

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N
PINELLAS PARK, FL 33781-6221
(727) 528-8022

MINUTES

July 17, 2008

(Regular Authority Meeting #10)

IN ATTENDANCE

Tom Tripp, Attorney for PPWMD
Janet Rogers, Executive Director, PPWMD
Randal A. Roberts, Streets and Drainage, City of Pinellas Park
Mike Smith, P.E. CDM, Tampa, FL
Daniel Glaser, P.E., McKim & Creed, Clearwater, FL
Mandy Parks, Lane Engineering Inc.
Cindy Gillott, Administrative Assistant, PPWMD
Peter Nikolov, VP, TBE Grp.
Jim Bernard, TBE Grp.

Chairman Charles Tingler opened Regular Authority Meeting #10 for the fiscal year 2007/2008 at 5:32 P.M.

ROLL CALL

Mr. Farrell - Present
Mr. Taylor - Present
Mr. Tingler - Present

MINUTES

Mr. Taylor made a motion to approve the minutes of the Regular Authority Meeting #9 for June 19, 2008. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler.

MOTION APPROVED

OUT OF CONTEXT

03-15-07

CHANNEL 2 CULVERT UPGRADES - GANDY BLVD.

Janet Rogers, Executive Director, stated the 90% plans were received and SWFWMD permit is in the works. TBE anticipates completing the plans in Sept. 2008 and is tracking the City of St. Petersburg's progress on Gandy Blvd. widening project and indications are that they may go out to bid before the end of the year. Peter Nikolov, TBE Grp., passed out a progress report noting submittal for SWFWMD permit by July 31, 2008 and to DOT one week later. TBE will be ready to start construction by March 2009. Mr. Nikolov, TBE Grp., stated that with the timing of the widening of Gandy Blvd. by the City of St. Petersburg TBE took measures to coordinate with the City of St. Petersburg who will be going out to bid some time in November or December of 2008. TBE's concerns were to try to combine both projects as this would be more beneficial to the residents and also there would be a saving to both the District and the City of St. Petersburg in the amount of \$300,000.00. Discussion held on the impact of the two projects. Discussion was held after Mike Smith, CDM, expressed concerns about construction going into rainy season.

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00-01-01

CHANNEL 1A - RECONSTRUCTION - (CDM)

Janet Rogers, Executive Directors, stated the SWFWMD permit modification was received for the gabion baskets, the Corps of Army Engineers (Nationwide Permit) has been authorized and CDM is reviewing the package. Ms. Rogers noted there is a sequence of events in the Boards packet concerning the proposed change order from Keystone Contracting on the continuous drain - this is not recommended by CDM as the contractor, Keystone, could not justify a change order. Ms. Rogers stated that at the June 19, 2008 Board Meeting a possible change order for additional fill was addressed, since than Ms. Rogers suggested to Mr. Frazee to obtain the dirt from our stockpile. Driggers tested the fill which was found to be okay. Jeff, Supervisor for Keystone and Mandy Parks, Lane Engineering, have inspected the fill site and will coordinate getting the fill from the District instead of issuing a change order. Tom Tripp, Attorney, addressed the issue of Power of Attorney for Keystone and the security issue. Mike Smith, CDM, stated the contractor, Keystone is making progress and is a little slower do to the rainy season. Photos were passed out for review.

01-17-08

CHANNEL 1 - LARCHMONT FABRIFORM REPLACEMENT - (MCKIM & CREED)

Janet Rogers, Executive Director, stated McKim and Creed answered the comments from CDM on the 60% design drawings and they are working on the 90% design. McKim and Creed should be ready to go to bid in August 2008. Rick Frazee, Dan Glaser and Janet Rogers met with Springwood Assoc. Board to explain the project and the temporary easements. Dan Glaser, McKim and Creed, gave an update and will obtain Homeowners Assoc. legal document and forward to Tom Tripp, Attorney, for review. The MTD property (county side) the District has an ingress/egress on the north portion of the property and concern is that MTD sold property to Ballast Point Properties which subdivided the land to be leased as industrial units. In order for Ballast Point to acquire occupational clearance from county they agreed to erect a six foot opaque PVC fence. As Ballast's project will be done before our project McKim and Creed does not recommend putting up a fence. Janet Rogers, Executive Director and Dan Glaser, McKim and Creed, have a meeting with Ballast Point Properties on Monday, July 21, 2008.

