

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N
PINELLAS PARK, FL 33781-6221
(727) 528-8022

MINUTES

May 15, 2008

(Regular Authority Meeting #8)

IN ATTENDANCE

Rick Frazee, FJS Research, Pinellas Park, FL
Tom Tripp, Attorney for PPWMD
Janet Rogers, Executive Assistant, PPWMD
Randal A. Roberts, Streets and Drainage, City of Pinellas Park
Mike Smith, P.E. CDM, Tampa, FL
Daniel Glaser, P.E., McKim & Creed, Clearwater, FL
Alex Regalado, OPPAGA, Tallahassee, FL
Bill Howard, OPPAGA, Tallahassee, FL
Cindy Gillott, Administrative Assistant, PPWMD

ROLL CALL

Mr. Farrell - Present
Mr. Taylor - Present
Mr. Tingler - Present

Chairman Charles Tingler opened Regular Authority Meeting #8 for the fiscal year 2007/2008 at 5:32 P.M.

MINUTES

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #7 for April 17, 2008. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Tingler, Mr. Taylor and Mr. Farrell.

MOTION APPROVED

Mr. Richard Frazee, Executive Director, introduced Alex Regalado and Bill Howard from OPPAGA and stated he had traveled the channels with them.

00-01-01

CHANNEL 1A - RECONSTRUCTION

Mr. Richard Frazee, Executive Director, stated everything is moving along despite little bumps that come along and Mr. Smith, CDM, stated Keystone Excavators had made more progress than the previous month working through issues and the project should be on track.

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04-09-02

CHANNEL 1-A-2 (MCKIM & CREED)

Mr. Richard Frazee, Executive Director, passed recent photos around and stated it appears the items on the clean up has been completed. Mr. Dan Glaser, McKim & Creed, stated he had submitted Pay Request #7 and Final Pay Request #8 from MTM and next month should be ready to present project as complete.

01-17-08

CHANNEL 1 - LARCHMONT FABRIFORM REPLACEMENT

Mr. Richard Frazee, Executive Director, stated that McKim & Creed received a letter from SWFWMD stating that work is considered maintenance and no permit is required. Dan Glaser, McKim & Creed stated 60% design drawings were submitted. Should be ready to advertise before the first of August 2008.

03-15-07

CHANNEL 2 CULVERT UPGRADES - GANDY BLVD.

Mr. Richard Frazee, Executive Director, stated that TBE Group has submitted 60% design drawings and an updated cost estimate with an increase in the amount of \$738,000.00 due to MOT. TBE Group should be ready to submit permits to SWFWMD and FDOT shortly. Mr. Tingler asked if heard anything from City of St. Petersburg concerning any involvement in this project and Mr. Frazee stated that they will not get involved until DOT receives the permit application as DOT will not want to tear up highway twice impeding traffic flow.

04-19-07

CHANNEL 2 - PARK BLVD. PHASE 3 - CITY PROJECT

Mr. Richard Frazee, Executive Director, stated there is a packet for a project at 40th St and Park Blvd for review by TBE Group and Mike Smith, CDM. No change at this time.

94-10-03

CHANNEL 3 - HAINES ROAD

Mr. Richard Frazee, Executive Director, stated he signed off on the ERP permit application on May 2nd, 2008. URS is ready to go in the middle of June 2008. Waiting on Pinellas County and hopefully they will be ready by middle of June 2008.

00-01-01

CHANNEL 1A - RECONSTRUCTION

Discussion continued on Channel 1A. Change Order #2 in the amount of \$5,413.00 bringing the total contract price to \$1,432,375.63 with two (2) additional calendar days for additional guardrail and delays caused by the gas company was put before the Board. Mr. Farrell made a motion to approve Change Order #2 in the amount of \$5,413.00 bringing the total contract price to \$1,432,375.63 with two (2) additional calendar days. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Tingler, Mr. Farrell and Mr. Taylor

MOTION APPROVED

03-08-02

CHANNEL 4 - 58th ST TO RAILROAD - (TBE GROUP)

Mr. Richard Frazee, Executive Director, presented photos to the Board and Change Order #2 was presented to cover costs of two (2) guardrails the City of Pinellas Park requested be on the channel and stated MTM should be completed by end of month. TBE Group is working on some fence issues with Jan Natoli on the north side of the channel. Mike Farrell stated the guardrail is on 55 St and Richard Frazee, Executive Director, stated two gates still need to be done but are already on approved worksheet. Ed Taylor asked if the residents were happy and Richard Frazee, Executive Director said they were and MTM is ready to pave parking lot and then will be able to do street repair. Mr. Mike Farrell said that it is looking good out there. TBE Group notified the district they are out of funds for this project and Mr. Frazee is discussing this with TBE Group. Mr. Farrell made the motion to approve Change Order #2 in the amount of \$4,885.00 bringing the total contract price to \$2,313,389.50 and no additional calendar days. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Tingler and Mr. Farrell

MOTION APPROVED

08-16-07

CHANNEL 4 AND 4E ENHANCEMENT

Mr. Richard Frazee, Executive Director, stated the contract was signed with CDM last month for design work and a work authorization was issued. Mike Smith confirmed receiving work authorization today and CDM is on schedule.

