

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N
PINELLAS PARK, FL 33781-6221
(727) 528-8022

MINUTES

September 17, 2009

(Regular Authority Meeting #12)

IN ATTENDANCE

Tom Tripp, Attorney for PPWMD
Janet Rogers, Executive Director, PPWMD
Cynthia Gillott, Executive Secretary, PPWMD
Mike Smith, P.E., CDM, Tampa, FL
Nick Charnas, P.E., CDM, Tampa, FL
Jeff Lowe, P.E., McKim & Creed, Clearwater, FL
Randy Roberts, City of Pinellas Park

ROLL CALL

Mr. Farrell - Present
Mr. Taylor - Present
Mr. Tingler - Present

Chairman Charles Tingler opened Regular Authority Meeting #12 for the fiscal year 2008/2009 at 5:37 P.M.

MINUTES

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #11 held on August 20, 2009. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

00-01-01

CHANNEL 1A – RECONSTRUCTION

Janet Rogers, Executive Director, stated Rick Dalan, Attorney filed a dismissal of the lawsuit; Tom Tripp, Attorney stated lawsuit is dismissed. Ch 1A Reconstruction will no longer be on agenda.

01-17-08

CHANNEL 1 - LARCHMONT FABRIFORM REPLACEMENT

Janet Rogers, Executive Director, stated on Wednesday, Sept. 9, 2009 the monthly construction meeting was held at the District. Kammiga & Roodvoets expects to have the primary channel completed by Sept. 30, 2009. Change Order #1 was presented with a credit of <\$3500.00> do to monthly construction meetings being held at the District. Change Order #2 was presented in the amount of \$3,484.50 for aluminum slats placed in the chain link fence. Mr. Taylor made a motion to approve Credit Change Order #1 in the amount of <\$3,500.00> for the deletion of the engineer's office trailer and, approve Change Order #2 in the amount of \$3,484.50 for white aluminum slated fence bringing the total contract price to \$699,484.50 for Channel 1 Larchmont Fabriform Replacement. Second was made by Mr. Farrell.

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No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

03-15-07

CHANNEL 2 CULVERT UPGRADES - GANDY BLVD.

Janet Rogers, Executive Director, stated Cardno/TBE is presently awaiting a reply from the contractor regarding a Surety letter for progress payment. Kearney Construction filed Chapter 11 protection on August 26, 2009. Final walkthrough has yet to be completed. The City of Pinellas Park has requested maintenance or replacement of installed perennial peanut sod and Kearney Construction is coordinating with the vendor to resolve this issue. The District has not issued any money waiting for a Surety letter and are presently sending all received Notice to Owners/Notice of Non-Payment/Notice of Lien to Cardno/TBE to follow-up.

04-19-07

CHANNEL 2 - PARK BLVD. PHASE 3 - CITY PROJECT

Janet Rogers, Executive Director, stated the construction meetings will be held on the 1st and 3rd Tuesday of each month. The District portion of the project at 76th Terrace south of FHP off of US 19 by Sunset MHP about two blocks long will begin January 12, 2010 to February 15, 2010.

94-10-03

CHANNEL 3 - HAINES ROAD

Janet Rogers, Executive Director, stated no action needed at this time, waiting for Pinellas County to go out to bid.

07-08-16

CHANNEL 3 - FABRIFORM REPLACEMENT

Janet Rogers, Executive Director, stated on August 31, 2009 CDM made comments on the 90% design; McKim & Creed has reviewed temporary construction easement requirements with Tom Tripp, Attorney, and two easements, one on each side of the channel, will be required. McKim & Creed is presently working on the 100% contract documents which should be completed by the end of September 2009. Tom Tripp, Attorney, stated he does not foresee any problems on temporary easements.

08-16-07

CHANNEL 4 AND 4E ENHANCEMENT

Janet Rogers, Executive Director, stated CDM has model development ongoing and reporting should begin in October 2009.

11-11-03

CHANNEL 4A - PHASE 3 - 53RD TO 62ND AVE.

Janet Rogers, Executive Director, informed the Board preconstruction meeting was held on August 24, 2009, Notice to Proceed will be September 21, 2009. Florida Progress Energy had previously relocated poles, at the progress meeting it was noted by the contractor that the poles were relocated back and the District is looking at Progress Energy to re-relocate the poles again. Ms. Rogers also stated that Bright House had completed work on their facilities. Janet Rogers, presented a request from CDM for an additional \$7,018.45 to cover the costs of re-bidding the project. This project originally started in 2006. Mike, Smith, CDM explained the error in the original bid that resulted in the re-bid of the project.

