

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N
PINELLAS PARK, FL 33781-6221
(727) 528-8022

MINUTES

November 20, 2008

(Regular Authority Meeting #2)

IN ATTENDANCE

Tom Tripp, Attorney for PPWMD
Janet Rogers, Executive Director, PPWMD
Rick Frazee, FJS Research, Pinellas Park, FL
Cynthia Gillott, Executive Secretary, PPWMD
Randal A. Roberts, Streets and Drainage, City of Pinellas Park
Mike Smith, P.E. CDM, Tampa, FL
Nick Charnas, CDM, Tampa, FL
Jeff Lowe, P.E., McKim & Creed, Clearwater, FL
Lee Street, McKim & Creed, Clearwater, FL
Jim Bernard, P.E., TBE Group, Clearwater, FL

ROLL CALL

Mr. Farrell - Present
Mr. Taylor - Present
Mr. Tingler - Present

Chairman Charles Tingler called to order Regular Authority Meeting #2 for November 20, 2008 at 5:30 P.M.

Roll Call: Mr. Farrell, Mr. Taylor and Mr. Tingler

MINUTES

Mr. Taylor made a motion to approve the minutes of Regular Authority Meeting #1 held on October 16, 2008. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

00-01-01

CHANNEL 1A – RECONSTRUCTION

Janet Rogers, Executive Director, informed the Board the final walk-thru was held on Monday, November 17th, 2008. Photos were presented. Ms. Rogers also advised the Board that a meeting is scheduled with our maintenance staff to go over the Tensar material and how to maintain it properly. Richard Frazee, District Engineer, briefed the Board on the easement behind resident Jim Merrill allowing Mr. Merrill access to the 86 Ave. gate. The Board gave approval for an ingress/egress agreement with Mr. Merrill upon review of Tom Tripp, District Attorney.

01-17-08

CHANNEL 1 - LARCHMONT FABRIFORM REPLACEMENT

Janet Rogers, Executive Director, informed the Board that Dan Glaser has resigned from McKim & Creed as of Friday, October 24, 2008 and introduced Street Lee, Vice President, McKim & Creed and Jeff Lower, Senior Associate, McKim & Creed, who will taking over Dan Glaser's responsibilities with the District. Mr. Lee and Mr. Lowe, McKim & Creed, submitted a presentation and reiterated to the Board McKim & Creed's commitment to the District. Ms. Rogers stated that Jeff Lowe, McKim and Creed and Rick Frazee, District Engineer, have driven the current channels that McKim & Creed will be working on. Temporary Construction Easement Agreement between the District and Pinellas Commerce Center (Ballast Group) has been sent to Ballast Group, upon execution and a check for \$15,000.00 the District will install the fencing. McKim & Creed has submitted 100% design drawings, an estimated construction cost of \$1,244,060.00 and are in the process of obtaining easements at Springwood.

03-15-07

CHANNEL 2 CULVERT UPGRADES - GANDY BLVD.

Janet Rogers, Executive Director, stated a meeting was held on November 4, 2008 with the City of St. Petersburg, Jim Bernard, TBE, Mike Smith, CDM and herself to discuss reasons to combine the project or alternative coordination. Being that both projects are different obtaining one contractor to oversee was not a workable situation by the City of St. Petersburg. Both the District and the City of St. Petersburg are concerned over the coordination of the traffic and an alternative decision was made that both the District and the City of St. Petersburg will have their contractor stipulate that the portion of paving in question could possibly be done by either the District or the City of St. Petersburg. Jim Bernard, TBE, presented a status report, obtained SWFWMD permit on October 31, 2008, final plans are complete and working towards final specifications and bidding packages for December 1, 2008. Estimated construction costs remains at 4.2 million dollars. A Gant chart listing dates indicated a possible change in January 15, 2008 Board meeting to January 22, 2008. Discussion was held on going out to bid prior to obtaining DOT permit but not to open bids until permit was received. Direction was given by the Board to go out to bid before the permit was received and if needed, to change the Board meeting date to January 22, 2008. Janet Rogers, Executive Director, stated that a meeting was held with Mike Gustafson, City of Pinellas Park, on Thursday, November 13, 2008 to update the City on the District's project and status of the City of St. Petersburg as to the coordination of the two projects. Ms. Rogers also stated that she will be attending the City of Pinellas Park workshop on December 9, 2008.

04-19-07

CHANNEL 2 - PARK BLVD. PHASE 3 - CITY PROJECT

Janet Rogers, Executive Director, stated there is no action needed at this time. Jim Bernard, TBE, updated the Board on the status of the project.

94-10-03

CHANNEL 3 - HAINES ROAD

Janet Rogers, Executive Director, stated HW Lochner, County Engineer, has submitted a response to the Request for Additional Information from SWFWMD. Pinellas County anticipates going to bid in late summer/early fall of 2009.

