

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022

M I N U T E S

April 17, 2008

(Regular Authority Meeting #7)

IN ATTENDANCE

Rick Frazee, FJS Research, Pinellas Park, Fl.
Tom Tripp, Attorney for PPWMD
Janet Rogers, Executive Assistant, PPWMD
Randal A. Roberts, Streets and Drainage, City of Pinellas Park, Fl.
Chip Herom, P.E., CDM, Tampa, Fl.
John Morroni, Commissioner, Pinellas County Board of County Commissioners
Daniel Glaser, P.E., McKim & Creed, Clearwater, Fl.
Mandy Parks, P.E., Lane Engineering, Inc.
Dorian Modjeski, P.E., TBE Group, Clearwater, Fl.
Cindy Gillott, Administrative Assistant, PPWMD

ROLL CALL

Mr. Farrell – Present
Mr. Tingler _ Present
Ed Taylor _ Present

Chairman Charles Tingler opened Regular Authority Meeting #7 for the fiscal year 2007/2008 at 5:37 P.M.

MINUTES

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #6 for March 20, 2008.
Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Tingler, Mr. Taylor and Mr. Farrell.

MOTION APPROVED.

Mr. Farrell made a motion to approve the correction to the February 21, 2008 minutes of the reappointment of Michael Farrell to a three (3) year term by the Board of County Commissions instead of period.

Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Tingler and Mr. Farrell.

MOTION APPROVED.

00-01-01

CHANNEL 1A – RE-CONSTRUCTION

Richard Frazee, Executive Director passed out photos of the progress of the project and stated that there still remains a few issues that need to be resolved in reference to the tie-in details connecting to the McKim & Creed design and assign responsibilities between the two (2) contractors, MTM – Engineer, McKim & Creed and Keystone Excavators - Engineer, CDM on the cleaning up around 90th Avenue.

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Mandy Parks, P.E. with Lane Engineering, Inc. confirmed that Gina Cashion, CDM is working on a daily schedule with Tensar for the tie-in details.

04-09-02

CHANNEL 1-A-2 (MCKIM & CREED)

Richard Frazee, Executive Director stated that a walk through was held on April 3, 2008 in order to prepare the punch list of items that needed to be completed. Photos of September 2007 and then to-date photos were passed out showing the beginning and the end of the project. Dan Glaser, McKim & Creed stated that along with the substantial completion, the contractor, MTM is taking over the completion of the items from the subcontractors and is anticipating on being complete in the coming week. Once this has been completed, the final walk through will be completed. Richard Frazee, Executive Director stated that the only big remaining issue that affects both this project and Channel 1A Reconstruction is the tie-in of both channels.

01-17-08

CHANNEL 1 – LARCHMONT FABRIFORM REPLACEMENT

Richard Frazee, Executive Director stated McKim and Creed has sent drawings to Richard Alt of SWFWMD and requested an exemption from an Environmental permit as there is no increase in flow or impervious surface this should be granted.

03-15-07

CHANNEL 2 – CULVERT UPGRADES – GANDY BLVD.

Richard Frazee, Executive Director stated that TBE has submitted sixty percent (60%) design drawings and an updated cost estimate for the project. Assuming worst case, the cost estimate is up Seven Hundred Thirty-Eight Thousand Dollars (\$738,000.00). Permits to SWFWMD and FDOT should be submitted in May 2008. This is assuming that there is no joint effort with the City of St. Petersburg. Charles Tingler wanted to know if a meeting has taken place with the City of St. Petersburg and Richard Frazee, Executive Director stated that there had been one in February 2008 and at that time the City of St. Petersburg was not interested. Usually FDOT does not want to tear the road up twice and cause more traffic delays, it would appear that the City of St. Petersburg and PPWMD will need to work together on this project.

04-19-07

CHANNEL 2 – PARK BLVD. PHASE 3 – CITY PROJECT

Richard Frazee, Executive Director stated there have not been any further questions and appears that there is no change. Ed Taylor stated that communications between all parties has been very good.

94-10-03

CHANNEL 3 – HAINES ROAD

Richard Frazee, Executive Director stated that URS is still ready to apply for ERP permit. Lochner Engineering has indicated they will be ready for a permit application submittal to SWFWMD in the first week of May 2008.

03-08-02

CHANNEL 4 – 58th ST TO RAILROAD – (TBE GROUP)

Richard Frazee, Executive Director distributed pictures for the Board's review. MTM schedule shows end of April for completion. The concerns that were address by letter from Jan Natoli, has been addressed and now MTM is working on some fence issues with Jan Natoli on the north side of the canal. Richard Frazee, Executive Director stated that a conversation was held with TBE Group stating that the District does not get

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involved with private fence issues other than to allow a credit to the resident for the amount that the District would have spent in the contract for the fence replacement. TBE is researching the request at this time. The issues with sign and sealed drawings have all been taken care of. Michael Farrell wanted to know what type of fencing is going to be installed on the south side. Dorian Modjeski, TBE Group stated that it will be a six (6) foot fence with a gate for future maintenance. TBE has notified PPWMD they are out of funds for this project. The District will meet with them next week to discuss.

08-16-07

CHANNEL 4 AND 4E ENHANCEMENT

Richard Frazee, Executive Director stated from the approval of the Board, the contract with CDM was signed on April 4, 2008 for design work.

