starting at the end of 58<sup>th</sup> Avenue to west of 66<sup>th</sup> Street. Mr. Roberts stated that the typical concrete channel cost is about \$6,000 to \$8,000 dollars each foot to replace including the engineering design and construction costs.

#### **DISTRICT'S MODERNIZATION PROGRAM – (01-21-2016)**

Ms. Lowe stated CDM Smith continues to progress on the conversion of the models. The models for Channels 1, 2 and 3 and were converted over to ICP4R. Channels 4 and 5 are in progress. Ms. Restrepo is continuing to assist with the modernization for the maintenance program and bringing that on line.

**CHANNEL 1 (11-16-2017) – PANEL REPLACEMENT AT 66<sup>TH</sup> STREET (18-01)**

Randal A. Roberts, Executive Director, stated this project is at 66<sup>th</sup> Street and 84<sup>th</sup> Avenue, by the townhomes. The existing concrete panels are cracked with grass growing in the cracks. The project is anticipated to be going out to bid shortly and has an estimated cost of \$5 million dollars. This channel outflows into Cross Bayou. Mr. Roberts stated the project work is on the eastside of Belcher and extends for approximately two blocks.

**CHANNEL 1A2 (11-16-2017) – REPAIR AT 49<sup>TH</sup> STREET (14-04)**

Randal A. Roberts, Executive Director, stated this is another area with a lot of erosion and is located at 91<sup>st</sup> Avenue and 49<sup>th</sup> Street. This ditch would cross 49<sup>th</sup> Street and there is erosion back to the parking lot. This project should be ready for bid in about June. PPWMD has about \$400,000 in Cooperative Funding from SWFWMD with the project cost estimated at approximately \$3 Million dollars.

**B. ADMINISTRATION****FINANCE****a) Financial Statement – December 2019**

Mr. Farrell made a motion to accept the Financial Statement for December 2019 as presented and on file in the District Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler

**MOTION APPROVED**

**b) Pension Plan**

Mr. Roberts stated this is the once a year we plan to fund the Pension Plan. We have an account at Wells Fargo and we have it linked to the State of Florida so we pay the Florida State Retirement System. Mr. Farrell made a motion to approve the transfer of funds in the amount of \$40,000 from Sun Trust Public Funds Account 0032030418480 to Wells Fargo Account 30900079999192.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler

**MOTION APPROVED**

**c) Investment Summary – January 2020**

Mr. Farrell made a motion to accept the Investment Summary for January 2020 as presented and on file in the District Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler

**MOTION APPROVED**

## **EXECUTIVE DIRECTOR COMMENTS**

1. If anyone would like to attend Mr. John Morroni's 25<sup>th</sup> Annual First Responders Appreciation Dinner coming up February 15, 2019, please let me know.
2. Mr. Roberts stated there were a couple items that came up at Channel 2E along the Mainland development similar to the erosion noted at Vendome Village except they Channel 2E does not have concrete panels. The City has completed some repairs filling in the eroded areas with rip rap. This is an area where the irrigation system which runs parallel along the channel may be a factor. We are working with the City and the City's crew is going out on Tuesday to excavate a few areas. The City is willing to offer the equipment to do this investigative work, so we will work alongside them to see if we can assist. Most of the eroded areas correspond to gutter downspouts which currently discharge toward the channel. Redirecting the downspouts would help to prevent erosion. There are also two roof drains that were noted to have been extended and buried to drain directly into the channel.
3. We had a meeting with Aurora Engineering who is representing Vendome Village this past Wednesday, January 15<sup>th</sup>. PPWMD has engaged DiveTech to perform an inspection of the Channel 1 concrete panels along the Vendome Village residences. The inspection will be videotaped along the channel and the bottom to see if there is any damage to the panels below the water line or excessive silt deposits. This inspection is going to cost about \$2,000. Any small damaged areas can be repaired at the time of the inspection with hydraulic cement for a very minimal additional charge.
4. Mr. Roberts stated that Jennifer Cowan is relocating to a different firm in Tampa. There is a letter from Lewis, Longman and Walker noting Ms. Cowan's departure from their firm. The District has three potential options: retain Jennifer as Counsel with her new firm, retain Lewis, Longman and Walker as our firm with a new representative or issue an RFP to solicit a new firm. I believe Ms. Cowan's new firm is willing to accept the same conditions as our current contract with Lewis, Longman and Walker. There was a Possible Motion in the packet.

Mr. Farrell made a motion that we continue to engage Ms. Jennifer Cowan through her new firm, Bryant, Miller & Olive, as our District Counsel. Second was made by Mr. Taylor. No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler

**MOTION APPROVED**

## **LEGAL COUNSEL COMMENTS**

Ms. Cowan stated that because of the change in employer there will need to be a new contract executed which will include the same financial terms as the current contract. There has been a change in the Public Records and provisions that obligate Ms. Cowan to provide PPWMD any records that she has which belong to PPWMD. That should be the only change that will come before the Board for approval and may require a special meeting before the Board to consider that new contract.

Ms. Cowan noted that the legislature started on January 14<sup>th</sup> and runs through mid-March.

**VII. PUBLIC COMMENTS**

Mr. Silcott stated, as a representative of Davis Field Neighborhood Association, I would like to encourage the Board to put a concrete bottom in Channel 5 to protect Mel Dinsmore Park and the pond and provide for easier cleaning of the channel.

Ms. Lowe stated that PPWMD would be receiving additional FEMA funding. The Federal Funding match was increased from 75 percent to 90 percent and the District will receive approximately \$1,900 additional dollars.

**VIII. BOARD MEMBER COMMENTS**

There were no additional comments from the Board.

**IX. ADJOURNMENT**

There was no further business to come before the Board and Mr. Farrell moved to adjourn the Pinellas Park Water Management District Board Meeting #2. Second was made by Mr. Taylor.

Meeting was adjourned at 5:53 p.m.

THIS DOCUMENT IS CERTIFIED AS APPROVED ON \_\_\_\_\_

ATTEST: \_\_\_\_\_

DATE: \_\_\_\_\_

Signed: \_\_\_\_\_

Chairman

\_\_\_\_\_  
Vice Chairman

\_\_\_\_\_  
Treasurer