

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N
PINELLAS PARK, FL 33781-6221
(727) 528-8022

MINUTES

June 19, 2008

(Regular Authority Meeting #9)

IN ATTENDANCE

Rick Fraze, FJS Research, Pinellas Park, FL
Tom Tripp, Attorney for PPWMD
Janet Rogers, Executive Assistant, PPWMD
Randal A. Roberts, Streets and Drainage, City of Pinellas Park
Mike Smith, P.E. CDM, Tampa, FL
Daniel Glaser, P.E., McKim & Creed, Clearwater, FL
Mandy Parks, Lane Engineering Inc.
Cindy Gillott, Administrative Assistant, PPWMD

ROLL CALL

Mr. Farrell - Present
Mr. Taylor - Present
Mr. Tingler - Present

Chairman Charles Tingler opened Regular Authority Meeting #9 for the fiscal year 2007/2008 at 5:34 P.M.

MINUTES

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #8 for May 15, 2008. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Tingler and Mr. Farrell.

MOTION APPROVED

Rick Fraze, Executive Director, informed the Board that Janet Rogers, Executive Assistant will be conducting the meeting and Cindy Gillott will be taking the minutes in preparation for July 1, 2008 position transitions.

00-01-01

CHANNEL 1A - RECONSTRUCTION - (CDM)

Janet Rogers, Executive Assistant, stated the contractor Keystone Excavator, has completed most of the slope repair north of 86th Ave and due to two (2) houses south of 86th Ave being too close to the work area additional gabion baskets will have to be used. Gina Cashon, CDM, Rick Fraze, Executive Director along with Janet Rogers, Executive Assistant met with SWFWMD to request a permit modification on the gabion baskets. Mike Smith, CDM, gave the following update on the project:

Keystone Excavators encountered trouble over the cable concrete that was put in by MTM Contractors - CDM is working with the contractor to make sure it is put in correctly.

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CDM had a meeting with Keystone Excavators and Tensar regarding transition area 37-10 up to 38-50. Transition has been resolved but a change order will be presented to the Board for additional investigation time that was needed.

Keystone Excavators is ready to go south of 85th Ave. and CDM is working with the contractor on a conflict with the manhole.

SWFWMD had called Gina Cashon, CDM indicating the permit will be received next week.

Upon questioning from Mr. Farrell and Mr. Taylor, Mike Smith, CDM stated when the design was started in 2007 the survey only went to the easement which did not show the two (2) houses and stated that CDM should have been aware of the situation.

Mandy Parks, Lane Engineering presented Change Order #3 explaining Work Order Directive #4 for Gabion baskets and Work Order Directive #5-tie-in to CH 1A2. Rick Frazee, Executive Director explained that the Work Order Directives kept the project moving. Photos of the area were passed out to the Board members and discussion was held on the Change Order. Mr. Farrell made a motion to approve change Order #3 for Channel 1A North/South Reconstruction in the amount of \$44,967.80 bringing the total contract price to \$1,477,343.43 with zero additional calendar days. Second was made by Mr. Taylor.

No further discussion. Roll call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

04-09-02

CHANNEL 1-A-2 - (MCKIM & CREED)

Janet Rogers, Executive Assistant, stated SWFWMD is moving permit to operational phase and a change order for the 90th Ave restoration for a credit of -\$768.00 and upon final payment project will be complete. Mr. Farrell made a motion to approve Change Order #2 for Channel 1A2 in the credit amount of -\$768.00 bringing the total contract price to \$1,290,307.60 with zero additional calendar days.

Second was made by Mr. Taylor.

No further discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

01-17-08

CHANNEL 1 - LARCHMONT FABRIFORM REPLACEMENT - (MCKIM & CREED)

Janet Rogers, Exec. Assistant, stated CDM submitted their comments on 60% design drawings and McKim and Creed are proceeding from 60% to 90% design. No action at this time.

03-15-07

CHANNEL 2 CULVERT UPGRADES - GANDY BLVD.

Janet Rogers, Exec. Assistant stated TBE Group has submitted 60% design drawings and an updated cost estimate for the project, assuming the worst case, (City of St. Petersburg does not get on board) showing an increase in the amount of \$738,000.00. Rick Frazee, Exec. Director, stated there is a delay in permits as SWFWMD has some environmental concerns and DOT is wanting TBE to investigate the boring pipe under Gandy.

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04-19-07

CHANNEL 2 - PARK BLVD. PHASE 3 - CITY PROJECT

Janet Rogers, Executive Assistant, stated on June 13th, 2008 Rick Frazee, Executive Director, and CDM attended a stakeholders meeting with SWFWMD, DOT and the City of Pinellas Park. CDM is reviewing TBE's 60% design. The City of Pinellas Park has issues and is leaning towards putting another pipe alongside pipe the District put in. CDM is doing a review of Golden Corral on 40th so they can be coordinated together.

04-10-03

CHANNEL 3 - HAINES ROAD

Janet Rogers, Exec. Assistant, stated the permit application and fee will be sent to SWFWMD around July 1, 2008. Mr. Tingler asked if the County was on board and Rick Frazee, Executive Director said the County is getting closer.

