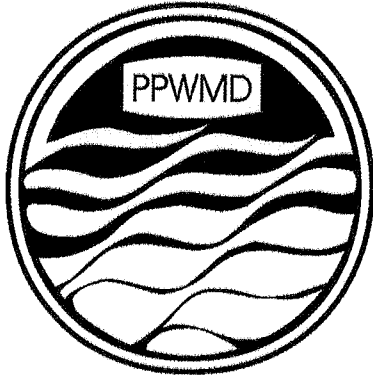


**PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221**



A G E N D A

**REGULAR AUTHORITY MEETING #1
Fiscal Year 2025/2026**

**November 20, 2025
5:30 P.M.**

Members of the public will have an opportunity to make public comments on each agenda item during the time that agenda item is considered any comments on items not on the agenda can be made at the end of the agenda. Please keep comments to three (3) minutes for each item.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF AGENDA**
- IV. APPROVAL OF MINUTES**

A. Final TRIM Hearing Meeting was held on September 18, 2025

POSSIBLE MOTION - (APPROVE/DENY) THE MINUTES OF THE FINAL TRIM HEARING MEETING HELD ON SEPTEMBER 18, 2025.

B. Board Meeting #6 was held on September 18, 2025

POSSIBLE MOTION - (APPROVE/DENY) THE MINUTES OF THE BOARD MEETING #6 HELD ON JULY 17, 2025.

C. Special Authority Meeting was held on November 6, 2025

POSSIBLE MOTION - (APPROVE/DENY) THE MINUTES OF THE SPECIAL AUTHORITY MEETING HELD ON NOVEMBER 6, 2025.

V. ITEMS OF BUSINESS

A. PROJECTS.

- i.* Channel 1 (05/16/2024) – Panel Replacement at 66th Street (24-01)
- ii.* Channel 3 (01/19/2023) – Panel Replacement East of Haines Road (23-01)

POSSIBLE MOTION - (APPROVE/DENY) CHANGE ORDER #1, AN INCREASE IN THE CONTRACT AMOUNT OF \$133,190.47 FOR A TOTAL ADJUSTED CONTRACT AMOUNT OF \$6,579,190.47

- iii. Channel 4 (11/16/2023) – Panel Replacement 68th Street to Belcher Rd. (23-02)
- iv. Channel 4 (01/16/2025) – Panel Replacement 62nd Avenue to 66th Street (25-01)

B. ADMINISTRATION.

i. Finance

- 1. Finance Statement – October 2025

POSSIBLE MOTION - (APPROVE/DENY) FINANCIAL STATEMENT FOR OCTOBER 2025 AS ON FILE IN THE DISTRICT OFFICE.

- 2. Investment Summary – November 2025

POSSIBLE MOTION - (APPROVE/DENY) INVESTMENT SUMMARY FOR NOVEMBER 2025 AS ON FILE IN THE DISTRICT OFFICE.

ii. Executive Director Comments

- 1. Changes to Employee Handbook

iii. Legal Counsel Comments

C. MISCELLANEOUS.

The next Regular Authority Meeting will be held on Thursday, January 15, 2026, at 5:30 p.m.

PUBLIC COMMENTS

VI. BOARD MEMBER COMMENTS

VII. ADJOURNMENT

POSSIBLE MOTION - MOVE WE ADJOURN THE PINELLAS PARK WATER MANAGEMENT DISTRICT BOARD MEETING #1.

Pursuant to Section 286.0105, Florida Statutes, any person desiring to appeal any action taken by the District at this meeting will need a record of the proceedings, and for such purpose may be required to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based.

Any person with a disability who needs any accommodation to participate in this proceeding is entitled to assistance at no cost. Please contact the office of the District in writing at 6460 35th Street, Pinellas Park, FL 33781 or by phone at (727) 528-8022 at least two business days prior to the meeting to advise what assistance is needed.

**PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35th Street N
Pinellas Park, FL 33781-6221**

M I N U T E S

FINAL PUBLIC TRIM HEARING 2025/2026 - MILLAGE RATE/BUDGET

SEPTEMBER 17, 2025

IN ATTENDANCE:

**Randal A. Roberts, Executive Director, PPWMD
Dave Cook, Maintenance Supervisor, PPWMD
Ann Martin, Executive Secretary, PPWMD
Jennifer Cowan, District Attorney
Carolina Restrepo CDM Smith
Dominique Rudajev, CDM Smith
Mark Tumlin, CDM Smith
Bernard Cassidy, Resident**

Chairman Tingler opened the meeting at 5:30 P.M.

