

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022

MINUTES

November 16, 2006

(Regular Authority Meeting #2)

IN ATTENDANCE

Tom Tripp, Attorney for PPWMD
Janet Rogers, Executive Secretary, PPWMD
Chip Herom, P.E., CDM, Tampa, Fl.
Rick Frazee, FJS Research, Pinellas Park, Fl.
Randy Roberts, Streets & Drainage, City of Pinellas Park, Fl
Daniel Glaser, P.E. McKim & Creed, Clearwater, Fl.
Bill Reidy, P.E., Advanced Engineering, St. Petersburg, Fl.

ROLL CALL

Mr. Farrell – Present
Mr. Tingler _ Present
Ed Taylor _ Present

NEW BUSINESS

a) **New Board Member**

Mr. Tingler stated the first order of business was introduction of a new Board member, Ed Taylor and gave a warm welcome to the Board.

b) **Board Members Appoint Chairperson**

A motion was made by Mr. Farrell to appoint Charles Tingler as Chairman, Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler
MOTION APPROVED.

c) **Executive Director**

Janet Rogers, Executive Secretary read the recommendation of the selection committee for the new Executive Director which is attached to these minutes. Recommendation was to select Richard O. Frazee, FJS Research, Inc. Mr. Frazee stated the priorities for the District to make sure they were in conformity to the District Boards priorities.

- 1) Complete the work scope of the District
- 2) Address the transition of the District
- 3) Build the District employees into a better working machine
- 4) To locate District employee positions with the transition that may take place.

Mr. Taylor stated that the District could very well remain for the next thirty years and definitely the welfare of the District employees during any sort of transition would be needed. Mr. Tingler stated that it is the understanding that the City of Pinellas Park would very much like the District to continue.

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Tom Tripp stated that a meeting was held with Richard Frazee in order to establish a proposed agreement and explained that proposed agreement in anticipation of the Board taking the selection committee's recommendation. Mr. Farrell made a motion to approve the recommendation of the selection committee for the hiring of FJS, Inc., Richard O. Frazee as the new executive director for Pinellas Park Water Management District as presented by the agreement for professional services. An amended motion was made with a starting date of November 16, 2006. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED.

Mr. Farrell made a motion to approve the authorization for the New Executive Director, Richard O. Frazee to purchase up to the amount of \$5,000.00. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED.

MINUTES

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #1 for October 19, 2006. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED.

00-01-01

CHANNEL 1A – RE-CONSTRUCTION

Chip Herom, CDM stated that Tensar has requested to supply sealed design drawings in the bid documents. CDM has submitted a letter to all parties with recommendations clarifying the sequence of tasks necessary to meet Tensar's request. CDM has requested a letter from all parties with their written concurrence with proposed sequence. The effects will delay the advertising till January 2007. Tom Tripp explained at the settlement agreement detail was given as to how Tensar was to handle the design work. The letter from CDM had not yet been received for Tom Tripp to review. Tom Tripp stated that there is no Board action needed at this time, but that this will help with the easement acquisitions.

04-09-02

CHANNEL 1-A-2 - (MCKIM & CREED)

Chip Herom, CDM stated that McKim & Creed has substantially completed the design and bid documents and are awaiting direction from the Board to advertise. It is presently scheduled for Fiscal Year 2008. Dan Glaser, McKim & Creed stated that the only item of concern was if the District wanted the front end documents revised. Chip Herom, CDM suggested the removal of this item from the agenda until Fiscal Year 2008.

12-19-02

CHANNEL 1 – 60TH ST TO 52ND ST – (CDM)

Chip Herom, CDM stated that the ERP Certificate has been signed by Mr. Tingler and will be submitted tomorrow, November 17, 2006 along with the record drawings. There are four (4) dead permit size trees and Kamminga and Roodvoets has been notified. That is the only warranty item left. CDM has received no response from Ms. Gail Larson or her counsel on the District's offer of Twenty-Nine Thousand (\$29,000.00) and the express easement agreement. Tom Tripp stated that a conversation was held with Ms. Larson's counsel and that the express easement was in the proposal that was sent back in June of 2006 and extra protection language if in the event the District ever had to come back into the channel again. Tom Tripp stated that he informed counsel that he would review any changes. As of this date, November 16, 2006 there has been no agreement received or any commitment for the District's offer and to move forward. No actual legal description is available and not sure the District wants to spend the additional money until an actual commitment is made. Chip Herom, CDM stated that he had not yet gotten an estimate for that legal description but estimated that it would run approximately \$800.00 to \$1200.00.

03-08-02

CHANNEL 4 – 58th ST TO RAILROAD – (TBE GROUP)

Chip Herom, CDM stated that TBE Group has been given notice to proceed with bid services. Advertisement is set to run on November 25, 2006. Pre-Bid meeting is scheduled for December 14, 2006 at the District with Bid opening scheduled for January 12, 2007 at the District. Currently all the easements have been signed.

