

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N
PINELLAS PARK, FL 33781-6221
(727) 528-8022

M I N U T E S

September 18, 2008

(Regular Authority Meeting #12)

IN ATTENDANCE

Tom Tripp, Attorney for PPWMD
Janet Rogers, Executive Director, PPWMD
Rick Frazee, FJS Research, Pinellas Park, FL
Cynthia Gillott, Executive Secretary, PPWMD
Randal A. Roberts, Streets and Drainage, City of Pinellas Park
Mike Smith, P.E. CDM, Tampa, FL
Daniel Glaser, P.E., McKim & Creed, Clearwater, FL
Jim Bernard, P.E., TBE Group
Katie Eiland, Secretary for Janet Long, State Legislature

ROLL CALL

Mr. Farrell - Present
Mr. Taylor - Present (Late Arrival)
Mr. Tingler - Present

Chairman Charles Tingler called to order Regular Authority Meeting #12 for September 18, 2008 at 5:45 P.M.

Roll Call: Mr. Taylor and Mr. Tingler

00-01-01

CHANNEL 1A - RECONSTRUCTION

Janet Rogers, Executive Director, updated the Board on the progress of Keystone Excavators stating completion anticipated for the end of October. Ms. Rogers also presented Change Order #5 requesting eight (8) additional calendar days and no additional monies. Mr. Farrell motioned to approve Change Order #5 on CH 1A Reconstruction for an additional eight (8) calendar days. Mr. Tingler seconded the motion.

Roll Call:

Voting Aye: Mr. Farrell and Mr. Tingler

MOTION APPROVED

01-17-08

CHANNEL 1 - LARCHMONT FABRIFORM REPLACEMENT

Janet Rogers, Executive Director advised the Board that McKim and Creed is ready to go out to bid. Dan Glaser, McKim & Creed, stated he met with Dennis Gullo, Construction Manager for Ballast Point and requested a breakdown of line item costing on fencing.

03-15-07

CHANNEL 2 CULVERT UPGRADES - GANDY BLVD.

Janet Rogers, Executive Director, informed the Board that on September 2, 2008 a letter from SWFWMD was received requesting information to which TBE needs to answer within 30 days. Ms. Rogers also stated there was a letter in the Board's packet addressed to Mayor Rick Baker, City of St. Petersburg, for coordination of construction and expenditures on this project. In a phone conference on September 15th with Jim Bernard and Peter Nikolov, TBE Group, Janet Rogers, Executive Director, was informed that the City of St. Petersburg's project is now under a LAP (Local Agency Program) agreement and will not go out to bid until 2009. Discussion was held on the District applying for funding under the LAP program, coordination with the City of St. Petersburg and time frame which Ms. Rogers stated would be about four (4) months for coordination with the City of St. Petersburg and six (6) months for approval into LAP program. TBE is to look into the LAP program and District funding.

04-19-07

CHANNEL 2 - PARK BLVD. PHASE 3 - CITY PROJECT

Janet Rogers, Executive Director, presented a requested from CDM for an additional \$7,500.00 for Ch 2 Hydrology do to the complexity of the Golden Corral review. Discussion was held on when reviews should be done in relation to permitting. Mr. Farrell motioned to authorize an increase to Ch 2 Hydrology Project in the amount of \$7,500.00 to increase the upper limit to \$22,500.00 required to complete the ongoing project associated with Ch 2. Second was made by Mr. Taylor.

Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

Out of Context

MINUTES

Mr. Taylor made a motion to approve the minutes of the Regular Authority Meeting #11 for August 21, 2008. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor and Mr. Tingler

MOTION APPROVED

94-10-03

CHANNEL 3 - HAINES ROAD

Janet Rogers, Executive Director, informed the Board the Final Agency Action for approval of the permit was received from SWFWMD September 18, 2008. As of September 3rd, URS has submitted the construction cost estimate of \$175,102.92 which is a decrease in the cost of construction.

CHANNEL 3 - FABRIFORM REPLACEMENT

Janet Rogers, Executive Director, stated the contract was signed with McKim & Creed.

03-08-02

CHANNEL 4 - 58th ST TO RAILROAD - (TBE GROUP)

Janet Rogers, Executive Director, stated the final pay request for MTM was received on September 15th and a check was cut today, September 18, 2008. Discussion are ongoing with TBE concerning changes needed to their contract and will be ready to present to Board next month.

08-16-07

CHANNEL 4 AND 4E ENHANCEMENT

Mike Smith, CDM, stated we were preparing to meet with SWFWMD on the pre-application meeting on September 23, 2008 and will meet with Janet Rogers, Executive Director and Rick Frazee, Engineer, to plan strategy to meet with SWFWMD. Mr. Smith stated 4/4E improvements are two pieces lump together in one project and stated we have two options to present to SWFWMD the first is to improve the existing culvert to match the original Master Plan and the second is to modify the Master Plan which would not have a negative impact on flooding.