I. ROLL CALL

**Mr. Taylor - Present
Mr. Farrell - Present
Mr. Tingler - Present**

II. Statement of TRIM Compliance

Chairman Charles Tingler questioned "Have all the legal requirements been met?" Answered by Randal A. Roberts, Executive Director, "yes they have been met."

III. PUBLIC HEARING OPENED

Chairman Charles Tingler officially opened the public hearing.

IV. APPROVE MINUTES OF SEPTEMBER 10, 2025

**Pinellas Park Water Management District
Final TRIM Hearing
September 17, 2025**

Mr. Farrell made a motion to approve minutes of First TRIM Hearing on September 10, 2025. Mr. Taylor seconded the motion.

**Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler
MOTION APPROVED**

V. PERCENT INCREASE/DECREASE IN MILLAGE OVER ROLLED-BACK RATE

The District has “Tentatively” adopted the Millage Rate of 1.8670 Mills for the Fiscal Year 2025-2026, which is an increase of 7.7400 percent over the rolled-back rate of 1.7328 percent published by the Pinellas County Appraiser for the Fiscal Year 2024-2025.

VI. PERCENT INCREASE/DECREASE IN PROPOSED BUDGET EXPENDITURES FOR FISCAL YEAR 2025-2026

Randal A. Roberts, Executive Director, said the percent of increase in total Operating Budget Expenditures over prior Fiscal Year 2023-2024 is 33.39 percent.

VII. READING OF BUDGET SUMMARY FOR FISCAL YEAR 2025-2026

Randal A. Roberts, Executive Director, read the proposed and published Budget Summary by category, comparing Fiscal Year 2024-2025 Budget versus the tentatively adopted Fiscal Year 2025-2026 Budget, pausing between categories for comments.

	<u>2024-2025</u>	<u>2025-2026</u>
Human Services	\$927,760	\$976,938
General Government	\$1,091,750	\$1,256,750
Capital Outlay	\$23,375,000	\$27,150,000

**Pinellas Park Water Management District
Final TRIM Hearing
September 17, 2025**

Fees to Government Agencies	\$267,400	\$322,400
Interim Operation	\$1,316,559	\$1,058,241
Total Budget:	\$26,978,469	\$30,764,329

VIII. STATEMENT BY RANDAL A. ROBERTS

“The millage rate for the Fiscal Year 2024-2025 was 1.8670 mills, or One Dollar and Eighty-Six cents (\$1.8670) per One Thousand Dollars of assessed valuation”.

IX. “The proposed millage rate for the Fiscal Year 2025-2026 is 1.8670 mills or One Dollar and Eighty-Six cents (\$1.8670) per One Thousand Dollars of assessed valuation”.

X. RESOLUTION #25-02, A RESOLUTION TO ADOPT A MILLAGE RATE FOR THE FISCAL YEAR 2025-2026. Mr. Farrell moved to adopt Resolution #25-02, A Resolution Adopting a Millage Rate of 1.8670 Mills for Fiscal Year 2025-2026. Mr. Taylor seconded the motion.

**Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler
MOTION APPROVED**

XI. RESOLUTION #25-03, A RESOLUTION ADOPTING A BUDGET Mr. Farrell moved to adopt Resolution #25-03, A Resolution to Adopt a Budget in the amount of \$30,764,329 for the Fiscal Year 2025-2026.

Mr. Taylor seconded the motion.

**Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler
MOTION APPROVED**

**Pinellas Park Water Management District
Final TRIM Hearing
September 17, 2025**

XII. CLOSE HEARING

Chairman Charles Tingler asked if there was any additional business to come before the Board concerning this Final TRIM Hearing for the 2024-2025 Millage and Budget. There was none. Mr. Farrell motioned to adjourn. Mr. Taylor seconded the motion.

Chairman Charles Tingler closed the Public Final TRIM Hearing at 5:38 P.M.

