

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N
PINELLAS PARK, FL 33781-6221
(727) 528-8022

MINUTES

June 17, 2010

(Regular Authority Meeting #9)

IN ATTENDANCE

Tom Tripp, Attorney for PPWMD
Janet Rogers, Executive Director, PPWMD
Cynthia Gillott, Executive Secretary, PPWMD
Commissioner John Morroni, Pinellas County
Jeff Lowe, P.E., McKim & Creed, Clearwater, FL
Nick Charnas, CDM, Tampa, FL
Robin Riley, PRIA/Brown & Brown
Randy Roberts, City of Pinellas Park

Chairman Charles Tingler opened Regular Authority Meeting #9 for the fiscal year 2009/2010 at 5:30 P.M.

ROLL CALL

Mr. Farrell - Present
Mr. Taylor - Present
Mr. Tingler - Present

MINUTES

Mr. Taylor made a motion to approve the minutes of the Regular Authority Meeting #8 held on May 20, 2010. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

Janet Rogers, Executive Director, welcomed Commissioner John Morroni.

Out of Context

Health Insurance Renewal

Janet Rogers, Executive Director, stated the health insurance renewal is due August 1, 2010 and introduced Robin Riley with Brown & Brown insurance whom the Board approved as our new insurance agent. Ms. Rogers assured the Board they would be pleased with the hard work Robin Riley performed in obtaining quotes for the District. Robin Riley, Brown & Brown, stated that Brown & Brown specializes in municipalities and special districts and also gave a brief explanation all items in the pamphlets given to the Board. Ms. Rogers stated a motion will be needed from the Board at the July meeting.

03-15-07

CHANNEL 2 CULVERT UPGRADES - GANDY BLVD.

Janet Rogers, Executive Director, stated in the folders is a notice of persistent failure request to complete work written by Jim Barnard, Cardno/TBE to Kearney Construction and also a response from Mills, Parker, Divers, Attorneys disputing one of the items and acknowledging an authorization from Kearney's bankruptcy trustee to deduct \$3,000.00. We are still going through these items and Tom Tripp, Attorney, has not had the availability to review yet. Mike Smith, District Engineer, stated Ms. Adams is working with TBE, the engineer of record, to verify what is a reasonable estimate of cost to perform these items; Ms. Adams proposed to deduct the costs of the punch list items from the retainage. Mike Smith stated \$10,000 to \$15,000.00 will probably be deducted from final payment for punch list items.

04-19-07

CHANNEL 2 - PARK BLVD. PHASE 3 - CITY PROJECT

Janet Rogers, Executive Director, stated no action is needed by the District at this time. CDM attended the progress meetings with the City of Pinellas Park on May 20, 2010 and June 1, 2010. The contractor is finishing roadway work on 76th Terrace and the estimated project completion is June 30, 2010.

94-10-03

CHANNEL 3 - HAINES ROAD

Janet Rogers, Executive Director, stated no action is needed at this time; waiting for Pinellas County to go out to bid.

07-08-16

CHANNEL 3 – FABRIFORM REPAIR AND REPLACEMENT

Janet Rogers, Executive Director, stated Notice to Award to MTM Contractors was given on June 3, 2010 and are currently awaiting for MTM's Contract Documents.

08-16-07

CHANNEL 4 AND 4E ENHANCEMENT

Janet Rogers, Executive Director, stated survey of the area has been completed by Harry Marlow, Driggers Engineering has finished the geotechnical investigation, and the final design and permitting is underway.

11-11-03

CHANNEL 4A - PHASE 3 - 53RD TO 62ND AVE.

Janet Rogers, Executive Director, stated the final pay request and release of liens have been received and are being reviewed by CDM. Property owner Dustin Secor has made a request for repair of damage to his building and at 4:30 pm today was informed this was repaired and will be inspected by CDM tomorrow. Mr. Secor is satisfied with the repair. SWFWMD has transferred this project to the Operation Phase. Once Ms. Rogers receives final word from CDM that this has been taken care of final payment will be made and this project will be completed.

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07-21-08

CHANNEL 4 – PANEL REPAIR AND REPLACEMENT

Janet Rogers, Executive Director, stated Notice to Award to MTM Contractors was given on June 3, 2010 and are currently awaiting MTM's Contract Documents.

FINANCE

a) Financial Statement – May 2010

Mr. Farrell read the Financial Statement for the month of May 2010. Mr. Taylor made a motion to approve the Financial Statement for May 2010. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

b) Investment Summary – June 2010

Janet Rogers, Executive Director recommended no transfer of money this month. Mr. Taylor made the motion to approve the Investment Summary for June 2010. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

NEW BUSINESS

Executive Director Comments

1. Trim Schedule Hearings – Thursday, September 9th, 2010 @ 5:30 PM (this is not a Board meeting night) and Final Trim Hearing for September 16, 2010 @ 5:30 P.M. to be followed by the Regular authority Board meeting. Both meetings will take place at the District office.
2. Janet Rogers attended the Florida Association of Special district conference and in your folder you can review the various areas that were discussed.
3. In March 2010 Ms. Rogers attended the National Hurricane conference and took a FEMA Debris Management course and Ms. Rogers received certificate from FEMA.
4. Channel 1C and Channel 3 Repair – during the investigation for the Long Term Facility Report, District staff brought these two areas to CDM's attention. We are working on establishing a General Service Contract for these small repairs that the District staff cannot perform.
5. Long Term Facility Report – a preliminary presentation was given by Mike Smith, CDM. Comments were made by Commissioner John Morroni - showing the small amount of monies the District has, along with this Long Term Facility Report, District funds could be depleted with just one (1) major failure.

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MISCELLANEOUS

A. Monthly Rainfall/Maintenance Report

The monthly report is included in the Boards packet.

B. Regular Authority Meeting #10 will be held on July 15, 2010, 5:30 P.M. at the District.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting at 6:30 PM Second was made by Mr. Taylor.