Discussion was held on the contingency line item and the additional work hours by CDM for the rebidding of the project. Mr. Taylor made a motion to approve an addendum in the amount of \$7,018.45 for additional bidding services associated with the re-bid effort on Channel 4A bringing the total proposal amount for scope of services on design and bidding to \$132,018.45. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

07-21-08

CHANNEL 4 – PANEL REPLACEMENT

Janet Rogers, Executive Director, stated that McKim & Creed will be working towards going out to bid. Jeff Lowe, McKim & Creed, stated CDM reviewed report and had no comments. Mike Smith, CDM, stated that CDM reviewed the report which was the prudent way to go and save a significant amount of money on not replacing all the panels.

FINANCE

a) Financial Statement – August 2009

Mr. Farrell read the Financial Statement for the month of August 2009. Mr. Taylor made a motion to approve the Financial Statement for August 2009. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

b) Investment Summary – September 2009

Janet Rogers, Executive Director, recommended no transfer of funds this month. Ms. Rogers stated that SBA is planning to move additional funds. Mr. Taylor made the motion to approve the Investment Summary for September 2009 as presented. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

NEW BUSINESS

Executive Director Comments

1. Janet Rogers stated that Rick Fraze will be leaving the District on September 30, 2009 and the District would like to thank Rick for all he has given to the District and would like to have him come back to the October meeting.
2. CDM News, Mike Smith in now a Vice President in the Tampa area for CDM. Ms. Rogers would like to make a recommendation to accept an amendment to CDM's Professional Service Agreement, as the District will be asking CDM to appoint Mike Smith, as the District Engineer. CDM already does under the Professional Service Agreement many of the District Engineer tasks. Tom Tripp, Attorney, stated this modifies CDM's 2002 agreement by a time extension. As District Engineer, CDM will be restricted in their ability to bid/design projects but will be allowed to design small projects that the District maintenance personnel may perform, administration on projects when the District hires a contractor and will have to answer more questions to Ms. Rogers as General Consultant/District Engineer.

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Discussion was held on the new rate schedule. Mr. Farrell made a motion to approve the amended continuous Consulting Agreement between the District and CDM including the appointment of Mike Smith, Vice President, CDM as the District Engineer and tabled a reference to rate Schedule A to the next board meeting. Second was made by Mr. Taylor
No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

3. Tom Tripp, Attorney and Ms. Rogers are reviewing a draft Interlocal Agreement from Pinellas County in reference to the Lealman property the District would assist in the purchase of this in the amount of \$187,500.00. After reviewing the Interlocal Agreement it will be sent back to Pinellas County for their comments on the District's revisions.
4. Tom Tripp is still in the process of reviewing the information sent on obtaining a different agent for our insurance needs in the future.
5. On September 8, 2009 Pinellas Park City Council held a Town Hall Meeting and several good comments were received about the District, i.e. – remembering how flooding used to be, how well the District personnel does everyday maintenance, comments were also made from a resident who would like to be in the District. Mike Smith, Nick Charnas, CDM, and myself were available with our power point presentation. On Tuesday, September 15, 2009 the District invited Councilman Rick Butler and on Wednesday, September 16, 2009 Tim Caddell to view our presentation. This is all in an effort to make our presentation more available to all the residents of the District. Also at the town meeting Ms. Rogers was able to pass out brochures on the District. Janet Rogers would like to thank Jeff Lowe, McKim & Creed for the help on the brochures and Mike Smith and Nick Charnas, CDM on the power point presentation.
6. Calendar of Regular Authority Meeting Dates for FY 2009/2010 was included in meeting folders. .
7. An article on the Pinellas Park Town Hall Meeting was included in folders.
8. Also in folders is an article from Florida Stormwater Association on Water Quality Policy update. Will receive additional information next month and we need to stay on top of this.
9. Pinellas County Legislative Delegation is scheduled to have meetings on November 10, 2009 at St. Petersburg College Clearwater Campus and then again on December 14, 2009 at St. Petersburg City Hall.

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MISCELLANEOUS

A. Monthly Rainfall/Maintenance Report

The monthly report is included in the Boards packet.

B. Regular Authority Meeting #1 will be held on October 15, 2009, 5:30 P.M. at the District.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting at 6:47 P.M. Second was made by Mr. Taylor.