The Pinellas Park Water Management District (District) does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the District's functions including one's access to, participation, employment, or treatment in its programs or activities. Anyone requiring reasonable accommodation for these meetings as provided for in the Americans with Disabilities Act, should contact Randal A. Roberts at (727) 528-8022 or FAX (727) 528-9444.

**Signed: _____
Charles Tingler, Chairman**

Ed Taylor, Vice Chairman

Michael Farrell, Treasurer

THIS DOCUMENT IS CERTIFIED AS

APPROVED ON: _____

Attest: _____

Date: _____

**PINELLAS PARK WATER MANAGEMENT DISTRICT (PPWMD)
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022**

**September 17, 2025
Board Meeting**

MINUTES

IN ATTENDANCE

Randal A. Roberts, Executive Director, PPWMD
Ann Martin, Executive Secretary, PPWMD
David Cook, Supervisor, PPWMD
Jennifer Cowan, District Attorney
Dominique Rudajev, CDM Smith
Mark Tumlin, CDM Smith
Carolina Restrepo, CDM Smith
Bernard Cassidy, Resident

I. Chairman Charles Tingler called to order the Board Meeting for September 17, 2026, at 5:43 P.M.

II. ROLL CALL

Mr. Taylor - Here
Mr. Farrell - Here
Mr. Tingler – Here

III. APPROVAL OF AGENDA

IV. MINUTES

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #5 held on July 17, 2025. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Tingler, Mr. Farrell

MOTION APPROVED

V. NEW BUSINESS

A. Loss Control Policy

Mr. Farrell made a motion to adopt the Loss Control Policy for the FY 25/26. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Tingler, Mr. Farrell

B. Piggyback the City of Pinellas Park Contract ITB #25.009 for Emergency/Non-Emergency Trades continuing services with Keystone Excavators Inc., Oldsmar, Florida

Mr. Farrell made a motion to approve Piggyback Contract of the City of Pinellas Park ITB #25.009 for Emergency/Non-Emergency Trades continuing services with Keystone Excavators Inc., Oldsmar, Florida and Authorize the Executive Director to execute the Piggyback Contract. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Tingler, Mr. Farrell

VI. ITEMS OF BUSINESS

A. PROJECTS

CHANNEL 1 (05/16/2024) – Panel Replacement at 66th Street (24-01)

Randal A. Roberts, Executive Director, stated they are at 100% design on this project and go out to bid soon.

CHANNEL 3 (01/19/2023) – Panel Replacement East of Haines Road (22-01)

Randal A. Roberts, Executive Director, stated they have started work on the project.

CHANNEL 4 (11/16/2023) – Panel Replacement 68th Street to Belcher Rd (23-01)

Randal A. Roberts, Executive Director, stated we will begin the project in the next couple of months.

CHANNEL 4 (1/16/2025) – Panel Replacement 62nd Avenue to 66th Street (25-01)

Randal A. Roberts, Executive Director, stated Applied Sciences, Inc. has started the design of this project

VII. FINANCIAL STATEMENT

Mr. Farrell made a motion to approve the Financial Statement for August 2025 as on file in the District's Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Tingler, Mr. Farrell

VIII. INVESTMENT SUMMARY

Mr. Farrell made a motion to approve the Investment Summary of September 2025. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Tingler, Mr. Farrell

EXECUTIVE DIRECTOR COMMENTS

Randal A. Roberts, Executive Director, provided the Regular Board Meeting dates for FY 25/26.

LEGAL COUNSEL COMMENTS

There were no additional comments from legal counsel.

VII. PUBLIC COMMENTS

There were no additional comments from the public.

VIII. BOARD MEMBER COMMENTS

There were no additional comments from the Board.

IX. ADJOURNMENT

There was no further business to come before the Board and Mr. Tingler moved to adjourn the Pinellas Park Water Management District Board Meeting #6. Second was made by Mr. Taylor.

Meeting was adjourned at 6:05 p.m.

