

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022

MINUTES

July 12, 2007

(Regular Authority Meeting #10)

IN ATTENDANCE

Tom Tripp, Attorney for PPWMD
Janet Rogers, Executive Assistant, PPWMD
Rick Frazee, FJS Research, Pinellas Park, Fl.
Chip Herom, P.E., CDM, Tampa, Fl.
Randy Roberts, Streets and Drainage, City of Pinellas Park, Fl.
Bob O'Keefe, TBE Group, Clearwater, Fl.
Mike Smith, P.E., CDM, Tampa, Fl.
Gregory Baker, PPWMD Maintenance Supervisor

ROLL CALL

Mr. Farrell – Absent
Mr. Tingler _ Present
Ed Taylor _ Present

Chairman Tingler opened Regular Authority Meeting #10 for the fiscal year 2006/2007 at 5:31 P.M.

MINUTES

Mr. Taylor made a motion to approve the minutes of the Regular Authority Meeting #9 for June 14, 2007.
Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor and Mr. Tingler

MOTION APPROVED.

00-01-01

CHANNEL 1A – RE-CONSTRUCTION

Richard Frazee, Executive Director stated a meeting was held at CDM office on June 27, 2007 and based on the commitment from Tensar & CDM the District should be ready to go out for bids late August 2007. Tensar promised to have the final design to Gina, CDM by July 16th, 2007 and CDM comments back to Tensar by July 30th, 2007. Final submittal for bidding is due back to CDM by August 13th, 2007. Rick Dalan and Tom Tripp are still pursuing looking at legal options. Mike Smith, CDM stated that the meeting was very good and were able to discuss all the technical issues through the development of their design.

04-09-02

CHANNEL 1-A-2 (MCKIM & CREED)

Richard Frazee, Executive Director stated that work is being done on all the easement issues and McKim and Creed will have all the legal issues to Tom Tripp on Monday, July 16, 2007. Dan Glaser, McKim and Creed has strong feelings that all will be ready to move by the 13th of August, 2007 and Richard

Fraze, Executive Director is not totally convinced that will be adequate. Mr. Tingler commented that it appears to be nice and clean in that area.

03-15-07

CHANNEL 2 – CULVERT UPGRADES – GANDY BLVD.

Richard Fraze, Executive Director stated that on June 29th, 2007 discussions were started with TBE Group on the project and the terms. Tom Tripp, Attorney and Richard Fraze, Executive Director is not very comfortable with the terms, but as the Board is aware, trying to move along in order to file before SWFWMD for grants. Richard Fraze, Executive Director requested to have authorization to sign a letter of intent in order to not delay a month in this project. Tom Tripp, Attorney stated that agreement would be hard to reach before the Board meets again. The decision was to wait until next Board meeting.

04-19-07

CHANNEL 2 – PARK BLVD. PHASE 3 – CITY PROJECT

Richard Fraze, Executive Director stated no changes and that TBE Group's surveyor; was in to pick up keys to continue the surveying work.

94-10-03

CHANNEL 3 – HAINES ROAD

Richard Fraze, Executive Director stated that URS is proceeding with required design changes working toward a July ERP application. Appears the County will not be ready to apply before September 2007 and this will slow down URS work.

03-08-02

CHANNEL 4 – 58th ST TO RAILROAD – (TBE GROUP)

Richard Fraze, Executive Director showed pictures for the Board to review and that MTM schedule shows February 28, 2008 for completion. Bob O'Keefe, TBE stated that project is completed up to station 5400 except for the sidewalks. The schedule is one and one-half (1 ½) weeks ahead and plan to maintain that schedule. There is one and one-half rain days with no wash outs. An additional pump was installed.

03-08-03

CHANNEL 4E – 62nd STREET TO MCKEE LAKE

Richard Fraze, Executive Director stated the contract between Advanced Engineering and the District needs to be terminated and make a new combined project of Channel 4E and Channel 4 east of 71st Street. A reminder to the Board that over four (4) million dollars for the Advanced Engineering project where this one will only be estimated at a little over a million per CDM. Bill Reidy of Advanced Engineering understands and has no problem with termination of the contract. At present there is a billing that needs to be presented for current work performed by Advanced Engineering and then an estimated cost to close out of the project.

Tom Tripp, Attorney stated that a termination of convenience with a sixty (60) day window and Richard Fraze, Executive Director stated that was correct and the full sixty (60) days may not be required. Mr. Taylor made a motion to terminate our contract with Advanced Engineering for this project and move forward in the direction presented by the Executive Director. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor and Mr. Tingler

MOTION APPROVED.

Pinellas Park Water Management District
Regular Authority Meeting #10
July 12, 2007

11-11-03

CHANNEL 4A – PHASE 3 – 53RD STREET TO 62ND AVE.

Richard Frazee, Executive Director stated that a permit application was signed to be forwarded to SWFWMD along with sixty percent (60%) drawings within the next week. Chip Herom, CDM stated the ERP application is scheduled to be submitted next week and will also meet with Tom Tripp, Attorney on the easement requirements, the cover letter is drafted and finalizing the sketch.

03-12-01

CHANNEL 5 – CITY PROJECT

Richard Frazee, Executive Director stated that the Board had authorized for the signing of the Inter Local Agreement with the City of Pinellas Park and the agreement was approved by City Council at the June 28th, 2007 meeting. Charles Tingler, Chairman of the Board and Richard Frazee, Executive Director will sign the Inter Local Agreement tonight at this Board meeting.