03-08-02

CHANNEL 4 - 58th ST TO RAILROAD - (TBE GROUP)

Janet Rogers, Exec. Assistant, stated that on June 5th SWFWMD staff determined construction appears to be complete. TBE needs to submit two (2) copies of Statement of Completion and request transfer to Operation Entity. Tom Tripp, District Attorney, stated letters from TBE concerning structural performance issues and on contractual compliance issues. Janet Rogers, Exec. Assistant will follow-up with TBE as discussions are on-going with TBE concerning changes in their contract. Rick Frazee stated TBE requested additional funds. A meeting was held with TBE instructing them to give a written explanation of their request.

08-16-07

CHANNEL 4 AND 4E ENHANCEMENT - (CDM)

Mike Smith, CDM, said Notice to Proceed was issued, had the kick-off meeting and site visits, the preliminary design and final designs are all on schedule.

11-11-03

CHANNEL 4A - PHASE 3 - 53RD TO 62ND AVE.

Janet Roger, Exec. Assistant, passed around photos dated 5/21/08 and based on discussions with CDM, recommends to address the East/West portion only. Mike Smith, CDM, discussed the erosion problem, the roof drain in the photos and recommended channel be lined so erosion does not continue. Rick Frazee, Exec. Director, noted that as far as easement issues, the District did not reach agreement with Progress Energy and Secor. The Board gave direction to do the east/west and to eliminate the north/south from the project. Rick Frazee, Executive Director, stated that the design and construction will be very quick but depends on the budget for a start time.

03-12-01

CHANNEL 5 - CITY PROJECT

Janet Rogers, Exec. Assistant, stated that construction appears to be moving along, fencing is being installed and looks good.

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02-04-01

FEMA MAP CHANGES UPDATE

Janet Rogers, Exec. Assistant, stated a PDCC on the DFIRM map meeting has been scheduled for July 8th at the City of Pinellas Park and CDM will be making the presentation. Discussion was held. Dan Glaser, McKim and Creed, submitted a proposal for providing engineering services to do a Flood Zone Analysis in the amount of \$48,097.98 which can be completed by August 15th, 2008. Dan Glaser stated this is a general analysis that shows an overall growth picture of what the District has done and how the District's work related to the floodplan program. Discussion was held on how to get the exact number of houses taken out and house now in, topographic changes and benefits to people in district. Mr. Farrell made a motion to proceed with proposal from McKim & Creed for Flood Zone Analysis not to exceed \$48,097.98. Second was made by Mr. Taylor.

No further discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

FINANCE

a) Financial Statement - May 2008

Mr. Farrell read the financial statement for the month of May 2008. Mr. Taylor made a motion to approve the financial statement for the month of May 2008. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

b) Investment Summary

Janet Rogers, Executive Assistant, presented the latest update on the SBA Fund B. A recommendation not to move any money at this time. Mr. Taylor made the motion to approve the Investment Summary for June 2008. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

NEW BUSINESS

PURCHASE OF PROPERTY

Janet Rogers, Exec. Assistant, stated there is an appraisal to purchase the Grace Subdivision, Lot 40 property for the amount not to exceed \$7,000.00 in the Board packet. Rick Frazee, Exec. Director mentioned that this is the adjoining lot to Lot 33 and will be used for future mitigation banking. Rick Frazee, Executive Director, stated the District pays the closing costs and the owner pays the title insurance. Mr. Farrell motioned to direct the Executive Director to negotiate the purchase of Grace Subdivision, Lot 40 up to the amount of seven thousand dollars (\$7,000.00) and for the District's Attorney to write up a purchase contract upon completion of negotiations. Second was made by Mr. Taylor.

No Discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

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TRIM HEARING DATES

Janet Rogers, Executive Assistant, presented the dates of September 11, 2008 for the 1st Public Hearing and September 18, 2008 for the Final Public Hearing followed by the Regular Board Meeting.

HEALTH INSURANCE RENEWAL

Janet Rogers, Executive Assistant, presented a spreadsheet comparing current health insurance costs along with in and out of network cost. Ms. Rogers recommends staying with the present AETNA. information from the Ms. Rogers also stated that there will be no change in the GAP program by staying with our present AETNA plan. Next months meeting will require a decision from the Board as the renewal is due in August 2008.

OPPAGA UPDATE

Mr. Frazee, Executive Director, stated that all is going well. The District has provided everything that has been requested. Mr. Tripp, District Attorney, recommended that OPPAGA send us a draft of the timeframe in which the District will receive the report.

CDM CERTIFICATION

Janet Rogers, Executive Assistant, informed the Board she attended the week long training program and that a project on an item that will benefit the District needs to be completed.

MISCELLANEOUS

A. Monthly Rainfall/Maintenance Report

The monthly report is included in the Boards packet. Mr. Tingler mentioned that the Kut Kwick should be removed from the report as the District disposed of it. Janet Rogers stated we will notify CDM of the change.

B. Regular Authority Meeting #10 will be held on Thursday, July 17, 2008, 5:30 P.M. at the District.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting at 7:01 P.M. Second was made by Mr. Tingler.