

**PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022**

**May 30, 2019
Special Board Meeting**

MINUTES

IN ATTENDANCE

Randal A. Roberts, Executive Director
Jennifer Cowan, District Attorney
Carolina Restrepo, CDM Smith
Michael Silcott, Resident
Nick Charnas, Applied Sciences
Lisa Atkinson, PPWMD
Rick Frioli, Resident

I. Chairman Charles Tingler called to order the Special Board Meeting for May 30, 2019 at 5:30 P.M.

II. ROLL CALL

Mr. Taylor - Present
Mr. Farrell - Present
Mr. Tingler - Present

Randal A. Roberts, Executive Director, announced that members of the public will have an opportunity to make public comments on each agenda item during the time the agenda item is considered. Then at the end of the meeting if they have anything that is not on the agenda, they are welcome to speak.

III. AGENDA

Randal A. Roberts, Executive Director, stated there are no changes to the agenda.

IV. MINUTES

Mr. Taylor made a motion to approve the minutes of the Regular Authority Meeting #3 held on March 21, 2019. Second was made by Mr. Tingler.

No discussion.

Roll Call: Voting Aye: Mr. Taylor, Mr. Farrell (Absent) and Mr. Tingler.

MOTION APPROVED

V. ITEMS OF BUSINESS

NEW BUSINESS

I. AUDIT

Randal A. Roberts, Executive Director, stated the Draft Audit has been presented by Grau and Associates.

Mr. Farrell made a motion to approve the 2017-2018 Audit as presented by Grau and Associates. Second was made by Mr. Taylor.

No discussion.

Roll Call: Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler.

II. PROCUREMENT POLICY

Randal A. Roberts, Executive Director, stated the Draft Procurement Policy has been presented by Jennifer Cowan, the District's Attorney. Mr. Farrell asked if this is the same policy as before. Jennifer Cowan stated prior to this policy the District passed a motion on the purchasing limits but had no official policy. Jennifer Cowan stated this outlines the requirements on purchasing and amounts needing authorization and gives the District's employees a guide for purchasing items.

Mr. Farrell made a motion to Adopt the Draft Procurement Policy as presented by the Executive Director. Second was made by Mr. Taylor.

No discussion.

Roll Call: Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler.

CHANNEL 1B5 – PANEL REPLACEMENT (17-01) - 01-19-2017

Randal A. Roberts, Executive Director, stated that the District is moving forward to obtain the property owners signatures for the other easement agreements, currently waiting on the last two easements.

CHANNEL 1C – RENEWAL FROM 98TH AVE. TO CONFLUENCE OF CH 1 (10-08) - 09-18-2014

Carolina Restrepo stated we are continuing to coordinate with Duke Energy regarding the overhead power relocation.

CHANNEL 4 - PANEL REPLACEMENT (10-19) - 01-15-2015

Randal A. Roberts, Executive Director, stated we have nothing new to report on this project.

DISTRICT'S MODERNIZATION PROGRAM - 01-21-2016

Randal A. Roberts, Executive Director, stated CDM Smith continues work on the Modernization Program. Carolina Restrepo stated CDM Smith is continuing to work on the conversion of the District's models from ICPR3 to ICPR4.

CHANNEL 1 - 11-16-2017

Randal A. Roberts, Executive Director, asked Nick Charnas for an update. Mr. Charnas stated that on June 24, 2019, the Pinellas School Board will be meeting for the approval of the easement needed for this project on School Board property. This is the last easement needed.

CHANNEL 1A2 – REPAIR AT 49TH STREET (14-04) - 11-16-2017

Randal A. Roberts, Executive Director, provided an update regarding the potential SWFWMD cooperative funding. Mr. Charnas stated he is continuing to work with SWFWMD and has reviewed and updated the cooperative funding agreement. The agreement is due back to SWFWMD by July 1, 2019. If approved, funds in the amount of \$403,000.00 would be available October 1, 2019.

FINANCE**a) Financial Statement – April 2019**

Mr. Farrell made a motion to accept the Financial Statement for April 2019 as presented and on file in the District Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler

MOTION APPROVED

b) Investment Summary – May 2019

Mr. Farrell made a motion to accept the Investment Summary for May 2019 as presented and on file in the District Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler

MOTION APPROVED

EXECUTIVE DIRECTOR COMMENTS

1. Hurricane Irma – The District has been approved for an additional amount of \$8,000.00. This is the cost associated with administrative time, including the Executive Director and CDM Smith.
2. Country in the Park – Dave and Earl attended the event and handed out bags from the District.
3. Volunteer Banquet – April 8, 2019 at the Performing Arts Center.
4. FSA Conference – Randal A. Roberts, Executive Director, stated he would be attending the conference from June 19, 2019 thru June 21, 2019.

COMMENTS FROM THE PUBLIC

Mike Silcott stated that the Davis Field Neighborhood Association would like the bottom of Channel #5 concreted and stated the channel is in bad condition. There was discussion on the condition of the pond and options. Randal Roberts stated he will get the spray contractor to treat the pond again and will look at the cost of the concrete bottom.

VI. BOARD MEMBER COMMENTS

No additional comments.

VII. ADJOURNMENT

There was no further business to come before the Board and Mr. Farrell moved to adjourn the Pinellas Park Water Management District Special Board Meeting. Second was made by Mr. Taylor.

Meeting was adjourned at 6:08 p.m.

THIS DOCUMENT IS CERTIFIED AS APPROVED ON _____

ATTEST: _____

DATE: _____

Signed: _____
Chairman

Vice Chairman

Treasurer