02-04-01

FEMA MAP CHANGES UPDATE

Richard Frazee, Executive Director stated that CDM is waiting for a draft issue in August 2007.

FINANCE

a) Financial Statement for the month of May 2007.

Janet Rogers, Executive Assistant read the financial statement for the month of June 2007. Mr. Taylor made a motion to approve the financial statement for the month of June 2007. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor and Mr. Tingler

MOTION APPROVED.

b) Investment Summary

Richard Frazee, Executive Director, made the recommendation to not move any funds at this time. Mr. Taylor made the motion to approve the Investment Summary for July 2007. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor and Mr. Tingler

MOTION APPROVED.

c) Employee Raises 2007-2008

Richard Frazee, Executive Director requested a five percent (5%) employee raise in the amount of Twenty-Two Thousand Two Hundred and Fifty Dollars (\$22,250.00). A discussion was held on allotting the percent with dollar amount and then leaving the distribution of the raises up to the evaluation of the performance reviews by the supervisors with Executive Directors approval instead of presenting each employee to the Board as had been the previous procedures. Once completed, then the total review will be presented to the Board. Mr. Taylor made a motion to approve an overall five percent (5%) employee raise for 2007-2008. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor and Mr. Tingler

MOTION APPROVED.

Pinellas Park Water Management District
Regular Authority Meeting #10
July 12, 2007

d) Trim Notice Dates

Richard Frazee, Executive Director discussed that the previous dates scheduled for Trim Hearings need to be changed. Janet Rogers, Executive Assistant informed the Board that Pinellas County will not be sending out notices until August 20, 2007 which then means that the earliest the District can have their first Trim Hearing is August 30th, 2007. Mr. Taylor made a motion to approve to change the First Trim Hearing to August 30, 2007. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor and Mr. Tingler

MOTION APPROVED.

Mr. Taylor made a motion to approve to change the Final Trim Hearing to September 13, 2007. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor and Mr. Tingler

MOTION APPROVED.

Mr. Taylor made a motion to approve to change the Regular Authority Meeting from September 20, 2007 to September 13, 2007. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor and Mr. Tingler

MOTION APPROVED.

NEW BUSINESS

a) Real Estate Purchase - Appraisal

Richard Frazee, Executive Director informed the Board that a closing is scheduled for Friday, July 13th, 2007 for the purchase of lot 33 in Grace Subdivision.

b) CDM – Work Order Increase

Richard Frazee, Executive Director informed the Board that CDM has requested a Fifty Thousand Dollar (\$50,000.00) work order increase to cover their time for consulting and meetings. Part of this amount would cover the time that Chip Herom, CDM needed to help the District during the Interim Executive Director period. Mr. Taylor wanted to know if all appears to be in order and this was confirmed by Richard Frazee, Executive Director. Mr. Taylor made a motion to approve the increase of Fifty Thousand Dollars (\$50,000.00) to CDM for additional requirements on consultation meetings (W.O. #07-31) for the district as presented by CDM. Second was made by Mr. Tingler

No discussion. Roll Call:

Voting Aye: Mr. Taylor and Mr. Tingler

MOTION APPROVED.

c) Purchase New Toro Lawnmower

Richard Frazee, Executive Director discussed with the Board the need to purchase a new Toro Lawnmower from the State Contract at Northside Mowers. The present Scagg lawnmower will cost approximately two to Three Thousand Dollars to repair and it is presently ten (10) years old. Mr. Taylor made a motion to approve the Executive Director to purchase a new Toro Lawnmower in the amount of Six Thousand Three Hundred and Twenty Three Dollars (\$6,323.00) off of the State Contract.

No discussion. Roll Call:

Voting Aye: Mr. Taylor and Mr. Tingler
MOTION APPROVED.

d) Executive Directors Comments

Richard Frazee, Executive Director stated:

- Vacation scheduled for the next two (2) weeks.
- Held discussion on the subpoena received on John Thompson, former employee for an appeal on unemployment. Tom Tripp, Attorney discussed that the appeal being made by John Thompson is on not receiving unemployment compensation and that the District has been subpoenaed for John Thompson's complete personnel file and that an attorney has been hired by John Thompson. Tom Tripp, Attorney requested that the Board give him authorization to notify that he will be the District's Attorney although it does not appear that will be needed at this time. Mr. Taylor made a motion that Tom Tripp be given authorization to represent the District in the un-employment appeal should he feel that it is necessary. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor and Mr. Tingler
MOTION APPROVED.

- City of Pinellas Park informed the District of an erosion problem on bridge on Channel #1 at 55th Street DOT inspection. Mike Smith, CDM came up with a temporary fix, the District will be implementing shortly and will then forward to the City of Pinellas Park. In the next few weeks, CDM will come up with a final fix for this area.
- The SWFWMD request for an inspection of Channel 3 Phase 2D, you will see in your packets where SWFWMD has received and allowed the inspection that Chip Herom, CDM performed and will be good until 2011. Chip Herom, CDM only located one other permit that needs inspection, but is preparing a list of all District permits that the District will be able to use for further information and inspections.

Pinellas Park Water Management District
Regular Authority Meeting #10
July 12, 2007

MISCELLANEOUS

A. Monthly Rainfall/Maintenance Report

The monthly report is included in the Boards packet.

There was no further business to come before the Board and Mr. Taylor moved to adjourn the meeting. Second was made by Mr. Tingler. Chairman Mr. Tingler closed the meeting at 6:08 P.M.