

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N
PINELLAS PARK, FL 33781-6221
(727) 528-8022

MINUTES

October 16, 2008

(Regular Authority Meeting #1)

IN ATTENDANCE

Tom Tripp, Attorney for PPWMD
Janet Rogers, Executive Director , PPWMD
Rick Frazee, FJS Research, Pinellas Park, FL
Cynthia Gillott, Executive Secretary, PPWMD
Randal A. Roberts, Streets and Drainage, City of Pinellas Park
Mike Smith, P.E. CDM, Tampa, FL
Daniel Glaser, P.E., McKim & Creed, Clearwater, FL
Sherri Kulow, McKim & Creed, Clearwater, FL
Jim Bernard, P.E., TBE Group
Peter Nikolov, P.E., TBE Group

ROLL CALL

Mr. Farrell - Present
Mr. Taylor - Present (Late Arrival)
Mr. Tingler - Present

Chairman Charles Tingler called to order Regular Authority Meeting #12 for September 18, 2008 at 5:34 P.M.

Roll Call: Mr. Taylor and Mr. Tingler

MINUTES

Mr. Farrell made a motion to approve the minutes of the Final Trim Hearing Minutes held on September 18, 2008. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Farrell and Mr. Tingler

MOTION APPROVED

Mr. Farrell made a motion to approve the minutes of Regular Authority Meeting #12 held on September 18, 2008. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Farrell and Mr. Tingler

MOTION APPROVED

03-15-07

CHANNEL 2 CULVERT UPGRADES - GANDY BLVD.

Janet Rogers, Executive Director, stated that Peter Nikolov and Jim Bernard, TBE, were present to discuss Ch 2 project. Janet Rogers, Executive Director stated a letter from SWFWMD was received

and upon the completion of the culverts being installed, Sawgrass Lake elevation will be lowered to 4.0' This was needed in order to obtain the FDOT and SWFWMD permits. Final plans will be submitted following revisions per FDOT and SWFWMD comments. Janet Rogers, Executive Director explained that plans may change based on the City of St. Petersburg's construction schedule which is projected to go out to bid in April 2009. Peter Nikolov, TBE, presented the project status and schedule explaining the different options of bidding the project together with the City of St. Petersburg and bidding the project separately. Bidding separately, the project will be ready to go out to bid in January 2009. Mike Smith, CDM, expressed concern of running into the rainy season and suggested going out to bid earlier and having Notice to Proceed beginning of 2009. Peter Nikolov, TBE, presented, in depth, the LAP (Local Agency Program) project and the requirements needed to apply for the program explaining that the City of Pinellas Park or Pinellas County must submit the application to FDOT, therefore, the District would need to go through the City of Pinellas Park for the funding. Peter Nikolov, TBE, also stated that the Gandy Box Culvert project probably would not qualify for federal funding. Peter Nikolov, TBE, and Janet Rogers, Executive Director, stated there has been no response from the City of St. Petersburg to the letter sent to Mayor Baker. It was recommended to Janet Rogers, Executive Director, Mike Smith, CDM and Jim Bernard, TBE, to meet with Tom Gibson and Mike Connors with the City of St. Petersburg to discuss combining projects.

00-01-01

CHANNEL 1A - RECONSTRUCTION

Janet Rogers, Executive Director, informed the Board that the gabion basket installation has been completed on the east and west banks south of 86th Avenue. Janet Rogers, Executive Director presented change order #6 in the amount of \$6,786.25 on the 90th Avenue restoration stating a meeting was held with Randy Roberts, City of Pinellas Park, to work with the City of Pinellas Park on the road/curb restoration to save taxpayers money. Mr. Farrell motioned to approve Change Order #6 in the amount of \$6,786.25 for CH 1A Reconstruction bringing the contract price to \$1,641,101.68 and an increase of 19 calendar days. Second was made by Mr. Taylor.

Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

01-17-08

CHANNEL 1 - LARCHMONT FABRIFORM REPLACEMENT

Janet Rogers, Executive Director advised the Board that McKim and Creed has submitted 90% drawing to CDM and, on October 06, 2008 Ballast Group has given a verbal acceptance to pay \$15,000.00 to the District to put up the fence and will give a temporary easement of which Tom Tripp, District Attorney is drawing up for their review. The District will need to write a letter to Pinellas County informing Pinellas County that the District will do the fence installation. Project duration will be 150 calendar days.

04-19-07

CHANNEL 2 - PARK BLVD. PHASE 3 - CITY PROJECT

Janet Rogers, Executive Director stated there is no action at this time and TBE is still working on the permitting.

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94-10-03

CHANNEL 3 - HAINES ROAD

Janet Rogers, Executive Director, informed the Board H. W. Lochner, County Engineer, will submit a response on October 17, 2008 to Request for Additional Information from SWFWMD and the Pinellas County anticipates going to bid in December 2009.

CHANNEL 3 - FABRIFORM REPLACEMENT

Janet Rogers, Executive Director, stated McKim and Creed is expected to turn in the 30% design layout very shortly. Dan Glaser explained 30% is typically a layout to improve recent changes from SWFWMD to get an exemption as was done on Larchmont.

