

**PINELLAS PARK WATER MANAGEMENT DISTRICT**  
**6460 35<sup>TH</sup> STREET N.**  
**PINELLAS PARK, FL 33781-6221**  
**(727) 528-8022**

**MINUTES**

**February 21, 2008**

**(Regular Authority Meeting #5)**

**IN ATTENDANCE**

Rick Frazee, FJS Research, Pinellas Park, Fl.  
Tom Tripp, Attorney for PPWMD  
Randal A. Roberts, Streets and Drainage, City of Pinellas Park, Fl.  
Michael Gustafson, City Manager, Pinellas Park, Fl.  
Tom Nicholls, Public Works Administrator, Pinellas Park, Fl.  
Mike Smith, P.E., CDM, Tampa, Fl.  
David O'Connor, P.E., TBE Group, Clearwater, Fl  
Daniel Glaser, P.E., McKim & Creed, Clearwater, Fl.

**ROLL CALL**

Mr. Farrell – Present  
Mr. Tingler \_ Present  
Ed Taylor \_ Present

Chairman Charles Tingler opened Regular Authority Meeting #5 for the fiscal year 2007/2008.

**MINUTES**

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #4 for January 17, 2008.

Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler.

**MOTION APPROVED.**

**00-01-01**

**CHANNEL 1A – RE-CONSTRUCTION**

Richard Frazee, Executive Director stated that Keystone Excavators have started construction. Mike Smith, CDM stated that progress is being made after some difficulties with soil moisture. Keystone Excavators have been able to work around that issue. There is an issue with an owner's pool that is on the easement. The owner was contacted today with an offer which has the owner remove the pool from the easement. Richard Frazee, Executive Director stated that a One Thousand Dollar (\$1,000) authorization was given for the owner of the pool to remove the pool and sign the temporary construction easement that is presently needed.

**04-09-02**

**CHANNEL 1-A-2 (MCKIM & CREED)**

Richard Frazee, Executive Director stated that construction is progressing very well and would be expecting substantial completion within the next month.

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Dan Glaser, McKim and Creed stated that the contractor, MTM is in to Channel 1A and Channel 1A2. This is critical portion of the project.

**01-17-08**

**CHANNEL 1 – LARCHMONT FABRIFORM REPLACEMENT**

Richard Frazee, Executive Director stated McKim and Creed started the survey work. Dan Glaser, McKim and Creed stated that the survey work was completed on Wednesday, February 20, 2008. SWFWMD is indicating that a letter along with a sketch may be sufficient and McKim & Creed is trying to have SWFWMD to get an exemption of the environments resource permit and the second item would be to get reinforced concrete approval instead of Fabriform material.

**03-15-07**

**CHANNEL 2 – CULVERT UPGRADES – GANDY BLVD.**

Richard Frazee, Executive Director stated that a meeting was held with Tom Gibson, City of St. Petersburg on February 6, 2008 in referencing working together on the contraction phase. A meeting was held also with FDOT and a meeting is scheduled for next Wednesday, February 27, 2008 with SWFWMD.

**94-10-03**

**CHANNEL 3 – HAINES ROAD**

Richard Frazee, Executive Director stated that comments that were made at last months meeting on Lochner submitting a draft permit package to Pinellas County, well apparently none of that took place. Lochner is now saying that they will have comments to Pinellas County in about two (2) weeks. It appears late March before anything will happen and URS is still ready with the permit application.

**03-08-02**

**CHANNEL 4 – 58<sup>th</sup> ST TO RAILROAD – (TBE GROUP)**

Richard Frazee, Executive Director distributed pictures for the Board's review. MTM is showing April 28, 2008 for completion. TBE had issues with the temporary sheet piling and has made a formal request for certified shop drawings. A constructional engineer, by TBE has reviewed the site, it appears there are no safety issues. MTM appears that they will be completing that phase and will not be issuing a certified shop drawing and if that is the case, TBE Group will be requesting extended warranty on that phase of the work.

**08-16-07**

**CHANNEL 4 AND 4E ENHANCEMENT**

Richard Frazee, Executive Director stated that CDM has submitted a draft contract and it is now being reviewed by Tom Tripp, District Attorney and Mike Smith, CDM. By next month's meeting there should be a signed contract.

