

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N
PINELLAS PARK, FL 33781-6221
(727) 528-8022

M I N U T E S

July 16, 2009

(Regular Authority Meeting #10)

IN ATTENDANCE

Tom Tripp, Attorney for PPWMD
Janet Rogers, Executive Director , PPWMD
Cynthia Gillott, Executive Secretary, PPWMD
Mike Smith, P.E. CDM, Tampa, FL
Nick Charnas, CDM, Tampa, FL
Brian Nicely, P.E., McKim & Creed, Clearwater, FL
Bob Leahy, City of Pinellas Park

ROLL CALL

Mr. Farrell - Present
Mr. Taylor - Present
Mr. Tingler - Present

Chairman Charles Tingler opened Regular Authority Meeting #10 for the fiscal year 2008/2009 at 5:31 P.M.

MINUTES

Mr. Taylor made a motion to approve the minutes of the Regular Authority Meeting #9 held on June 18, 2009. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

00-01-01

CHANNEL 1A – RECONSTRUCTION

Janet Rogers, Executive Director, stated all the required letters of completion have been gathered and forwarded to Tom Tripp, Attorney, to work on the legal aspects of the settlement. Tom Tripp, Attorney, stated that because of litigation aspects the letter was passed on to Dalan and Katz.

01-17-08

CHANNEL 1 - LARCHMONT FABRIFORM REPLACEMENT

Janet Rogers, Executive Director, stated 27 shop drawings have been reviewed and the monthly construction meeting was held on July 8, 2009. Mobilization began on July 13, 2009, work began on July 14, 2009 and pre-cast footers will be received the week of July 20, 2009.

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03-15-07

CHANNEL 2 CULVERT UPGRADES - GANDY BLVD.

Janet Rogers, Executive Director, informed the Board Kearney Construction has submitted a letter of substantial completion as of July 15, 2009, final completion is scheduled for July 27, 2009. Ms. Rogers and Mike Smith, CDM went out to site and stated it looks as if it has always been there. They are working on pre-punch list items before the final walk thru. There were no change orders on this project. Photos were presented.

04-19-07

CHANNEL 2 - PARK BLVD. PHASE 3 - CITY PROJECT

Janet Rogers, Executive Director, stated there is no action needed at this time, City of Pinellas Park held the bid opening on June 11, 2009, do not know if Notice of Award and Notice to Proceed were issued.

04-10-03

CHANNEL 3 - HAINES ROAD

Janet Rogers, Executive Director, stated no action needed at this time, waiting for Pinellas County to go out to bid.

07-08-16

CHANNEL 3 – FABRIFORM REPLACEMENT

Janet Rogers, Executive Director, stated McKim & Creed has submitted 60% design, comments were given from CDM on July 7, 2009 and McKim & Creed are commencing with the 90% submittal at this time.

08-16-07

CHANNEL 4 AND 4E ENHANCEMENT

Janet Rogers, Executive Director, stated the CDM has completed data collection which included site visits, permit review and collection, modeling research and will be discussing with Harry Marlow surveying. Janet Rogers, Mike Smith, and Jim Wittig, CDM had a meeting with SWFWMD on June 23, 2009 at SWFWMD. SWFWMD was very pleased to see that the District is willing to share information but unfortunately funds have already been appropriated for the 2009 year so funding for the modeling work is not available from SWFWMD at this time. Mike Smith, CDM, stated that funding data must be in SWFWMD's format and since they request so much information it may not be financially feasible to co-fund with SWFWMD, will meet with Ms. Rogers to decide if the District should do project on our own, do to monetary costs.

11-11-03

CHANNEL 4A - PHASE 3 - 53RD TO 62ND AVE.

Janet Rogers, Executive Director, informed the Board the re-bid opening was held on July 6, 2009. CDM has reviewed the bids with a recommendation the contract be awarded to Clark Hunt in the amount of \$399,986.10. Mr. Farrell made a motion to approve the contract to Clark Hunt Construction for Ch 4A in the amount of \$399,986.10. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

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07-21-08

CHANNEL 4 – PANEL REPLACEMENT

Janet Rogers, Executive Director, stated that Driggers Engineering and the District maintenance department are monitoring this project. No reports as of this date. Brian Nicely, McKim & Creed, stated there will be a report at the next board meeting.

02-04-01

FEMA MAP CHANGES UPDATE

Janet Rogers, Executive Director stated still on schedule for August 18, 2009.

FINANCE

a) Financial Statement – June 2009

Mr. Farrell read the Financial Statement for the month of June 2009. Mr. Taylor made a motion to approve the Financial Statement for June 2009. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

b) Investment Summary – July 2009

Janet Rogers, Executive Director, recommended no transfer of funds this month. Mr. Taylor made the motion to approve the Investment Summary for July 2009. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

c) 3rd Quarter Budget Revisions

Janet Rogers, Executive Director, presented the 3rd Quarter Budget Revisions. Mr. Farrell motioned to approve the 3rd Quarter 2009 Budget Revisions as presented by the Executive Director. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

NEW BUSINESS

Executive Director Comments

1. Janet Rogers, Executive Director, stated that the District has not yet received the draft from Pinellas County on the Interlocal Agreement for the purchase of the Lealman property.

2. Janet Rogers, Executive Director informed the Board the health insurance renewal which is due August 1, 2009, is in the packets and would like to make the recommendation to renew with AETNA in the amount of \$15,648.00 monthly premiums and request to change insurance agents from Tito & Williams to Brown & Brown. Tom Tripp, Attorney, stated that a directive was needed to advertise for insurance agents. Mr. Taylor made a motion to approve the renewal of employee health insurance to AETNA. Second was made by Mr. Farrell.
No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

Discussion was held for the District's attorney to look into the requirement for changing agents and Mr. Taylor gave direction to advertise for insurance agents if needed.

3. Ms. Rogers stated that with FJS Research termination as of Sept. 30, 2009 discussions have been held with Tom Tripp, Attorney, into reviewing CDM's professional agreement and possible amendments to the contract. Tom Tripp stated the contracts are identical in the engineering aspect. Discussion held. A recommendation will be presented at the next board meeting.
4. Legislative Update – there are articles from the Pinellas Park Beacon in the packets and still working on informational material on PPWMD.

MISCELLANEOUS

A. Monthly Rainfall/Maintenance Report

The monthly report is included in the Boards packet.

Next scheduled Regular Authority Meeting is August 20, 2009.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting at 6:00 P.M. Second was made by Mr. Taylor.