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07-08-16

CHANNEL 3 - FABRIFORM REPLACEMENT

Janet Rogers, Executive Director, informed the Board the geotechnical borings are completed, Jeff Lowe, McKim & Creed made a visit to the project site with Rick Frazee, District Engineer, on November 6, 2008 and is preparing the 30% design.

03-08-02

CHANNEL 4 - 58th ST TO RAILROAD - (TBE GROUP)

Janet Rogers, Executive Director, informed the Board that two meetings were held with Bob Brown, TBE, in regards to the contract addendum in the amount of \$138,000.00. Janet Rogers, Executive Director, recommended to the Board that a motion in the amount of \$138,000.00 be made as an addendum to the contract. Rick Frazee, District Engineer, explained the reason of the addendum to the Board. Discussion was held. Mr. Taylor made a motion to approve amendment to Ch 4 - 58th St to Railroad Track contract in the amount of \$138,872.00 bringing the contract price to \$547,662.00. Second was made by Mr. Farrell.

Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

08-16-07

CHANNEL 4 AND 4E ENHANCEMENT

Mike Smith, CDM, gave a presentation on alternatives and associated costs. SWFWMD concerns are the peak flooding levels into Joe's Creek, CDM does not believe widening the channel will increase flow into Joe's Creek. SWFWMD wants modeling of Joe's Creek done before a permit will be approved. A FDOT Drainage Connection Permit will also be needed. Mike Smith, CDM gave a presentation on options and modeling of Joe's Creek. CDM recommends widen and optimize. The Board gave direction to move forward with the modeling of Joe's Creek.

11-11-03

CHANNEL 4A - PHASE 3 - 53RD TO 62ND AVE.

Janet Rogers, Executive Director, stated that Mike Smith, CDM, met with Dustin Secor to discuss a draft of the temporary easement which the District Attorney is now preparing. On November 10, 2008 a request was received from SWFWMD for additional requirements on the permit application. CDM will be submitting the response.

07-21-08

CHANNEL 4 PANEL REPLACEMENT

Janet Rogers, Executive Director, stated Jeff Lowe, McKim & Creed, conducted a site visit with Rick Frazee, District Engineer, on November 6, 2008, the survey has been completed and 30% design is being developed. Jeff Lowe, McKim & Creed, stated that the GPR was done on the eight panels and are now looking into the easements.

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03-12-01

CHANNEL 5 - CITY PROJECT

Janet Rogers, Executive Director, informed the Board that final completion has taken place, the contractor has performed a final maintenance and survey. A discussion on concerns of the options for maintenance is being held.

02-04-01

FEMA MAP CHANGES UPDATE

Janet Rogers, Executive Director, stated there is nothing new at this time.

FINANCE

a) Financial Statement – October 2008

Mr. Farrell read the financial statement for the month of October 2008. Mr. Taylor made a motion to approve the financial statement for the month of October 2008. Second was made by Mr. Tingler. No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

b) Investment Summary - November 2008

Janet Rogers stated there was additional information in the Board's packet that was received concerning transferring of Fund B to Fund A accounts. Ms. Rogers recommended moving \$40,000.00 from SunTrust Operating to Wachovia for the Florida Retirement. Mr. Taylor made the motion to approve the Investment Summary for November 2008. Second was made by Mr. Farrell. No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

NEW BUSINESS

PURCHASE OF 2009 F-150 TRUCK

Janet Rogers, Executive Director, informed the Board that the 2009 F-150 Pick-Up Truck was received.

2008-2009 LOSS CONTROL POLICY

Janet Rogers, Executive Director, presented the 2008-2009 Loss Control Policy. Mr. Taylor made a motion to approve the 2008-2009 Loss Control Policy, as presented. Second was made by Mr. Farrell. No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED

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EXECUTIVE DIRECTOR COMMENTS

OPPAGA UPDATE

Janet Rogers, Executive Director, informed the Board a letter was sent requesting Representative Janet Long acquire funding for the two studies requested by OPPAGA. Representative Long is presenting a bill which the District has not yet seen. In the packet is a letter from Charlie Justice, Chairman, Pinellas County Legislation Delegation, stating that Senator President Atwater and House Speaker Sansom stated no CBIR's will be heard in 2009. Tom Tripp, District Attorney, stated Janet Long's bill was to sunset the District and an application was submitted to Charlie Justice's office requesting David Ramba and someone from the District to speak at the upcoming Pinellas County Legislation Delegation on December 3, 2008 at which time the bill will be discussed in detail.

MISCELLANEOUS

A. Monthly Rainfall/Maintenance Report

The monthly report is included in the Boards packet.

Next scheduled Regular Authority Meeting is Thursday, December 18, 2008.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting at 7:25 P.M. Second was made by Mr. Taylor.