

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022

MINUTES

December 20, 2007

(Regular Authority Meeting #3)

IN ATTENDANCE

Rick Frazee, FJS Research, Pinellas Park, Fl.
Tom Tripp, Attorney for PPWMD
Janet Rogers, Executive Assistant, PPWMD
Chip Herom, P.E., CDM, Tampa, Fl.
Randy Roberts, Streets and Drainage, City of Pinellas Park, Fl.
Mike Smith, P.E., CDM, Tampa, Fl.

ROLL CALL

Mr. Farrell – Present
Mr. Tingler _ Present
Ed Taylor _ Present

Chairman Charles Tingler opened Regular Authority Meeting #3 for the fiscal year 2007/2008 at 5:33 P.M.

MINUTES

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #2 for November 15, 2007.

Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler.

MOTION APPROVED.

00-01-01

CHANNEL 1A – RE-CONSTRUCTION

Richard Frazee, Executive Director stated that the contract has been issued to Keystone Excavators for \$1,316,560.00 with construction start date of December 14, 2007. There appears at this time that a problem has arisen as to where the trailers will be located but all concerned parties are working together to solve the issue. Chip Herom, CDM stated that the Notice to Proceed date was revised to December 14, 2007 because the contracts had not been fully executed.

04-09-02

CHANNEL 1-A-2 (MCKIM & CREED)

Richard Frazee, Executive Director stated that construction is progressing well. Pictures were distributed showing the pouring of the South bank. A call was placed to the City of Pinellas Park regarding the issue of Mrs. Brock's fence and no response has been received from Mrs. Brock. Due to the holiday, the contractor after tomorrow, December 21, 2007 will not be back on the job site until January 2, 2008. This will also be true for the project Channel 4 – 58th Street to the railroad track.

03-15-07

CHANNEL 2 – CULVERT UPGRADES – GANDY BLVD.

Richard Frazee, Executive Director stated that TBE Group has submitted the drainage alternative analysis, completed the survey and utility locates, started on preliminary layout and design. TBE Group is working towards scheduling a meeting with the City of St. Petersburg and a meeting with FDOT. Mike Smith, CDM stated that the comments have not yet been received back. The comments that CDM is waiting for are the cost estimates, once it is received a meeting will be held with the District and TBE Group.

04-19-07

CHANNEL 2 – PARK BLVD. PHASE 3 – CITY PROJECT

Richard Frazee, Executive Director stated no changes. TBE Group is working forward and Chip Herom, CDM stated that one other question had been asked and it has been answered.

94-10-03

CHANNEL 3 – HAINES ROAD

Richard Frazee, Executive Director stated that URS is ready to apply ERP permit. Lochner, County Engineer has indicated the County is not ready to apply, helpfully by late December 2007 or early January 2008. On December 10, 2007 comments were made on a draft permit application to URS.

03-08-02

CHANNEL 4 – 58th ST TO RAILROAD – (TBE GROUP)

Richard Frazee, Executive Director distributed pictures for the Board's review showing the pouring up to 55th Street and stated that MTM Contractors have a schedule that shows March 28, 2008 for completion. Mr. Farrell requested that the street be cleaned up especially with the up coming holidays. Mr. Taylor stated that they need to be a good neighbor. Richard Frazee, Executive Director stated that he would place a call to have the street cleaned up some before the contractor leaves for the holiday.

08-16-07

CHANNEL 4 AND 4E ENHANCEMENT

Richard Frazee, Executive Director stated that CDM has submitted a proposal for the work and is working on some clarifications. Mike Smith, CDM stated that the comments will be back by December 28, 2007.

11-11-03

CHANNEL 4A – PHASE 3 – 53RD STREET TO 62ND AVE.

Chip Herom, CDM stated that a notice of application complete from SWFWMD has been received and expect to receive the permit within the next month. There are three (3) property owners that are being negotiated with and two (2) of the property owners have agreements out and should be signed by the next Board meeting. The additional property owner is still being negotiated with. Tom Tripp, Attorney for the District stated that it is his understanding that Chip Herom, CDM met with Mr. Seeker on the easement and want to think about it a little longer. Richard Frazee, Executive Director stated that Chip Herom, CDM and himself had spoken earlier in the day regarding this property owner.

