

**PINELLAS PARK WATER MANAGEMENT DISTRICT (PPWMD)  
6460 35<sup>TH</sup> STREET N.  
PINELLAS PARK, FL 33781-6221  
(727) 528-8022**

**January 21, 2021  
Regular Authority Meeting #2**

**MINUTES**

**IN ATTENDANCE**

Jennifer Cowan, District Attorney  
Carolina Restrepo, District Engineer  
David Cook, PPWMD  
Ann Martin, PPWMD  
Nick Charnas P.E., Applied Sciences

**I.** Chairman Charles Tingler called to order the Regular Authority Meeting #2 for January 21, 2021 at 5:30 P.M.

**II. ROLL CALL**

Mr. Taylor - Here  
Mr. Farrell - Here  
Mr. Tingler – Here

**III. APPROVAL OF AGENDA**

Randal A. Roberts, Executive Director, stated there are no changes to the agenda

**IV. MINUTES**

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #1 held on November 19, 2020. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

**MOTION APPROVED**

**V. NEW BUSINESS**

A. Resolution #21 – 01 Adopting a public comment policy limiting the time to three (3) minutes per agenda item at all public meetings.

Mr. Farrell made a motion to approve the Resolution 21-01 Adopting a public comment policy. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

**MOTION APPROVED****VI. ITEMS OF BUSINESS****A. PROJECTS****CHANNEL 1C (09-18-14) – RENEWAL FROM 98<sup>TH</sup> AVE. TO CONFLUENCE OF CH 1 (10-08)**

Randal A. Roberts, Executive Director stated Duke Energy has moved the lines and poles; the underground work is completed.

**CHANNEL 4 (01-15-2015) - PANEL REPLACEMENT (10-19)**

Nick Charnas P.E., Applied Sciences stated design for this project is 60% completed.

**CHANNEL 1 (11-16-2017) – PANEL REPLACEMENT AT 66<sup>TH</sup> STREET (18-01)**

Randal A. Roberts, Executive Director, explained that we are planning on going out to rebid this project because it came in over budget and are working on getting this project out to bid.

**CHANNEL 1A2 (11-16-2017) – REPAIR AT 49<sup>TH</sup> STREET (14-04)**

Randal A. Roberts, Executive Director, asked Nick Charnas to update this project. Mr. Charnas stated they are at 90% design. Randal A. Roberts, Executive Director, stated we are trying to work out a Temporary Construction Easement (TCE) Agreement with Grand Villas LLC the owner off the property on the northside of the channel. They are many issues that the property owner and the District don't agree on. 1) The curb cut on 49<sup>th</sup> Street; the property owner wants the curb cut as well as a driveway extending into their private property. 2) The property owner wanted to make an encroachment agreement part of the TCE Agreement; Jennifer Cowan, District's Attorney advised this encroachment agreement needs to go thru the process at the City of Pinellas Park. 3) Jennifer Cowan, District's Attorney stated part of the TCE Agreement is tree removal in the easement as well as on the owner's property to make it accessible to the contractor, 10 trees will need to be replaced per the City of Pinellas Park. 4) Jennifer Cowan, District's Attorney stated there were numerous issues about the language in the TCE Agreement and timelines that needed to be agreed upon to keep the project on schedule. Jennifer Cowan, District's Attorney drafted a revised TCE Agreement stating it must be executed by 5:00 pm on January 25, 2021 or the District will proceed with using the easement on the southside of Channel 1A2.

Mr. Farrell made a motion to approve the revised Temporary Construction Easement Agreement and authorizing Randal A. Roberts, Executive Director, to sign the TCE Agreement contingent upon if we receive an executed agreement from Grand Villas LLC by 5:00 pm on January 25, 2021. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, and Mr. Tingler

**CHANNEL 2E REPAIR (3/19/2020) – REPAIR AT MAINLANDS/THE LAKES (20-01)**

Randal A. Roberts, Executive Director, stated that the survey is complete. Nick Charnas stated that we will start on the design of this project.

**CHANNEL 5 RIP RAP REPAIR**

Randal A. Roberts, Executive Director, sent a surveyor out to check the elevation and will be working with the residents and Pinellas County to resolve the issues on this project.

**VII. FINANCIAL STATEMENT**

Mr. Farrell made a motion to approve the Financial Statement for December 2020 as on file in the District's Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

Transfer of funds in the amount of \$50,000.00 SunTrust Public Funds Now Account #0032030418480 to the Wells Fargo ACCOUNT # 30900079999192.

Mr. Farrell made a motion to approve the transfer of funds in the amount of \$50,000.00 from SunTrust Public Funds Now Account #0032030418480 to the Wells Fargo ACCOUNT # 30900079999192. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

**VIII. INVESTMENT SUMMARY**

Mr. Farrell made a motion to approve the investment summary of January 2021. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

**EXECUTIVE DIRECTOR COMMENTS**

1. Ann is doing well in getting the information to the auditors. Will have the audit for the March or May meeting.

**LEGAL COUNSEL COMMENTS**

Nothing new to report.

**VII. PUBLIC COMMENTS**

There were no additional comments from the public.

**VIII. BOARD MEMBER COMMENTS**

There were no additional comments from the Board.

**IX. ADJOURNMENT**

There was no further business to come before the Board and Mr. Farrell moved to adjourn the Pinellas Park Water Management District Board Meeting #2. Second was made by Mr. Taylor.

Meeting was adjourned at 6:41 p.m.

THIS DOCUMENT IS CERTIFIED AS  
APPROVED ON \_\_\_\_\_

ATTEST: \_\_\_\_\_

DATE: \_\_\_\_\_

Signed: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Vice Chairman

\_\_\_\_\_  
Treasurer