11-11-03

CHANNEL 4A - PHASE 3 - 53RD TO 62ND AVE.

Mr. Richard Frazee, Executive Director, stated a meeting was held with Tom Tripp, Attorney for the District, Tom Reynolds, Attorney, CDM and Janet Rogers, Executive Assistant, in which Chip Herom, CDM, stated the modeling on the north/south run where easement issues are would have a minimum value. Tom Tripp, Attorney for District, asked about the east/west stretch and Mike Smith, CDM, said it is at the end of channel. Improvements there will not provide that much benefit. Improvements would protect channel, have a better flood benefit and, it is favorable to stay out of easement issues.

03-12-01

CHANNEL 5 - CITY PROJECT

Mr. Richard Frazee, Executive Director, stated that construction appears to be going well. City of Pinellas Park is keeping the District informed.

02-04-01

FEMA MAP CHANGES UPDATE

Mike Smith, CDM, stated there is confusion between FEMA and their consultants. FEMA has the City of Pinellas Park comments and have an undetermined period of time to look at the City of Pinellas Park comments. FEMA then has a 90-day clock to comment after reviewing the City of Pinellas Park comments. City of Pinellas Park information is just on city limits and streets not on the hydraulics.

FINANCE

a) Financial Statement - April 2008

Mr. Farrell read the financial statement for the month of April 2008. Mr. Taylor made a motion to approve the financial statement for the month of April 2008. Second was made by Mr. Tingler. No discussion. Roll Call:

Voting Aye: Mr. Tinger, Mr. Farrell and Mr. Taylor

MOTION APPROVED

b) Investment Summary

Richard Frazee, Executive Director, made the recommendation not to move any money as of this date. It was noted that additional money has been released from the Fund B account and moved into the Fund A and there is less than 3% of the District's funds that are in Fund B. Mr. Farrell made the motion to approve the Investment Summary for May 2008. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Tingler and Mr. Farrell

MOTION APPROVED

NEW BUSINESS

a) District Future Directions

Richard Frazee, Executive Director, presented his Letter of Resignation as Executive Director as of June 30, 2008 and stated he would like to continue to perform engineering services until FJS contract expires in October 2009. Mr. Frazee he will be available to work approximately a 10-hour work week. Mr. Farrell made a motion to accept the resignation of the Executive Director effective June 30, 2008 and to utilize FJS for engineering services until the completion of the FJS contract in October 2009. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED

Richard Frazee, Executive Director, stated the Janet Rogers was accepted into the Certified District Manager Program (CDM) scheduled in June 2008 and at the end of the program certification may take up to six months to obtain. Richard Frazee, Executive Director, requested a motion for the Board to appoint Janet Rogers as the new Executive Director effective July 1, 2008 at the salary of \$67,000.00. Mr. Farrell made a motion to appoint Janet Rogers as Executive Director at a starting salary of \$67,000.00. Mr. Taylor second with a discussion and stated there is no problem with the title but cannot approve the sum of money, a 3-5% raise over Ms. Rogers existing salary and perhaps 10% compensation after completion of the CDM program. Richard Frazee, Executive Director, stated that Ms. Rogers will be taking over day to day operations of the District that she does not currently do now and that by appointing Ms. Rogers Executive Director at a salary of \$67,000.00 and utilizing FJS for engineering services for a 10-hour work week the district will be paying out less and, as we are trying to reduce costs, we will not find an Executive Director for that low of a salary. Mr. Farrell asked if a contract is needed and Tom Tripp, Attorney for the District, stated that it does not designate need for a contract as this is an employee. Mr. Farrell made a motion to appoint Janet Rogers as Executive Director as of July 1, 2008 and to raise her salary from \$42,000.00 to \$67,000.00. Second was made by Mr. Tingler.

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No further discussion. Roll Call:

Voting Aye: Mr. Farrell and Mr. Tingler

Voting Nay: Mr. Taylor

MOTION APPROVED

MISCELLANEOUS

A. Monthly Rainfall/Maintenance Report

The monthly report is included in the Boards packet.

B. Regular Authority Meeting #9 will be held on Thursday, June 19, 2008, 5:30 P.M. at the District.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting at 6:10 P.M. Second was made by Mr. Tingler.