

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022

MINUTES

December 21, 2006

(Regular Authority Meeting #3)

IN ATTENDANCE

Tom Tripp, Attorney for PPWMD
Janet Rogers, Executive Secretary, PPWMD
Chip Herom, P.E., CDM, Tampa, Fl.
Rick Frazee, FJS Research, Pinellas Park, Fl.
Randy Roberts, Streets & Drainage, City of Pinellas Park, Fl
Daniel Glaser, P.E. McKim & Creed, Clearwater, Fl.
Bill Reidy, P.E., Advanced Engineering, St. Petersburg, Fl.

ROLL CALL

Mr. Farrell – Present
Mr. Tingler _ Present
Ed Taylor _ Present

MINUTES

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #2 for November 16, 2006. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED.

00-01-01

CHANNEL 1A – RE-CONSTRUCTION

Richard Frazee, Executive Director stated that the District is having a problem with Tensar on obtaining certified drawings. Mike Smith, CDM stated that CDM was finally able to make contact with Tensar who agreed to have the certified drawings to CDM by January 12, 2007 and the Executive Director had made it clear to Tensar that the certified drawings were to go out with the bid on January 15, 2007. CDM placed a call to the Executive Director and it was agreed to send Tensar a certified letter stating that the certified drawings have to be to CDM by the 12th of January or it will go out to advertising and then Tensar will have to submit the drawings as shop drawings as part of the bid documents. It was stated that the District's attorney, Tom Tripp had sent a certified letter as well.

12-19-02

CHANNEL 1 – 60TH ST TO 52ND ST – (CDM)

Richard Frazee, Executive Director stated that the District's Attorney, Tom Tripp had revised and sent to Gail Larson's attorney on December 13, 2006, the proposed agreement of which no response has been received to date. The only other issue is the dead trees that may have to be taken care of by going back onto the Larson property if nothing is heard in January, 2007. The easement issue was discussed and language was added into the proposed agreement addressing the horse's safety issue.

Pinellas Park Water Management District
Regular Authority Meeting #3
December 21, 2006

Mr. Tingler questioned Chip Herom, CDM about the trees that needed to be replaced on the church property of which Chip Herom, CDM stated that they had not yet been replaced.

03-08-02

CHANNEL 4 – 58th ST TO RAILROAD – (TBE GROUP)

Richard Frazee, Executive Director stated that the pre bid meeting was held at the District on December 14, 2006 with five (5) bidders attending the meeting which was not mandatory. Bids are due on January 12, 2007.

03-08-03

CHANNEL 4E – 62nd STREET TO MCKEE LAKE

Bill Reidy, Advanced Engineering stated that the Board is aware that they had been working to reduce water stage elevations on their model and that the Board after being presented several scenarios that were working towards either a Teller Lake expansion or a no Teller Lake expansion of which either one would require the acquiring of eight properties. Advanced Engineering has been working to get to the point where they can submit for SWFWMD permit. Richard Frazee, Executive Director stated that he will be scheduling a meeting with CMD and Advanced Engineering, additional modeling which will delay the permit application for at least a month.

11-11-03

CHANNEL 4A – PHASE 3 – 53RD STREET TO 62ND AVE.

Richard Frazee, Executive Director stated that CDM has provided a scoping document which was received on December 14, 2006 and has been authorized to proceed as the District had already given a Work Authorization. CDM has been asked to try to tighten up the schedule.

06-11-06

CHANNEL 4 – EMERGENCY REPAIRS @ 72ND Lane – (MTM)

Chip Herom, CDM stated that the emergency repairs are completed and final inspection was held on Wednesday, December 20, 2006. Pictures were presented to the Board. Three (3) of the original panels were replaced and on either side was four (4) inches compared to the failure which was two (2) inches.

04-08-01

CHANNEL 5 – PARK BLVD TO 66TH STREET – (CDM)

Chip Herom, CDM stated that there are still some dead tree issues on the outstanding warranty issues.

03-12-01

CHANNEL 5 – CITY PROJECT

Richard Frazee, Executive Director stated that the City is out for bids that are due mid January 2007. There has been indication that the City of Pinellas Park will be coming back to the District to request additional funding. Further discussion will be needed to review the City of Pinellas Park request once the bids have come in.

06-05-18

PARK BLVD. - PHASE THREE – SAWGRASS LAKE

Richard Frazee, Executive Director stated that the study on lowering the weir on Sawgrass Lake is still being fine tuned but that it still seems to remain the same as discussed last month and that lowering the weir will not help the drainage concerns in Mainlands.

