

**PINELLAS PARK WATER MANAGEMENT DISTRICT (PPWMD)
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022**

**May 20, 2021
Regular Authority Meeting #4**

MINUTES

IN ATTENDANCE

Randal Roberts, PPWMD
Ann Martin, PPWMD
David Cook, PPWMD
Jennifer Cowan, District Attorney
Carolina Restrepo, District Engineer
Nick Charnas P.E., Applied Sciences

I. Chairman Charles Tingler called to order the Regular Authority Meeting #4 for May 20, 2021 at 5:30 P.M.

II. ROLL CALL

Mr. Taylor - Late 5:33
Mr. Farrell - Here
Mr. Tingler – Here

III. APPROVAL OF AGENDA

Randal A. Roberts, Executive Director, stated there are no changes to the agenda

IV. MINUTES

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #3 held on March 18, 2021. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor - absent, Mr. Farrell and Mr. Tingler

MOTION APPROVED

V. NEW BUSINESS

- A. Jennifer Cowan stated there are Changes two changes to the Employee Handbook. The first one is the District may incentivize or acknowledge employees for their accomplishments in obtaining and maintaining specific spray licensing: Spray License for Right-of-Way/CORE Spray License for Aquatics. An employee is only eligible during the time they obtain and maintain the valid spray license. The next item is the district is going to participate in the Florida Deferred Compensation Plan, which is administered by the State of Florida's Chief

Financial Officer. Participation in the plan is completely voluntary for all eligible permanent employees of the District, there is not match by the District or administered cost to the District.

Mr. Farrell made a motion approve the changes to the Employee Handbook as presented by the District's Legal Counsel. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor - absent, Mr. Farrell and Mr. Tingler

B. Ratification of the AFSCME Contract. The contract is for 3 years. Article 11 was amended to include the Deferred Compensation Plan. Article 10 was amended to include the employees' incentive for obtaining/maintaining specific spray license. Article 8 provides an economic increase and implements it over a three-year period with the philosophy that the current employees will get the new increase as well as a new employee: The first 2 years will be a .50 per hour and 4% salary increase, the third year will be a \$1.00 per hour and 4% salary increase. Randal Roberts stated there were two sessions to negotiate the new AFSCME Contract.

Mr. Farrell made a motion to approve the ratification of the AFSCME Contract for the period of October 1, 2021 thru September 30, 2024 as presented by the District's Legal Counsel. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

C. Changes to Procurement Policy. A the bid protest policy was revised to include a protest fee in the amount of 5% of the selected Bidder's total bid to offset the District's additional expenses related to the protest. The fee shall not exceed \$2,500 nor be less than \$50. If either the District's Executive Director or the Board upholds the protest, the District will refund 100% of the fee paid.

Mr. Farrell made a motion to approve the changes to the Procurement Policy as presented by the District's Legal Counsel. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

D. Audit for FY 19/20 as submitted by Grau & Associates.

Mr. Farrell made a motion to approve the 2019-2020 Audit as presented by Grau and Associates. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor - Absent, Mr. Farrell and Mr. Tingler

MOTION APPROVED

VI. ITEMS OF BUSINESS

A. PROJECTS

CHANNEL 1C (09-18-14) – RENEWAL FROM 98TH AVE. TO CONFLUENCE OF CH 1 (10-08)

Randal A. Roberts, Executive Director spoke with McKim & Creed and they will be updating their prices and hoping to go out to bid by October.

CHANNEL 4 (01-15-2015) - PANEL REPLACEMENT (10-19)

Nick Charnas P.E., Applied Sciences stated design for this project is 60% completed.

CHANNEL 1 (11-16-2017) – PANEL REPLACEMENT AT 66TH STREET (18-01)

Randal A. Roberts, Executive Director, explained that we are planning on going out to rebid this project because it came in over budget and are working on getting this project out to bid.

CHANNEL 1A2 (11-16-2017) – REPAIR AT 49TH STREET (14-04)

Randal A. Roberts, Executive Director, they went out there and got all the trees out of there. Nick Charnas P.E., Applied Sciences stated that they are happy with Keystone Excavators progress, proposing to complete the project 3 months early. Having supply issues, the baffle box will now be delivered June 12th or 15th.

CHANNEL 2E REPAIR (3/19/2020) – REPAIR AT MAINLANDS/THE LAKES (20-01)

Randal A. Roberts, Executive Director, stated that the design is at 60% complete. FDEP is required to visit every single project to make sure there are no wetlands on site; which it will take 6-10 weeks for FDEP to schedule a site visit.

CHANNEL 5 RIP RAP REPAIR

Randal A. Roberts, Executive Director, had two renderings of a right of entry and a temporary easement, homeowner was advised not to sign. We had a contractor ready to go once we the one of the documents signed.

VII. FINANCIAL STATEMENT

Mr. Farrell made a motion to approve the Financial Statement for April 2021 as on file in the District's Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

VIII. INVESTMENT SUMMARY

Mr. Farrell made a motion to approve the investment summary of May 2021. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

EXECUTIVE DIRECTOR COMMENTS

Randal Roberts stated that the Trim Meeting will be September 22, will finalize when he can confirm the date.

LEGAL COUNSEL COMMENTS

Jennifer Cowan will be working on updating the front-end construction documents, the current documents are almost 20 years old. Legal counsel provided a summary of legislation updates including: a bill for flood money; that the FRS rates are going to go up this year; legal notices provisions may be done electronically now; increase interest rates paid on construction invoices that are not paid on time will include a higher interest rate, legislature is requiring plans that will extend out 20 years related to wastewater or stormwater due my July 2022; special districts accountability act that was passed which will include additional reporting for special districts financial and annual reports. These are some of the bills that passed but not all of the bills have been presented to the Governor for action.

VII. PUBLIC COMMENTS

There were no additional comments from the public.

VIII. BOARD MEMBER COMMENTS

There were no additional comments from the Board.

IX. ADJOURNMENT

There was no further business to come before the Board and Mr. Farrell moved to adjourn the Pinellas Park Water Management District Board Meeting #4. Second was made by Mr. Taylor.

Meeting was adjourned at 6:15 p.m.

THIS DOCUMENT IS CERTIFIED AS APPROVED ON _____

ATTEST: _____

DATE: _____

Signed: _____

Chairman

Vice Chairman

Treasurer