

**PINELLAS PARK WATER MANAGEMENT DISTRICT**

**6460 35<sup>TH</sup> STREET N**

**PINELLAS PARK, FL 33781-6221**

**(727) 528-8022**

**MINUTES**

**November 21, 2013**

**(Regular Authority Meeting #1)**

**IN ATTENDANCE**

Janet Rogers, Executive Director  
Jennifer Cowan, Attorney for District  
Cynthia Gillott, Exec. Secretary  
Mike Smith, CDM Smith  
John Morroni, PC Commissioner  
Mitch Chiaverelli, McKim & Creed  
Randy Roberts, City of Pinellas Park  
Bart Diebold, City of Pinellas Park  
Lou Bommattei, Resident Springwood II

Chairman Charles Tingler called to order Regular Authority Meeting #1 for November 21, 2013 at 5:30 P.M.

**ROLL CALL**

Mr. Taylor - Present  
Mr. Farrell - Present  
Mr. Tingler - Present

Janet Rogers, Executive Director, informed the Board that this will be Randy Roberts, City of Pinellas Park, last Board Meeting with the District as Randy will be retiring from the City of Pinellas Park in December. It has been a pleasure working with Randy and I thank him for all his help not only to me but to the District as well.

Janet Rogers, Executive Director, also informed the Board that Mike Grande has resigned from the District as Maintenance Supervisor and after advertising for the position the committee which consisted of Charles Tingler, Mike Smith and Janet Rogers interviewed and the new Maintenance Supervisor will be Randy Roberts.

Introduction of Bart Diebold, City of Pinellas Park, who will be taking Tom Nichols position.

**MINUTES**

Mr. Farrell made a motion to approve the minutes of the Final TRIM Hearing held on September 19, 2013. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

Mr. Farrell made a motion to approve the minutes of Regular Authority Meeting #9 held on September 19, 2013. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

**08-18-11**

**CHANNEL 1A – RENEWAL FROM 47<sup>TH</sup> ST. TO 56<sup>TH</sup> ST.**

Janet Rogers, Executive Director, stated this project was broken down into 3 phases under the Minor Service Agreement. Phase #1-47<sup>th</sup> St to 49<sup>th</sup> St completed in April; Phase #2 -52<sup>nd</sup> St to (4 corners) Ch 1A N/S completed; Phase #3-52<sup>nd</sup> St to 80<sup>th</sup> Terr. is completed with just a few minor issues to be resolved. Mike Smith, CDM Smith, stated on CH 1A/2 there is an issue with the soil type between 52 St & 54 St after this area was completed 1 side slumped in (north side held up); Driggers has performed soil borings to determine what may be causing this- results have not yet been received.

**11-21-13**

**CHANNEL 1 – CONCRETE WEIR REPLACEMENT WEST OF 63<sup>RD</sup> WAY (10-06)**

Janet Rogers, Executive Director, stated this project is currently in the design stage and is scheduled for construction in 2014. The project includes constructing a concrete weir immediately downstream to support the existing masonry weir west of railroad tracks. This project is on the budget.

**11-21-13**

**CHANNEL 1B5 – WETLAND IMPROVEMENT PROJECT (10-14)**

Janet Rogers, Executive Director, stated this project is scheduled for design and construction in 2014. The project is to replace the deteriorating headwall at the south end of CH 1B5C. CDM Smith has started the conceptual design on this project which is also on the budget.

**11-21-13**

**CHANNEL 2 – FABRIFORM REPLACEMENT AT CONFLUENCE WITH CH 2A (10-10)**

Janet Rogers, Executive Director, stated this project is scheduled for design and construction in 2014. The project includes replacing fabriform liner at the confluence of Ch 2A and Ch 2; CDM Smith has started the conceptual design and is coordinating a geotechnical investigation by Driggers Eng. Svc. This project is on the budget.

**09-01-13**

**CHANNEL 3 – LAKE BOISVERT RENEWAL (10-18)**

Janet Rogers, Executive Director, stated the renewal of Lake Boisvert was completed under the Minor Service Contract Agreement with All American Concrete. Following completion of the Hydroseed growth (30 days) this will be taken off the agenda before next Board meeting.