Pinellas Park Water Management District
Regular Authority Meeting #3
December 21, 2006

02-04-01

FEMA MAP CHANGES UPDATE

Richard Frazee, Executive Director stated that there are no changes and after January will write to the Legislators to try to get some funding for the FEMA MAP changes.

FINANCE

a) Financial Statement for the month of November 2006.

Mr. Farrell read the financial statement for the month of November 2006. Mr. Taylor made a motion to approve the Financial Statement for the month of November 2006. Second was made by Mr. Tingler. No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED.

b) Investment Summary

Richard Frazee, Executive Director made the recommendation to move \$700,000.00 from SunTrust to SBA in order to receive a better interest rate at this time. Mr. Farrell made the motion to approve the Investment Summary for November 2006. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED.

c) Audit Update

Richard Frazee, Executive Director stated that the audit should be completed by the end of the year.

d) Budget Concerns

Richard Frazee, Executive Director stated that it appears we may have problems spending capital budgeted funds; however maintenance may be larger than budgeted. Will be getting with McKim & Creed to proceed to get 1A2 ready to bid in January and get Haines Road Project moving.

NEW BUSINESS

a) Maintenance Department Update

Richard Frazee, Executive Director stated that the new F550 Ford Truck is due next week.

An item of concern is that the District has been renting a Front End Loader for approximately two (2) years in the amount of \$42,000.00 and a new one approximately would only cost \$51,000.00. State contract does not have one this size; the District does use the front end loader and will be coming to the Board next month with a recommendation. The District is having a fair amount of problems with the mowers and there are concerns on the general maintenance of our equipment. The city is willing to have someone from their motor pool come to the District, review our maintenance department, and give recommendations in order to help the District with its maintenance. John Thompson, Crew Chief Supervisor and Richard Frazee, Executive Director have driven all five (5) Channels and there are failures on all five (5) Channels, however there are not any that are real critical other than Channel 2A by Gateway. John Thompson was going to go out and fix it until instructions were given to call Gateway and it now looks as though Gateway will be fixing the failed corrugated steel pipe. Due to the failures, CDM will be asked to ride and inspect all the Channels in January 2007.

Pinellas Park Water Management District
Regular Authority Meeting #3
December 21, 2006

The District has run into some easement problems of which Tom Tripp, Attorney has been looking at for the District. Oak Park School has fenced the District out, although they have tried to give us access which is not wide enough for a truck. Harry Marlow has been requested to research the easements and then a meeting will take place with the Principal. Finally, there are some personnel issues which are not new and some that are new.

b) CDM Contract

Richard Frazee, Executive Director recommended that CDM Contract be renewed. The multiplier has been 2.96 percent with a change to 3.01 percent and instead of a three (3) year contract it will be reviewed every year for renewal or termination of seven (7) days for cause or can be terminated on a thirty (30) day by either party. A motion was made by Mr. Farrell to approve the extension of CDM Contract as described by the Executive Director. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

MOTION APPROVED.

c) Haines Road Project

Richard Frazee, Executive Director stated that the project money most likely will not be spent this year but within the Five Thousand (\$5000.00) Dollar authorization limit, has asked Dan Glaser, McKim & Creed to scope out the project. Dan Glaser, McKim & Creed has already been determined that the permit has expired. Communications has been established with the County and next month should be looking for authorization on the scoping document and then proceed from there forward.

MISCELLANEOUS

A. Monthly Rainfall/Maintenance Report

The monthly report has been delivered and is included in the Boards packet.

B. Executive Directors Comments

Richard Frazee, Executive Director stated that within the first month of his employment with the District that:

- Two (2) employee terminations have taken place.
- Two other employee problems.
- Subpoenaed for court in March.
- Two (2) good meetings have taken place with the City of Pinellas Park.
- More problems than had been expected.
- Authorization has been given to have the District buildings appraised for Florida League of Cities.
- Plan to continue involvement with Chambers & FES.
- Dan Glaser, McKim & Creed has requested that he and Richard Frazee, Executive Director together co-author a paper on the successes of the District.
- Questioned the leaving of the Board packets each month. The Board stated that they did not have any concerns about leaving the packets.
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Pinellas Park Water Management District
Regular Authority Meeting #3
December 21, 2006

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting. Second was made by Mr. Taylor. Chairman Mr. Tingler closed the meeting at 6:18 P.M.