11-11-03

CHANNEL 4A – PHASE 3 – 53RD STREET TO 62ND AVE.

Richard Frazee, Executive Director informed the Board that a meeting was held with the District's Attorney, Tom Tripp, Attorney, Tom Reynolds who will represent the District in this matter, Mike Smith, CDM and Jan Rogers, Executive Assistant. The meeting was held to discuss on the plans to attempt to obtain additional required easement. All information that was requested by Tom Reynolds has been forwarded to his office. No action is required at this time.

03-12-01

CHANNEL 5 – CITY PROJECT

Richard Frazee, Executive Director stated that construction appears to be going well. The caps on the sheet piles are being poured and look good.

John Morroni, Commissioner, Pinellas County Board of County Commissioners asked Richard Frazee, Executive Director if the projects listed on the agenda are all of the projects that the District are presently doing. Richard Frazee, Executive Director stated that it is a complete list of current projects and that in the future additional projects would be added as the five (5) year Capital Improvement Plan is approved by the Board. Michael Farrell stated that some projects are under construction and some are under design. John Morroni, Commissioner, Pinellas County Board of County Commissioners was informed that at every Regular Authority Meeting all the projects are given a review to the Board. Ed Taylor pointed out that the Haines Road project is a joint project with Pinellas County when the Pinellas County widens Haines Road. It was stated that Mike Maroney, P.E. is the drainage contact person within Pinellas County.

02-04-01

FEMA MAP CHANGES UPDATE

City of Pinellas Park has sent out their letter to FEMA, waiting for a reply and then there is the ninety (90) day period for replies. In working with the City of Pinellas Park, Scott Pinheiro has been asked to look and determine how many homes have been affected with the changes to the projects that have been completed and the re-doing of the FEMA map.

FINANCE

a) Financial Statement for the month of March 2008.

Mr. Farrell read the financial statement for the month of March 2008. Mr. Taylor made a motion to approve the financial statement for the month of March 2008. Second was made by Mr. Tingler.

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Discussion was held on the closing entries for fiscal year ending 2006-2007 and the effect to the current financial statement

No discussion. Roll Call:

Voting Aye: Mr. Farrell and Mr. Tingler

MOTION APPROVED.

b) Investment Summary

Richard Frazee, Executive Director, made the recommendation not to move any money as of this date. It was noted that additional money has been released from the Fund B account and moved into the Fund A. Discussion was held on when money is pulled from the SBA account Mr. Farrell expressed continued concerns on the District's money that remains in the SBA pool. Discussion was held on Fund A and Fund B and the interest rates on both accounts and the availability to withdraw. Mr. Taylor made the motion to approve the Investment Summary for April 2008. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Tingler and Mr. Taylor

MOTION APPROVED.

c) 2nd Quarter Budget Revision 2007-2008

Richard Frazee, Executive Director explained the line items on the budget revision. A motion was made by Mr. Farrell to approve the 2nd Quarter Budget Revision 2007-2008 as presented by the Executive Director. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED.

NEW BUSINESS

a) 2006-2007 Audit

Richard Frazee, Executive Director informed the Board that the audit was in last month's packet for their review and was requesting the acceptance of the audit. Mr. Farrell made a motion to accept the 2006-2007 audit from the CPA firm of Grau and Company. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Tingler and Mr. Farrell

MOTION APPROVED.

b) District Future Directions

Richard Frazee, Executive Director stated that during January, February and two (2) meetings in March 2008, that discussion had been held on the Executive Director and that this needs to be finalized. In the board members packets you will see a new job description for the Executive Director position and a new proposed organizational chart for your review and approval at next months Regular Authority Meeting. A reminder was made that Richard Frazee will be leaving the position of Executive Director the end of June 2008 and per his contract will have a letter of resignation from the position in the May Board Members packet. Should the Board desire per his contract, Richard Frazee will still be available to work as the District Engineer (estimated at ten 10 hours average per week). Discussion was held on verifying that the direction of the District is to improve the primary drainage in the District as long as it is a good return for the taxpayer, working with the City of Pinellas Park, Pinellas County, Kenneth City, and City of St. Petersburg and to be reviewed periodically in the future as needed.

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Discussion was held on the District review that is going to be held by OPPAGA that was requested by Representative Janet Long. Mr. Taylor stated that before any three (3) to five (5) year plan is presented that the District needs to sit down in discussion with the City of Pinellas Park, Pinellas County and the City of St. Petersburg on the needs of all parties concerned and what the District has to offer. John Morroni, Commissioner, Pinellas County Board of County Commissioners suggested that Tom Tripp, District Attorney needs to be involved in the conference call with OPPAGA

Tom Tripp, Attorney for the District stated that contact had been made from an applicant who had previously applied for the District Engineer position and would like to be interviewed at this time. It was directed by the District Board to hold the interview and report back at the next Regular Authority Meeting.

MISCELLANEOUS

A. Monthly and Annual Rainfall/Maintenance Report

The monthly and annual report is included in the Boards packet.

B. Regular Authority Meeting #8 will be held on Thursday, May 15, 2008, 5:30 P.M. at the District.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting at 7:40 P.M. Second was made by Mr. Tingler.