03-08-02

CHANNEL 4 - 58th ST TO RAILROAD - (TBE GROUP)

Janet Rogers, Executive Director, informed the Board continuing discussions are being held with TBE regarding request for an addendum to their contract which will be presented to the Board next board meeting. A meeting is scheduled with Janet Rogers, Executive Director, Tom Tripp, Attorney, Bob Brown, TBE and Rick Frazee, District Engineer.

08-16-07

CHANNEL 4 AND 4E ENHANCEMENT

Janet Rogers, Executive Director, informed the Board notes were in their packet concerning a meeting that was held on September 23, 2008 with SWFWMD, Nick Charnas and Jim Wittig, CDM, Rick Frazee, District Engineer and herself.

11-11-03

CHANNEL 4A - PHASE 3 - 53RD TO 62ND AVE.

Janet Rogers, Executive Director, informed the Board a check for \$800.00 was cut to SWFWMD and the District received the ERP Application that was submitted to SWFWMD. Mike Smith, CDM, informed the Board that Progress Energy has to relocate some poles and any easements Progress Energy may want to accommodate the relocation of the poles is Progress Energy's responsibility.

07-21-08

CHANNEL 4 PANEL REPLACEMENT

Janet Rogers, Executive Director, stated the work will be done under a work authorization under the Professional Service Contract that has been signed between McKim and Creed and the District. The survey has been completed and 30% design is being developed. Dan Glaser, McKim and Creed, informed the Board a proposal was received from Driggers Engineering Services and perform a core physical investigation of the concrete.

03-12-01

CHANNEL 5 - CITY PROJECT

Janet Rogers, Executive Director, stated the project is 98% complete and the contractor is working on punch list items. A small amount of excavation and landscaping remains at the retention pond and will be substantially complete by early November and final payment should be submitted at the December 11, 2008 City Council session. Greg Baker, District Maintenance Supervisor, met with the City of Pinellas Park on October 16, 2008 to discuss the District's maintenance required on the project.

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Janet Rogers, Executive Director, will meet with Randy Roberts, City of Pinellas Park, to discuss the maintenance.

02-04-01

FEMA MAP CHANGES UPDATE

Janet Rogers, Executive Director, stated there is nothing new at this time.

FLOOD ZONE ANALYSIS

Janet Rogers, Executive Director, stated that Dan Glaser, McKim and Creed, has delivered the final report. Dan Glaser, McKim and Creed, introduced Sherri Kulow, McKim and Creed, and explained the details of the final report.

FINANCE

a) Financial Statement – September 2008

Mr. Farrell read the financial statement for the month of September 2008. Mr. Taylor made a motion to approve the financial statement for the month of September 2008. Second was made by Mr. Tingler. No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

b) Investment Summary - October 2008

Janet Rogers, Executive Director, recommended no movement of any money at this time and is keeping a close eye on all sales and closings of banks to make sure that the District is staying in compliance for our depository accounts. Janet Rogers will not move \$30,000.00 from Wachovia for 2008/09 Florida Retirement System at this time, as Wells Fargo is in discussion with takeover of Wachovia which is not on the approved depository list. Mr. Farrell made the motion to approve the Investment Summary for October 2008. Second was made by Mr. Tingler. No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

c) 4th Quarter 2007-2008 Budget Revisions

Janet Rogers, Executive Director, presented the final budget revisions for year ending 2007-2008. Mr. Taylor made a motion to approve the 4th Quarter 2007-2008 Budget Revisions as presented by the Executive Director. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

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NEW BUSINESS

PURCHASE OF 2009 F-150 TRUCK

Janet Rogers, Executive Director, updated the Board that the 2009 F-150 Pick-Up Truck was ordered and may arrive the end of October or the beginning of November.

2007-2008 WAGES

Janet Rogers, Executive Director, stated the overall wage increase presently is 2%, however, upon completion of several maintenance employee performance reviews in the next three months the anticipated overall wage increase will be 2.4%.

EXECUTIVE DIRECTOR COMMENTS

OPPAGA UPDATE

Janet Rogers, Executive Director, informed the Board the Tax Collector's office was unable to furnish a breakdown on the Lealman area East/West of Kenneth City area as requested by Mr. Taylor. Janet Rogers, Executive Director stated that several meetings have been held with Tom Tripp, District Attorney, Mike Smith, CDM, Rick Frazee, District Engineer and herself in determining the scope of the Long Term Facilities Plan and the OPPAGA Benefit report. CDM is presently completing the two proposals and upon delivery to the District, Tom Tripp, District Attorney, will assist in composing the letter to Representative Long on obtaining assistance in funding the two reports.

Debris Removal – CDM Certification

Janet Rogers, Executive Director, stated we have not received any further update from Pinellas County on the Interlocal Agreement and FEMA's disapproval. Janet Rogers is working towards obtaining further information on vendors in order to be prepared should the Interlocal Agreement take place.

Commissioner John Morroni

Janet Rogers, Executive Director, informed the Board that Commissioner John Morroni, the liaison for the District, has been diagnosed with lymphoma.

MISCELLANEOUS

A. Monthly Rainfall/Maintenance Report

The monthly report is included in the Boards packet.

Next scheduled Regular Authority Meeting is Thursday, November 20, 2008.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting at 6:50 P.M. Second was made by Mr. Taylor.