

**PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022**

**March 21, 2019
Regular Authority Meeting # 3**

MINUTES

IN ATTENDANCE

Randal A. Roberts, Executive Director
Jennifer Cowan, District Attorney
Karen Lowe, District Engineer
Michael Silcott, Resident
Nick Charnas, Applied Sciences
Dave Cook, PPWMD
Lisa Atkinson, PPWMD
Pat Girard, Pinellas County Commissioner

I. Chairman Charles Tingler called to order the Regular Authority Meeting #3 for March 21, 2019 at 5:30 P.M.

II. ROLL CALL

Mr. Taylor - Present
Mr. Farrell - Absent
Mr. Tingler - Present

Randal A. Roberts, Executive Director, announced that members of the public will have an opportunity to make public comments on each agenda item during the time the agenda item is considered. Then at the end of the meeting if they have anything that is not on the agenda, they are welcome to speak.

III. AGENDA

Randal A. Roberts, Executive Director, stated there are no changes to the agenda.

IV. MINUTES

Mr. Taylor made a motion to approve the minutes of the Regular Authority Meeting #2 held on January 17, 2019. Second was made by Mr. Tingler.

No discussion.

Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell (Absent) and Mr. Tingler.

MOTION APPROVED

V. ITEMS OF BUSINESS

NEW BUSINESS

Randal A. Roberts, Executive Director, stated no new business.

CHANNEL 1B5 – PANEL REPLACEMENT (17-01) - 01-19-2017

Randal A. Roberts, Executive Director, stated the project is at 100 percent design. The District is currently working on acquiring the necessary easements. Jennifer Cowan, District Attorney, stated she provided the final easement documents for six properties and that she has reached out to the property owner who currently resides in California. The District's Attorney's office sent the California property owner a Demand Letter and the resident did execute the agreement, but it was signed incorrectly. The letter was resent to the resident for proper signatures.

Randal A. Roberts, Executive Director, stated that the District is moving forward to obtain the property owners signatures for the other easement agreements. The project should go out to bid in May.

CHANNEL 1C – RENEWAL FROM 98TH AVE. TO CONFLUENCE OF CH 1 (10-08) - 09-18-2014

Randal A. Roberts, Executive Director, stated Duke Energy is currently finalizing their design. Karen Lowe stated we are still working on getting easements from Duke Energy.

CHANNEL 4 - PANEL REPLACEMENT (10-19) - 01-15-2015

Randal A. Roberts, Executive Director, stated we have nothing new to report on this project.

DISTRICT'S MODERNIZATION PROGRAM - 01-21-2016

Randal A. Roberts, Executive Director, stated CDM Smith continues work on the Modernization Program. Karen Lowe stated CDM Smith is continuing to work on the conversion of the District's models from ICPR3, which is no longer supported by the developing company, to ICPR4, which is a more advanced modeling software. CDM Smith is updating the models themselves to more accurately reflect current conditions.

CHANNEL 1 - 11-16-2017

Randal A. Roberts, Executive Director, asked Nick Charnas for an update. Mr. Charnas stated the project is at 60% design. The District met with Pinellas Secondary Schools, located on the north side of the channel, to talk with them regarding the potential use of part of their property for a lay down area and for material storage during construction. Deliveries could potentially be able to

come off 66th Street. A portion of the project will include working from the north side of the channel with a crane reaching across. The District also met with Palm Brook Townhomes Property Management Company's Board to discuss getting an easement between the fence and the District's panels. Jennifer Cowan's assistance will be required to acquire required easements.

A meeting was held with Scared Heart Priest Retirement Home, which is just on the west side, to talk about using their property for construction ingress and egress on the far west side of that property. For the 60 percent design, Applied Sciences has completed calculations based on geotechnical reports. Two soil borings have been completed and received some additional geotechnical investigations. Applied Sciences stated that they do not believe permits will be required, but if they are the contractor will have to apply for permits. Applied Sciences has met with the Principal who directed additional communication with the Pinellas County School Board. Security will be a key issue to make sure the Contractor is separated from the school and the property is locked off.

CHANNEL 1A2 – REPAIR AT 49TH STREET (14-04) - 11-16-2017

Randal A. Roberts, Executive Director, provided an update regarding the potential SWFWMD cooperative funding. Mr. Charnas stated on April 11, 2019, the SWFWMD would provide notification if the District will be receiving funding of \$403,000 which would cover 50% of the cost for one segment of the project. Mr. Roberts stated that the project area includes the channel from approximately 49th to 50th Street.

FINANCE

a) Financial Statement – February 2019

Mr. Taylor made a motion to accept the Financial Statement for February 2019 as presented and on file in the District Office. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell (Absent), Mr. Tingler

MOTION APPROVED

b) Investment Summary – March 2019

Mr. Taylor made a motion to accept the Investment Summary for March 2019 as presented and on file in the District Office. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell (Absent), Mr. Tingler

MOTION APPROVED

EXECUTIVE DIRECTOR COMMENTS

1. Hurricane Irma – The District has received checks and they are in the bank. One is for \$30,108.32 and one is for \$5,018.05. Mr. Roberts stated he spoke with Jason Ressler, District Engineer, before the meeting and we have two more checks coming in for roughly about the same amount. Mr. Ressler stated there is a third check that will cover the direct cost of management, which captures the cost related to the efforts by CDM Smith to apply for the funds and the work that Randy

Roberts did gathering documentation. Mr. Ressler estimated it to be 5 percent of the amount already paid to the District, which is around \$3,500.

- 2. Country in the Park – Dave and Earl attended the event and handed out bags from the District.
- 3. Annual John Morroni First Responders Dinner – Jennifer Cowan and Nicole Poot attended the banquet.
- 4. Volunteer Banquet – April 8, 2019 at the Performing Arts Center.
- 5. Procurement Policy – Jennifer Cowan stated she will be bringing the Procurement Policy before the Board at the May 16, 2019 meeting for consideration for approval.
- 6. Randal A. Roberts, Executive Director, stated we received an email from Mr. Silcott concerning the treatment of Channel #5 between 62nd Way and 65th Street for vegetation. Mr. Roberts stated that we are working with the City of Pinellas Park’s Contractor to have this area treated the same time they treat the pond on 65th Street. Mr. Silcott was pleased that the District was coordinating the treatment of the pond and Channel #5.

COMMENTS FROM THE PUBLIC

No additional comments.

VI. BOARD MEMBER COMMENTS

No additional comments.

VII. ADJOURNMENT

There was no further business to come before the Board and Mr. Taylor moved to adjourn Pinellas Park Water Management District Board Meeting #3. Second was made by Mr. Tingler.

Meeting was adjourned at 5:46 p.m.

THIS DOCUMENT IS CERTIFIED AS APPROVED ON _____

ATTEST: _____

DATE: _____

Signed: _____

Chairman

Vice Chairman

Treasurer