04-19-07

CHANNEL 2 - PARK BLVD. PHASE 3 - CITY PROJECT

Janet Rogers, Executive Assistant, stated CDM is reviewing TBE's 60% design and the project is moving along. Mike Smith, CDM, stated Jim Wittig completed review of the packet from the Stakeholders meeting. CDM is requesting additional funds for Hydrology do to additional and more complex studies that have been needed. Mr. Farrell made a motion to approve an increase of \$10,000.00 for continuing Hydrology Study on Channel 2 by CDM. Second was made by Mr. Taylor.

Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler.

MOTION APPROVED

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Mr. Farrell made a motion to approve an increase of \$5,000.00 for continuing Hydrology Study on Channel 3 by CDM, Tampa, Fl. Second was made by Mr. Taylor.

Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

94-10-03

CHANNEL 3 - HAINES ROAD

Janet Rogers, Executive Director, check mailed to URS on July 11, 2008 for the SWFWMD permit application fee.

07-08-16

CHANNEL 3 - FABRIFORM REPLACEMENT

Janet Rogers, Executive Director, stated Tom Tripp, Attorney, is reviewing contract Ch 2 Culvert Upgrades is not moving along as anticipated, would like direction from the Board to have McKim and Creed to start design work once Tom Tripp, Attorney has reviewed the contract and Tom Tripp, Attorney stated there are only minimal changes on the contract. The Board gave direction to proceed with McKim and Creed once Tom Tripp, Attorney completed changes to the contract.

03-08-02

CHANNEL 4 - 58th ST TO RAILROAD - (TBE GROUP)

Janet Rogers, Executive Director, stated TBE is preparing to submit Statement of Completion along with As-builts to SWFWMD. Dorian Modjeski, TBE, is working with Jeff Stevenson, Project Manager for MTM, on the final change order. Ms. Rogers stated there is a letter in the Board's packet from TBE stating there are no further concerns with the long term structural performance on this project. Tom Tripp, District Attorney, reiterated that TBE withdraw their opinion on the structural performance and their concerns on the contract.

08-16-07

CHANNEL 4 AND 4E ENHANCEMENT - (CDM)

Janet Rogers, Executive Director, stated that CDM is continuing the design and Mike Smith, CDM, stated a detail report will be submitted next month.

11-11-03

CHANNEL 4A - PHASE 3 - 53RD TO 62ND AVE.

Janet Rogers, Executive Director, stated that based on discussions with CDM, they are finalizing the design on the east/west portion and CDM is working with Progress Energy on a revised estimate for removing poles. Tom Tripp, Attorney, stated that Jim Helinger is no longer the attorney for the Secor property.

03-12-01

CHANNEL 5 - CITY PROJECT

Janet Rogers, Executive Director, stated the construction appears to be moving along. Ms. Rogers noted the District's maintenance department understands the issue on how to maintain the channel bottom noting the Pickerel Weed.

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02-04-01

FEMA MAP CHANGES UPDATE

Rick Frazee, District Engineer, Chip Herom, CDM, and Dan Glaser, McKim & Creed, represented the District at the FEMA PDCC meeting held on July 8, 2008, the City of Pinellas Park was well represented and only 1 person from the City of St. Petersburg attended. Ms. Rogers was informed by Rick Frazee that the meeting went well a schedule was adopted as follows:

- * FEMA to advertise proposed map changes on July 15, 2008;
- * protest appeal period of 90 days is September 1, 2008 to November 28, 2008;
- * letter of final determination is due January 20, 2009;
- * effective date of new map is July 20, 2009 - assuming there will be no serious challenges to the map.

