

**PINELLAS PARK WATER MANAGEMENT DISTRICT**

**6460 35<sup>TH</sup> STREET N  
PINELLAS PARK, FL 33781-6221  
(727) 528-8022**

**MINUTES**

**August 18, 2011**

**(Regular Authority Meeting #11)**

**IN ATTENDANCE**

Janet Rogers, Executive Director, PPWMD  
Cynthia Gillott, Executive Secretary, PPWMD  
Jennifer Cowan, Attorney  
Mike Smith, P.E. CDM, Tampa, FL  
Jeff Lowe, P.E. McKim & Creed, Clearwater, FL  
Commissioner John Morroni, Pinellas County  
Randy Roberts, City Streets & Drainage  
Lou Bommattei, Resident

**ROLL CALL**

Mr. Farrell - Absent  
Mr. Taylor - Present  
Mr. Tingler - Present

Chairman Charles Tingler called to order Regular Authority Meeting #11 for August 18, 2011 at 5:30 P.M.

Roll Call: Mr. Taylor and Mr. Tingler

**MINUTES**

Mr. Taylor made a motion to approve the minutes of the Regular Authority Meeting #10 held on July 21, 2011. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

**03-15-07**

**CHANNEL 2 CULVERT UPGRADES - GANDY BLVD.**

Janet Rogers, Executive Director, stated that the District's former attorney Tom Tripp sent an e-mail which is in the folders, informing he will not be completing work on Ch 2, Gandy Blvd. Upgrade. Jennifer Cowan, Attorney, is presently reviewing the file and will be working on the completion with the Bankruptcy Court.

**08-16-07**

**CHANNEL 4 AND 4E ENHANCEMENT**

Janet Rogers, Executive Director, stated Terese Powers with SWFWMD confirmed funding for the 2<sup>nd</sup> portion of this project was approved and the District will be receiving a total amount of \$505,000.00. First pay request for All American was received today and paper work will be sent to SWFWMD, should take about 2 months to be reimbursed. Progress meeting #2 was held on Tuesday, August 9, 2011; the contractor is currently working within Greenbriar MHP and will be moving to 62<sup>nd</sup> Ave. next month, this on schedule with the project.

**06-23-11**

**CHANNEL 4 – FABRIFORM REPLACEMENT WEST OF 66<sup>TH</sup> STREET**

Janet Rogers, Executive Director, stated the Notice to Proceed, to McKim & Creed for the Preliminary Design work, was issued on June 30, 2011. Driggers Engineering completed the soil borings on July 19, 2011 and submitted the geotechnical investigation on July 28, 2011. Southeastern Surveying, formerly Harry Marlow Inc., completed survey on July 28, 2011 and was submitted on August 9, 2011. The preliminary design was received on August 15, 2011 and is being reviewed.

**FINANCE**

**a) Financial Statement – July 2011**

Ms. Rogers read the financial statement for the month of July 2011. Mr. Taylor made a motion to approve the financial statement for the month of July 2011. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Tingler and Mr. Taylor

**MOTION APPROVED**

**b) Investment Summary – August 2011**

Janet Rogers, Executive Director, recommended to leave funds as they are. Mr. Taylor made the motion to approve the Investment Summary for August 2011. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Tingler and Mr. Taylor

**MOTION APPROVED**

**NEW BUSINESS**

**Executive Director Comments**

1. Working towards the budget for this upcoming year and with the MIP that was given out, Ms. Rogers included the Scope of Services for conceptual design on CH 1B5C in the amount of \$36,610.00 and CH 1A Renewal 47 St – 56 St. in the amount of \$23,930.00 The conceptual designs will be performed by CDM and forwarded to McKim & Creed for final design on the projects. CH 1B5C and CH 1A is a renewal. By authorizing these two amounts the District will be able to move directly into these two projects for FY 2011-2012 beginning October 1, 2011. Mr. Taylor made a motion for the Conceptual Design for CH 1B5C in the amount of \$36,610.00 as presented by the Executive Director.. Second was made by Mr. Tingler.

No Discussion. Roll Call:

Voting Aye: Mr. Tingler and Mr. Taylor

**MOTION APPROVED**

Mr. Taylor made a motion for the Conceptual Design for CH 1A Renewal in the amount of \$23,930.00 as presented by the Executive Director. Second was made by Mr. Tingler.

No Discussion. Roll Call:

Voting Aye: Mr. Tingler and Mr. Taylor

**MOTION APPROVED**

2. Agreement for Professional Services for McKim and Creed is up for renewal, there are no changes made except in the dates. Ms. Rogers would like to recommend the renewal of this contract. Mr. Taylor made a motion to renew the Professional Services Agreement with McKim and Creed as presented by the Executive Director. Second was made by Mr. Tingler. No Discussion. Roll Call:  
Voting Aye: Mr. Taylor and Mr. Tingler  
**MOTION APPROVED**
3. The Contractors List contract – a Mandatory Pre-Bid meeting was held today, August 18, 2011, six contractors attended. Bid Opening will be September 2, 2011.
4. Channel 2 Easements – Mr. Huntley property – a meeting was held with Peter Creighton, representing Mr. Huntley, Mike Smith and Jan Rogers. Mr. Creighton was informed the District has not been able to establish a direct benefit to obtain these properties. Mr. Creighton stated the triangular piece of property which possibly can be used for a sediment trap that would be a benefit to the District, Pinellas County and the City of Pinellas Park is for sale only and Janet Rogers advised the Board that there are no funds in the District's budget to purchase this property. Mr. Creighton also commented that there is another municipality that may be interested in buying the triangular piece of property. Discussion held.
5. The F750 was ordered on July 12, 2011 and should hopefully be received by September 30, 2011. The F800 was auctioned off on August 13, 2011 and was sold for \$2500.00.
6. First meeting of the Pinellas County Legislative Delegation is scheduled for September 14, 2011 at the Pinellas Park Performing Arts Center.
7. TRIM Dates - First TRIM Hearing will be September 8<sup>th</sup> and Final TRIM Hearing will be September 22, 2011 at 5:30 PM with Regular Authority Meeting immediately after.

#### MISCELLANEOUS

##### **A. Monthly Rainfall/Maintenance Report**

The monthly report is included in the Boards packet.

##### **B. Regular Authority Meeting #12 will be held on Thursday, September 22, 2011 after the Final TRIM Hearing.**

There was no further business to come before the Board and Mr. Taylor moved to adjourn the meeting at 5:50 P.M. Second was made by Mr. Tingler.