03-12-01

CHANNEL 5 – CITY PROJECT

Richard Frazee, Executive Director stated that construction appears to be going well and that 62nd Way will remain open to traffic.

02-04-01

FEMA MAP CHANGES UPDATE

Chip Herom, CDM stated that all parties have been spoken to within the last thirty (30) days and they are still going through the review of the packet, but do expect that it will be released to the City of Pinellas Park for advertising the first or second week of January 2008 and plans to call at the beginning of January again. Mr. Taylor stated that it will be a very variable tool for the next budget review. Chip Herom, CDM wanted to make sure that everyone realized that at the original time of the FEMA map, Channel five (5) was not improved at the time. FEMA will include basins one (1) through five (5). Mr. Taylor wanted to know the year of the last update. Richard Frazee, Executive Director stated that it was sometime in the late 80's. There have been some smaller areas done in the past but this is the entire map.

FINANCE

a) Financial Statement for the month of November 2007.

Mr. Farrell read the financial statement for the month of November 2007. Mr. Taylor made a motion to approve the financial statement for the month of November 2007. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED.

b) Investment Summary

Richard Frazee, Executive Director, made the recommendation to move \$30,000.00 from the State Pool to Wachovia for the FRS Retirement fund for the 2007-2008 fiscal year. Richard Frazee, Executive Director discussed what is taking place with the State Pool Accounts and that eighty-six (86%) of all our funds are secured. The at-fixed money is the fourteen (14%) and the complete outcome has not been established. Further information should be coming in the near future. Mr. Taylor made the statement that the City of Pinellas Park took the majority of their money out of the State Pool within the last two (2) weeks in three (3) lump sums. Mr. Farrell made the motion to approve the Investment Summary for December 2007.

Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED.

NEW BUSINESS

a) Michael Farrell – Reappointment Issues

Mr. Frazee, Executive Director informed the Board members that a fair amount of good discussion has been held with the County since the last Board meeting. A call was received around the Thanksgiving period wanting to know if the District would discuss some drainage problems on Channel 4 – 62nd and 58th Street. A meeting was scheduled for December 14, 2007 and TBE Group was also attending. The County Engineers were very pleased that the District was talking with them as they felt they had always been put off before. The County is looking at buying some land and putting a retention pond on Channel 4 (South) – on 58th Ave. between 66th and 62nd. A county commission workshop is scheduled for January 15, 2008 to give a small presentation on the District. Mr. Farrell will attend this meeting as well.

b) Executive Directors Comments

Richard Fraze, Executive Director stated:

- Repairs at 55th Street Bridge have all been taken care of.
- The issues with Mr. Mitchell's property have all been resolved. Quit Claim deed is being processed. Tom Tripp, Attorney questioned the recommendation of accepting the Quit Claim deed. Richard Fraze, Executive Director is waiting for the final Quit Claim deed before making any recommendations to the Board and then will have the Error and Omissions completed.
- A request to increase the authorization amounts for the Executive Director from \$5,000.00 to \$10,000.00, Jan Rogers, Executive Assistant to have authorization for \$7,000.00 and for the Maintenance Supervisor from \$500.00 to \$1,000.00. Mr. Farrell made a motion to approve the new authorization amounts for Executive Director, Executive Assistant and Maintenance Supervisor as presented to the Board. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED.

Revisions to the Executive Director's contract was presented to the Board, the changes have been reviewed by Tom Tripp, Attorney for the District. An in-depth discussion will be held in January Regular Authority Meeting to decide on how the replacement of the Executive Director will be handled in June 2008. A motion was made by Mr. Taylor to approve the revisions to FJS Contract effective January 1, 2008. Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED.

MISCELLANEOUS

A. Monthly Rainfall/Maintenance Report

The monthly report is included in the Boards packet.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting. Second was made by Mr. Taylor. The meeting was adjourn.