FINANCE

a) Financial Statement - June 2008

Mr. Farrell read the financial statement for the month of June 2008. Mr. Taylor made a motion to approve the financial statement for the month of June 2008. Second was made by Mr. Tingler. No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

b) Investment Summary

Janet Rogers, Executive Director, spoke with SBA who stated we will be able to move all money out of SBA Fund B by the end of July, therefore, Ms. Rogers recommends moving 100,000.00. Mr. Farrell made the motion to approve the Investment Summary for July 2008. Second was made by Mr. Taylor. No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

3rd Quarter Budget Revisions

Janet Rogers, Executive Director, presented the 3rd Quarter Budget Revisions for Fiscal Year 2007/2008. Mr. Taylor made a motion to approve the 3rd Quarter Budget Revision for 2007/2008 as presented by the Executive Director. Second was made by Mr. Farrell. No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

NEW BUSINESS

PURCHASE OF PROPERTY (Grace Subdivision, Lot 40)

Janet Rogers, Executive Director, informed the Board the Title Company is unable to issue title insurance on the property. The property was purchased under a tax deed and there is a four-year (4) wait before title insurance can be written. Janet Rogers, Executive Director, stated that as there is no main reason to own the property it is recommended that the District not purchase the property. Discussion held.

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TRIM HEARING DATES

Janet Rogers, Executive Director, reminded the Board of the Trim Hearing Dates of September 11, 2008 for the 1st Trim Hearing and September 18, 2008 for the Final Trim Hearing and followed by the Regular Board Meeting.

RESOLUTION 08-02

Mr. Taylor made a motion to approve Resolution 08-02 to appoint Janet Rogers, Executive Director, as Corporate Secretary. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

HEALTH INSURANCE RENEWAL

Janet Rogers, Executive Director, stated a spreadsheet was in packet and reminded the Board that the current insurance expires on July 31, 2008. Ms. Rogers recommendation is to stay with the current AETNA plan. Discussion was held on the current AETNA POS plan versus the alternate AETNA HMO plan. Mr. Farrell made a motion to approve the AETNA Alternate HMO plan as presented for the District Group Health Insurance for 2008/2009. Second was made by Mr. Taylor.

Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

NEW VEHICLE PURCHASE

Janet Rogers, Executive Director, requested the Board to consider purchasing a new truck to replace the 2002 Voyager used by the maintenance supervisor. Discussion was held on considering F150 Truck and details on the F150 will be presented to the Board at the August 21, 2008 meeting.

OPPAGA UPDATE

Janet Rogers, Executive Director, requested OPPAGA for status of their report and was informed by OPPAGA it is in the drafting stage to be released to the District within two (2) weeks. The District will have sufficient time to review the report and make any comments the District may have. OPPAGA will consider the comments, correct any errors and finalize the report.

FLOOD ZONE ANALYSIS

Janet Rogers, Executive Director, stated that McKim and Creed is working on the Flood Zone Analysis Dan Glaser, McKim & Creed updated the Board on status and content of the report and stated the District should have the draft report before August 14, 2008.

EMERGENCY DEBRIS REMOVAL PROJECT

Janet Rogers, Executive Director, informed the Board that Randy Robert, City of Pinellas Park invited Ms. Rogers to attend a seminar presented by AshBritt, Debris Removal Contractor for the City of Pinellas Park. The District does not have any plan in effect. Would like to receive direction from the Board to put out RFP's for Debris Removal, have a committee formed and go forward for the District's Emergency Removal Project. Ms. Rogers also stated that for this hurricane season the District can piggy-back with Pinellas County and that she is in contact with the county representative. Direction was given by the Board for Janet Rogers to proceed forward.

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CHANNEL 1 REPAIR

Janet Rogers, Executive Director, informed the Board that Mike Smith, CDM, was contacted to give direction to our maintenance people on how to correct the wash out on Channel 1.

CHANNEL 4 REPAIR

Janet Rogers, Executive Director, informed the Board that Dan Glaser, McKim and Creed, was contact concerning a problem on Channel 4 at 52 Avenue and 66 Street on the south side of Bonnie Bay by the animal farm. Dan Glaser, McKim and Creed, explained that one of the concrete panels lifted due to water going under and eroding the panel. McKim and Creed will submit a proposal to investigate and do the design for this repair. Discussion held.

MISCELLANEOUS

A. Monthly Rainfall/Maintenance Report

The monthly report is included in the Boards packet.

B. Regular Authority Meeting #11 will be held on Thursday, August 21, 2008, 5:30 P.M. at the District.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting at 7:40 P.M. Second was made by Mr. Tingler.