11-11-03

CHANNEL 4A - PHASE 3 - 53RD TO 62ND AVE.

Janet Rogers, Executive Director, stated that SWFWMD is requiring a permit modification as of July 22, 2008. A meeting was held with CDM on September 4th to discuss the options that are best for CH 4A as stated memo which is in your packet. Option #1 which has concrete channel liner on both sides, is recommended. Ms. Rogers also stated that CDM is in conversations with Progress Energy regarding pole replacement and permanent easement for the poles.

07-21-08

CHANNEL 4 PANEL REPLACEMENT

Janet Rogers, Executive Director, stated the survey has been completed, the design will begin and Tom Tripp, District's Attorney, has contract for final approval.

03-12-01

CHANNEL 5 - CITY PROJECT

Janet Rogers, Executive Director, stated there is no action at this time, project is moving along and should be finished by late September 2008.

02-04-01

FEMA MAP CHANGES UPDATE

Janet Rogers, Executive Director, state there is nothing new at this time.

FLOOD ZONE ANALYSIS

Janet Rogers, Executive Director, stated Dan Glaser, McKim & Creed will be working on final parcel count in order to finalize the report.

FINANCE

a) Financial Statement - August 2008

Mr. Farrell read the financial statement for the month of August 2008. Mr. Taylor made a motion to approve the financial statement for the month of August 2008. Second was made by Mr. Tingler. No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

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b) Investment Summary - September 2008

Mr. Taylor made the motion to approve the Investment Summary for September 2008. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

NEW BUSINESS

CALENDAR OF REGULAR AUTHORITY MEETINGS FOR FY 2008/2009

Janet Rogers, Executive Director, presented the Calendar of Meeting Dates for Fiscal Year 2008/2009

PURCHASE OF 2009 F-150 TRUCK

Janet Rogers, Executive Director, updated the Board that the 2009 F-150 Pick-Up Truck was ordered and should arrive the end of October beginning of November.

EXECUTIVE DIRECTOR COMMENTS

2008-2009 WAGES

Janet Rogers, Executive Director, requested the Board allot 3% for employee raises which is approximately \$14,000.00. The City of Pinellas Park is also requesting 3% raises for their employees.

AUDIT FOR FISCAL YEAR 2007-2008

Janet Rogers, Executive Director, presented the Engagement Letter from Grau and Associates for the 2007-2008 audit. Mr. Taylor made a motion to approve for the Executive Director to accept and sign the Engagement Letter with Grau and Associates for the 2007-2008 Audit and not to exceed \$14,000.00. Second was made by Mr. Farrell.

Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

OPPAGA UPDATE

Janet Rogers, Executive Director, informed the Board that the Final OPPAGA Report and Letter was in their packet and was sent to all parties involved in the District requesting a response; the revenue for 2007-2008 breakdown was sent to Commissioner John Morroni on August 25, 2008. Ms. Rogers also informed the Board that she and Mr. Frazee along with support from Tom Tripp, Attorney, attended the Board of County Commissioners Workshop on September 9th, 2008 and told the Board that the BOCC appear to not want to take any stance until an independent study is completed along with the Boards feeling on what the true millage rate for maintenance will be. Discussion was held on the Independent Study and Long Term Facilities Plan for OPPAGA. Mr. Taylor requested the District obtain figures for Lealman District East/West of Kenneth City and also stated the District obtain a copy of the Pinellas County Maintenance Plan and Charter. Tom Tripp, Attorney, stated that Pinellas County Legislative Delegation meets in December and bills must be filed before November 2008. Tom Tripp, Attorney also informed the Board of telephone conversation with David Ramba, Attorney, and Mr. Ramba suggested the District to send a letter to Janet Long stating the District does not have funds and is there a possibility for funding from the Legislation for both projects.

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DEBRIS REMOVAL - CDM CERTIFICATION

Janet Rogers, Executive Director, informed the Board that FEMA has found the County is in violation and until the problem with the agreement is settled the District cannot enter into an Inter-local Agreement. Ms. Rogers also stated that the District must have items in place in order to be ready for the Debris Removal Program.

MISCELLANEOUS

A. Monthly Rainfall/Maintenance Report

The monthly report is included in the Boards packet.

Next scheduled Regular Authority Meeting is Thursday, October 16, 2008.

There was no further business to come before the Board and Mr. Taylor moved to adjourn the meeting at 7:20 P.M. Second was made by Mr. Tingler.