**10-18-12**

**CHANNEL 4 – JOE’S CREEK CONFLUENCE UPGRADE (Project #10-24)**

Janet Rogers, Executive Director, stated the conceptual design is complete. As a reminder-KCI was removed from this project and McKim & Creed has been given this project with a work authorization for preliminary design. CDM Smith has held a team coordination meeting. The 30% design that KCI had sent to the District was far from 30% completed. In your folders is McKim & Creed’s Professional Engineers Services Agreement for this project. I am requesting an additional \$35,995 in Engineer services for this project in order to reach the total compensation that will be needed by McKim & Creed to complete this project. Mitch Chiavorelli, McKim & Creed, stated he met with Mike Smith, CDM Smith, on site and will modify design with rip rap on north embankment. Mr. Farrell made a motion for additional engineering fees in the amount of \$35,995 for CH 4 Joe’s Creek Confluence Upgrade. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

**11-21-12**

**CHANNEL 4 – FABRIFORM REPLACEMENT SOUTH OF 67H AVE (10-11)**

Janet Rogers, Executive Director, stated this is scheduled for design and construction 2014. The project includes replacing the failing fabriform liner along Ch 4 South of 67<sup>th</sup> Ave and downstream of Debra Lake with a concrete liner.

**FINANCE**

**a) Financial Statement – September 2013**

Mr. Farrell made a motion to approve the financial statement for September 2013 as on file in the District office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

**b) Financial Statement – October 2013**

Mr. Farrell made a motion to approve the financial statement for October 2013 as on file in the District office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**c) 4<sup>th</sup> Quarter Budget Revision**

Janet Rogers, Executive Director, stated the 4<sup>th</sup> Quarter Budget Revisions are line items only. Mr. Farrell made a motion to approve the 4<sup>th</sup> Quarter Budget Revision for 2012-2013 as presented by the Executive Director. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

**d) Investment Summary – November 2013**

Janet Rogers, Executive Director, recommended moving \$30,000 to Wells Fargo for Retirement Funds at this time. Mr. Farrell made a motion to approve the Investment Summary for November 2013. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

**MOTION APPROVED**

## **NEW BUSINESS**

### **Executive Director Comments**

1. Discrimination action with Bob Potter has been re-issued and Fla. League Attorney is handling this.
2. Letter of Compliance was received for 2013-2014 Millage Rate
3. Amendments to CDM Smith and McKim & Creed Professional Services Agreements are in your folders as per new regulation on Records Retention.
4. Union - Collective Bargaining is still in process and down to the last three articles. Continuing negotiations are being offered. An Executive Session will be held immediately following this meeting.
5. Grapple Truck – the chassis is complete, presently at Tampa Crane and anticipating arrival close end of January 2014 as there was a problem with crane arrival.
6. Vehicle/Equipment Storage Facility – Terry England has completed the design and plans are in the hand of the City of Pinellas Park for permitting. Once permit is received work on the facility will begin.
7. Staff Vehicle - the 2013 Ford Edge will be picked up tomorrow, Friday, Nov. 22, 2013.
8. Spyder II has been returned to the District shop area. I have given you a breakdown on the original cost, year-to-date repairs, additional cost to do repairs, dumping charges, and operator costs. You will also see proposals from Florida Natives on subcontracting Spyder work. I am requesting that I be allowed to obtain bids on purchasing the Spyder II and/or taking to the auction along with authorization to sub out Spyder work as needed. These proposals are rough estimates as to the remaining Spyder work that may be required if the grappling truck is not able to get into that area. The first year use of the grappling truck is going to give us a better understanding of what additional Spyder work will be required. I will need a motion to have the Spyder removed from the District and subcontract remaining work. Mr. Farrell made a motion to accept bids and/or send to Auction on the Spyder II that is no longer in operation and authorization for the Executive Director to Subcontract Spyder work per proposals presented. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler

A discussion was held on eliminating the operator position which would open two additional slots for laborers which is what the District presently needs and the fact that the District does not have any equipment that requires an operator position.

9. We are still waiting to hear the outcome of the SWFWMD applications for funding in 2014.
10. The roof repair has been completed, the gables were repaired and our staff will paint the gable siding and building starting on Monday, Nov. 25, 2013 as time allows.
11. I attended the 2013 Ethics Conference and have put the Code of Ethics booklet in your folders.

### **Maintenance Report**

- A. Quarterly Rainfall/Maintenance Report is in your packets.

### **MISCELLANEOUS**

- A. Happy Thanksgiving – next Regular Authority Meeting #2 is scheduled for Thursday, January 16, 2014.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting at 6:12 P.M. Second was made by Mr. Taylor.