03-08-03

CHANNEL 4E – 62nd STREET TO MCKEE LAKE

Chip Herom, CDM stated that Advanced Engineering is preparing the ERP Application. Bill Reidy, Advanced Engineering stated that indeed the ERP permit is being prepared in order to send to SWFWMD. Discussion was held on purchasing property due to the increase in water flow and the impact of the increase through Teller Lake and into Channel 4. Looking at secondary drainage and should have this wrapped up and ready to present by the next Board meeting and therefore will be ready to present to SWFWMD. Tom Tripp requested time frame on possible purchase of property. Bill Reidy, Advanced Engineering stated thirty (30) days to submit, ninety (90) days for an answer, so looking at one hundred twenty (120) days. In talking with SWFWMD requesting to take into consideration that the properties involved in the flooding area are to be purchased. Mr. Frazee stated that until the permit has been submitted and some sort of response from SWFWMD, that the District should hold off on purchasing any property. Mr. Taylor concurred and that Rick Butler would be someone the District could use. It was verified that the eight (8) homes will be flooded more than they are now, but that forty (40) some homes will be benefited.

04-08-01

CHANNEL 5 – PARK BLVD TO 66TH STREET – (CDM)

Chip Herom, CDM stated that there are some outstanding warranty issues. MTM has filled a small depression but there are a number of dead trees that need to be replaced and as of this date, November 16, 2006 the trees have not yet been replaced.

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03-12-01

CHANNEL 5 – CITY PROJECT

Chip Herom, CDM stated that a conversation was held with the City of Pinellas Park on the status of this project and that they will advertise on November 28, 2006 with Bid opening planned for the first half of January 2007. The City of Pinellas Park has expressed a desire to discuss the project funding with the District once the bids have been opened.

06-05-18

PARK BLVD. - PHASE THREE – SAWGRASS LAKE

Chip Herom, CDM stated that CDM has submitted the final report for the new Executive Director to use. Mr. Taylor stated that at a recent meeting the District was held up to being blamed for the February 3, 2006 flooding that took place because of the weir at Sawgrass Lake and suggested that once Rick Frazee was established in his new position that maybe a small article that the City of Pinellas Park can put into their news letter in the water bill referencing the District and that flooding issue. Chip Herom, CDM stated that lowering the weir had very little impact once you got just a short distance from the lake. Rick Frazee stated that there were agreements in the past for the lowering and raising of the weir, but this new information now indicates that lowering the weir would have been of little value.

04-11-13

PINELLAS LEGISLATIVE FORUM (COORDINATION OF SUNSETTING)

Tom Tripp attended the meeting at the Tarpon Springs Branch of the St. Petersburg College and that the District was not on the agenda, therefore there is nothing new to report. Tom Tripp suggested that the new Executive Director meet with the new members of the Senate and the House that have anything to do with the District. Discussion was held on removing this item from the agenda until further discussions can be held with the City. Once it does reappear on the agenda, it may have a different title other than Sunsetting.

02-04-01

FEMA MAP CHANGES UPDATE

Chip Herom, CDM stated that there is no new information at this time. Mr. Frazee stated that after January when the new people have moved into their office, then a letter should be sent requesting the help in obtaining funding in order to get FEMA recognize the map updates.

FINANCE

a) Financial Statement for the month of October 2006.

Mr. Farrell read the financial statement for the month of October 2006. Mr. Taylor made a motion to approve the Financial Statement for the month of October 2006. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED.

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b) Investment Summary

Janet Rogers, Executive Secretary made the recommendation to leave the money as the Investment Summary stated. Mr. Taylor made the motion to approve the Investment Summary for November 2006. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED.

NEW BUSINESS

a) Maintenance Department Update

Chip Herom, CDM informed the Board that there were no new projects, just some investigations with small wash outs from the rainfall that were backfilled. The end of the month mowing was completed and the annual Bayou Club cleaning was also completed. The District is still waiting for the dump truck that was ordered under the State contract. The Spyder II is about to go into a 2000 hour maintenance.

b) Personnel Issue

Janet Rogers, Executive Secretary informed the Board that an employee of the District had taken District equipment without authorization to use on his personal residence. After a complete investigation, John Thompson, Crew Chief Supervisor terminated the employee, Albert Ferguson. The employee has sent the Board a letter of Appeal, requesting that his position be reinstated. Mr. Tingler asked Tom Tripp if everything was handled correctly. Tom Tripp stated that the termination seemed appropriate with all the facts that were presented. The letter of appeal really is not an appeal, just a plea to have his job back. Mr. Taylor wanted to know if the employee had requested to use the equipment what would the answer be and Janet Rogers along with several others stated the answer would be no. No employees are allowed to use any District equipment at any time. Mr. Farrell wanted to know if there were any other employees that may be doing anything like this and the answer was no. Mr. Farrell made a motion to uphold the decision by John Thompson, Crew Chief Supervisor on the termination of the District's employee, Albert Ferguson. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED.

MISCELLANEOUS

A. Monthly Rainfall/Maintenance Report

Chip Herom, CDM informed the Board that the monthly report has been delivered but was not ready in time to be included in their packet but is now in front of you.

B. Channel 4 – Emergency Repair @ 72nd Lane

Chip Herom, CDM informed the Board that three bidders were contacted and a contract was signed with MTM on the 14th of November 2006 and the notice to proceed will be on November 27, 2006 and the completion date will be December 27, 2006. The contract value was \$49, 664.00.

Mr. Tingler presented a plaque to Mr. Frazee for twenty-two years of service to the District.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting. Second was made by Mr. Taylor. Chairman Mr. Tingler closed the meeting at 6:37 P.M.