**11-11-03**

**CHANNEL 4A – PHASE 3 – 53<sup>RD</sup> STREET TO 62<sup>ND</sup> AVE.**

Mike Smith, CDM stated the design is ready to go. Easement issues are being reviewed as it appears one resident has hired an attorney. Tom Tripp, District Attorney explained the difference on the easements on this project compared to easements with high banks and the working within the easements. This project is outside of the normal easement. A review is in place to see how best to proceed with the easement.

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**03-12-01**

**CHANNEL 5 – CITY PROJECT**

Richard Frazee, Executive Director stated that construction appears to be going well and most of the sheet pile is in place. The City of Pinellas Park keeps the District informed on the meetings.

**02-04-01**

**FEMA MAP CHANGES UPDATE**

Richard Frazee, Executive Director and Mike Smith, CDM presented the maps that are in review. Two (2) meetings have been held on the 12<sup>th</sup> and 20<sup>th</sup> of February with the City of Pinellas Park and they will be submitting comments to FEMA.

**FINANCE**

**a) Financial Statement for the month of January 2008.**

Mr. Farrell read the financial statement for the month of January 2008. Mr. Taylor made a motion to approve the financial statement for the month of January 2008. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Tingler and Mr. Farrell

**MOTION APPROVED.**

**b) Investment Summary**

Richard Frazee, Executive Director, made the recommendation not to move any money as of this date. It was noted that additional money has been released from the Fund B account and moved into the Fund A account which will appear on next month's Financial Statement. Mr. Taylor made the motion to approve the Investment Summary for February 2008. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED.**

**NEW BUSINESS**

**a) Michael Farrell – Reappointment Issues**

Richard Frazee, Executive Director informed the Board members that the Pinellas County Board of Commissioners had reinstated Michael Farrell to a three (3) period and that Commissioner John Morrone will serve as the liaison between the Pinellas County Commission and the District.

**b) Representative Janet Long**

Richard Frazee, Executive Director informed the Board that several conversations have been held with Representative Janet Long and it appears she is not real adversarial anymore. The audit of the District will be taking place per her request. There also appears to be some sort of mind set in Tallahassee to blame the problems of high taxes on the special districts. Representative Rick Kriseman has proposed a bill that would require codification of all special districts #HB795.

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**c) Resolution – Engineer Week**

Daniel Glaser representing the Professional Engineers read Resolution #08-01 proclaiming Professional Engineers Week within the District. Mr. Farrell made the motion to approve Resolution #08-01. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Tingler, Mr. Taylor and Mr. Farrell

**MOTION APPROVED.**

**d) Workers Compensation Claim – Albert Ferguson**

Richard Frazee, Executive Director stated last month the Board was informed that this claim was going to be dismissed. The workers compensation decided to handle this as a nuisance claim and pay \$6300.00 to be finished with this claim once and for all.

**e) Replacement of Executive Director**

Richard Frazee, Executive Director stated that a decision needed to be made on the hiring of a District Engineer. Michael Gustafson, City Manager, Pinellas Park, stated that in an effort to help with expenses both for the City of Pinellas Park and the District that the combined effort of using the City of Pinellas Park Engineer may be an option. Board member, Ed Taylor explained the Kenneth City model shows that two governmental agencies work together. A lengthy discussion was held on hiring a District Engineer, promoting from within for Executive Director, or going outside of the District for an Engineer and/or Executive Director. Tom Tripp, District Attorney was requested to look into any legal aspects of the City of Pinellas Park offering engineering services. Richard Frazee, Executive Director suggested that a discussion be held with the City of Pinellas Park and himself on their proposal and the City of Pinellas Park is then to present at the next regular authority meeting their proposal to assist the District. A motion was made by Michael Farrell to form a committee of three (3) Tom Tripp, District Attorney, Charles Tingler, Chairman of the Board and Chip Herom, CDM to review the three (3) qualified applicants and make a recommendation for a District Engineer. Second was made by Ed Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Tingler, Mr. Farrell and Mr. Taylor

**MOTION APPROVED.**

**MISCELLANEOUS**

**A. Monthly Rainfall/Maintenance Report**

The monthly report is included in the Boards packet.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting. Second was made by Mr. Taylor.