

**PINELLAS PARK WATER MANAGEMENT DISTRICT**  
**6460 35<sup>TH</sup> STREET N.**  
**PINELLAS PARK, FL 33781-6221**  
**(727) 528-8022**

**MINUTES**

**June 14, 2007**

**(Regular Authority Meeting #9)**

**IN ATTENDANCE**

Tom Tripp, Attorney for PPWMD  
Janet Rogers, Executive Secretary, PPWMD  
Rick Frazee, FJS Research, Pinellas Park, Fl.  
Daniel Glaser, P.E. McKim & Creed, Clearwater, Fl.  
Chip Herom, P.E., CDM, Tampa, Fl.  
Randy Roberts, Streets and Drainage, City of Pinellas Park, Fl.  
Don Mc Cullers, TBE Group, Clearwater, Fl.  
Jonathan Lallman, TBE Group, Clearwater, Fl.  
Mike Smith, P.E., CDM, Tampa, Fl.  
Keith Giang, Property Owner's Representative  
John Martel, P.E., HNTB

**ROLL CALL**

Mr. Farrell – Present  
Mr. Tingler \_ Present  
Ed Taylor \_ Present

Chairman Tingler opened Regular Authority Meeting #9 for the fiscal year 2006/2007 at 5:31 P.M.

**MINUTES**

Mr. Taylor made a motion to approve the minutes of the Regular Authority Meeting #8 for May 17, 2007.  
Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED.**

**00-01-01**

**CHANNEL 1A – RE-CONSTRUCTION**

Richard Frazee, Executive Director stated a reminder to the Board that there were no bids received on March 3, 2007 and that there still remains some issues with Tensar. Rick Dalan and Tom Tripp, Attorney for the District are looking at legal options. At a meeting on June 07, 2007 Richard Frazee, Executive Director requested CDM to explore engineering options. CDM has a meeting scheduled for June 27, 2007 at 10:00 A.M. to discuss engineering issues. Tom Tripp, Attorney for the District stated that Rick Dalan has composed a letter to Tensar's attorney outlining what is perceived to be the problems along with requesting to clear time on the Special General Master calendar and it appears that the letter is working as several other parties will be at the meeting to be held on June 27, 2007. Mike Smith, CDM confirmed that letter has done some good as Tensar has contacted CDM concerning the technical issues and that they are very interested in getting this resolved and the designs completed. Once issues and design are resolved CDM will move forward to advertise sometime in August or September 2007.

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**04-09-02**

**CHANNEL 1-A-2 (MCKIM & CREED)**

Richard Frazee, Executive Director stated that there are problems with the easements. A meeting was held with Tom Tripp, Attorney for the District, Dan Glaser, McKim and Creed and Richard Frazee, Executive Director on June 6, 2007 to discuss the problem of easements. Dan Glaser, McKim and Creed met with the contractor MTM, utility's company in moving the utility lines and it appears that the contractor can work from one side and will not need the complete fifteen (15') feet. It appears that the easement issue may be minimal. Tom Tripp, Attorney for the District stated that the Board may want to give Richard Frazee, Executive Director authorization to amend the effective days to the contract to August 31, 2007 due to the easement issues for the contractor. A motion was made by Mr. Taylor to in-power the Executive Director, Richard Frazee, to amend the contract to proceed to August 31, 2007. Second was made by Mr. Farrell. No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED.**

The contract revision with McKim and Creed has been completed in increasing the multiplier from 3.05 to 3.15, revising work scope which will reduce their contract amount from \$337,300.00 to \$270,900.00.

**03-15-07**

**CHANNEL 2 – CULVERT UPGRADES – GANDY BLVD.**

Richard Frazee, Executive Director stated that the RFP's for engineering for Gandy Blvd. crossing culvert upgrades were received, the consultants were ranked by the ranking committee which consisted of Richard Frazee, Executive Director, Tom Tripp, Attorney for the District and Charles Tingler, Board Chairman of the District. For this project:

- 1<sup>st</sup> – TBE Group
- 2<sup>nd</sup> – CDM
- 3<sup>rd</sup> – McKim & Creed.

Mr. Farrell made a motion to authorize the Executive Director to negotiate with TBE on the Channel 2 project and if unsuccessful to move forward to the next ranking firms in order. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED.**

**04-19-07**

**CHANNEL 2 – PARK BLVD. PHASE 3 – CITY PROJECT**

Richard Frazee, Executive Director stated that the City of Pinellas Park is working with TBE Group and all is moving forward.

**94-10-03**

**CHANNEL 3 – HAINES ROAD**

Richard Frazee, Executive Director stated that URS is proceeding with required design changes working toward a July ERP application. County is wanting to submit all together with the same reviewer if possible.

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**03-08-02**

**CHANNEL 4 – 58<sup>th</sup> ST TO RAILROAD – (TBE GROUP)**

Richard Frazee, Executive Director showed pictures for the Board to review and that MTM schedule shows February 28, 2008 for completion. Don McCullers, TBE stated that project is twenty-five (25%) percent complete.

**03-08-03**

**CHANNEL 4E – 62<sup>nd</sup> STREET TO MCKEE LAKE**

Richard Frazee, Executive Director stated the modeling is running a little behind schedule. Chip Herom, CDM stated that in the review that they were requested to do shows the flood relief that the District needs as well as the cost. CDM is proposing a scaled back version of Advance Engineering & Design. This would include culverts within the 4E basin and widens a small portion downstream in the main channel; up stream of 71<sup>st</sup> Street – reduces about two thousand (2,000) feet of box culvert. The flood stages in the 62<sup>nd</sup> way area reduces sufficiently and possibly takes away the need to purchase homes in that area. It does not get the same amount of improvements upstream in the trailer park that is south of 62<sup>nd</sup> Avenue. It does give about sixty-five (65%) percent of what Advanced Engineering & Design proposed on the design of seven (7”) to fourteen (14 “) vs eleven (11”) to nineteen (19”). The project will go from 3.77 million to 1.1 million if the homes do not need to be purchased. A bit of an increase down 71<sup>st</sup> Street culverts in the twenty-five (25) year flood stage, does not come out of top of bank. Recommend taking a closer look at the secondary design downstream, make sure there are no impacts that may not have been picked up, take a closer look at the floor evaluations of those homes and review the trailer park. Want the lake to drain into the channel during small rain events, no benefit for the bigger storms (25 year).

**11-11-03**

**CHANNEL 4A – PHASE 3 – 53<sup>RD</sup> STREET TO 62<sup>ND</sup> AVE.**

Chip Herom, CDM stated that 60% of the plans and a draft permit, final GEO tech report and ready to move forward with the permit. CDM will meet within the following week with Richard Frazee, Executive Director and Tom Tripp, Attorney for the District on easements.

**03-12-01**

**CHANNEL 5 – CITY PROJECT**

Richard Frazee, Executive Director stated that the Board had authorized for the signing of the Inter Local Agreement with Pinellas Park, after concurrence with the District’s attorney. The agreement has been approved by the District’s attorney, City’s attorney and will be in front of the City Council on June 26, 2007 workshop. Tom Tripp, Attorney for the District and Richard Frazee, Executive Director will be at the City Council workshop to answer questions. A picture of the sign showing combined project effort was shown to the Board members.

**02-04-01**

**FEMA MAP CHANGES UPDATE**

Richard Frazee, Executive Director stated that CDM is waiting for a draft issue in August 2007.

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## **FINANCE**

### **a) Financial Statement for the month of May 2007.**

Mr. Farrell read the financial statement for the month of May 2007. Mr. Taylor made a motion to approve the financial statement for the month of May 2007. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED.**

### **b) Investment Summary**

Richard Frazee, Executive Director, made the recommendation to move Five Hundred Thousand (\$500,000.00) to the SunTrust operating account at this time. Mr. Farrell made the motion to approve the Investment Summary for June 2007. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED.**

### **c) Group Health Insurance Renewal**

Richard Frazee, Executive Director presented the renewal for the Group Health Insurance. Discussion was held on the current plan with Aetna vs the additional two plans provided. A motion was made by Mr. Farrell to approve the renewal of the District's Group Health Insurance with Aetna as presented for 2007-2008. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED.**

## **NEW BUSINESS**

### **a) CDM Multiplier**

Richard Frazee, Executive Director informed the Board that CDM at last months Board meeting has requested an increase to their multiplier from 3.01 to 3.10. CDM is currently at 3.01, McKim & Creed is 3.15 and TBE Group is 3.0. Mike Smith, CDM stated that the multiplier should be effective on the next work order that is signed with the District. Mr. Farrell made a motion to approve the multiplier change from 3.01 to 3.10 per CDM Contract revision as presented to the executive director effective June 14, 2007. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED.**

### **b) Harry W. Marlow – Fee Schedule**

Richard Frazee, Executive Director stated the contract was taken over to Harry Marlow's office and expect the contract to be signed and returned within the next couple of days.

### **c) Real Estate Purchase - Appraisal**

Richard Frazee, Executive Director went over the appraisal for lot 33 in Grace Subdivision and stated that the real value of purchasing the lot would be on how much it would cost the District should someone buy

the property and what the District would have to do with the Channel. Pictures were presented of the property and explanation on what would occur should someone buy the property and put on a stilt house. Discussion was held on the owner making a verbal proposal of Ten Thousand Dollars if the District would absorb all closing costs. Mr. Farrell made a motion to approve the executive Director to negotiate with the owner of lot 33, Grace Subdivision up to Fifteen Thousand Dollars including closing cost. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED.**

**d) Executive Directors Comments**

Richard Frazee, Executive Director stated:

- City of Pinellas Park informed the District of an erosion problem on bridge on Channel #1 at 55<sup>th</sup> Street. CDM is addressing the problem.
- Received from SWFWMD on May 31, 2007, a request for an inspection of Channel 3 Phase 2D from SWFWMD Regulation Department for inspection report by June 13, 2007 or SWFWMD would turn the inspection request over to their legal department for enforcement action. It appears request from SWFWMD "Service Office" request in 2002 (1), 2004 (1), 2006 (2) and now in 2007. Chip Herom, CDM has completed the inspection and hand delivered to SWFWMD last week. Upon reviewing the District files, it appears there may be many other questionable inspection issues. CDM is working up a schedule on all Channels and then Jan Rogers will keep on her computer to keep the District up to date on the inspections. Tom Tripp, District Attorney stated that he wanted to make sure to follow up with CDM and SWFWMD to make sure that the District stays in compliance.
- Jan Rogers and Richard Frazee, Executive Director will be attending training on Special Districts June 19, 20, and 21, 2007.
- Re-writing all District job descriptions and planning on presenting the salary increases in a new format at the July Board meeting.

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MISCELLANEOUS

**A. Monthly Rainfall/Maintenance Report**

The monthly report has been delivered and is included in the Boards packet.

Mr. Tingler wanted to comment on how well Greg Baker has improved the looks of the Districts landscaping and the good appearance that the District now presents of itself.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting. Second was made by Mr. Tingler. Chairman Mr. Tingler closed the meeting at 6:27 P.M.