THIS DOCUMENT IS CERTIFIED AS
APPROVED ON _____

ATTEST: _____

DATE: _____

Signed: _____
Chairman

Vice Chairman

Treasurer

**PINELLAS PARK WATER MANAGEMENT DISTRICT (PPWMD)
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022**

**November 6, 2025
Special Authority Meeting**

MINUTES

IN ATTENDANCE

Randal A. Roberts, Executive Director, PPWMD
Noah Daiker, District Attorney

I. Chairman Charles Tingler called to order the Board Meeting for November 6, 2026, at 5:30 P.M.

II. ROLL CALL

Mr. Taylor - Here
Mr. Farrell - Here
Mr. Tingler – Here

III. APPROVAL OF AGENDA

V. NEW BUSINESS

A. A. Emergency Repair Channel #3 at 43rd Street (25-01)

Mr. Farrell made a motion for authorization for the Executive Director to enter into a contract with Keystone Excavators Inc., Oldsmar, Florida to make necessary emergency repair on channel #3 at 43rd Street under the emergency/non-emergency trades continuing services contract ITB #25.009 in an amount not to exceed \$150,000.00. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Tingler, Mr. Farrell

EXECUTIVE DIRECTOR COMMENTS

Randal A. Roberts, Executive Director, the next Regular Authority Meeting will be held on Thursday, November 20, 2025.

LEGAL COUNSEL COMMENTS

There were no additional comments from legal counsel.

VII. PUBLIC COMMENTS

There were no additional comments from the public.

VIII. BOARD MEMBER COMMENTS

There were no additional comments from the Board.

IX. ADJOURNMENT

There was no further business to come before the Board and Mr. Tingler moved to adjourn the Pinellas Park Water Management District Special Authority Meeting. Second was made by Mr. Taylor.

Meeting was adjourned at 5:33 p.m.

THIS DOCUMENT IS CERTIFIED AS
APPROVED ON _____

ATTEST: _____

DATE: _____

Signed: _____

Chairman

Vice Chairman

Treasurer



Status Report

for

Pinellas Park Water Management District

September 18, 2025 to November 17, 2025

This status report contains a summary of the efforts that Applied Sciences accomplished for the Pinellas Park Water Management District on the active projects during the period of September 18, 2025 through November 17, 2025.

Channel 1 – West of 66th Street North Bank **(DESIGN PHASE)**

1. Submitted to PPWMD the Issued for Bid plans and Bid documents for review.
2. PPWMD completed TCE acquisition from PCSB.
3. Received the approved USACE, SWFWMD, and FDOT permits.
4. Coordinated with the District several times.



Channel 3 – Concrete Panel Replacement East of Haines Road **(CONSTRUCTION PHASE)**

1. Keystone Excavators, Inc has completed approximately 90% of the concrete channel replacement.
2. Conducted Monthly Project Progress Meetings.
3. Reviewed Keystone Application for Payment.
4. Inspected and approved rebar placement prior to concrete pour
5. Reviewed Geotech Concrete Test Results.
6. Coordinated with the District several times.



Channel 4 – Concrete Panel Replacement
68th St West to Belcher Rd
(CONSTRUCTION PHASE)

1. Keystone Excavations, Inc. has initiated construction start-up operations at project site.
2. Reviewed and approved Keystone's shop drawing submittals.
3. Coordinated with the District several times.



Channel 4 – Concrete Panel Replacement
62nd Ave N West of 66th St
(DESIGN PHASE)

1. Completed Site Survey and Geotech Report.
2. Developing 60% design plans.
3. Submitted USACE and SWFWMD permit applications to Permit Agencies for review.
4. Coordinated with the District several times



Channel 1AW – Emergency Channel
Repair East of 58th Street
(DESIGN PHASE)

1. Completed Site Survey and Geotech Report.
2. Submitted Final Design Plans and Bid documents for review.
3. Submitted USACE and SWFWMD permit applications to Permit Agencies for review.
4. PPWMD performing easement acquisition for three (3) private properties along the northern channel bank.
5. Coordinated with the District several times.





PINELLAS PARK WATER MANAGEMENT DISTRICT

BI-MONTHLY SUMMARY OF CDM SMITH ACTIVITIES FY 2025-2026

REPORT 1 – November 2025

CDM Smith PNs: 6202-301445, 290614 & 301722

PROJECT-RELATED UPDATES

CHANNEL 1AW EMERGENCY CHANNEL REPAIR 58TH STREET (25-02)

- Reviewed and documented correspondence.
- Prepared drainage easement maps for properties on the west end of the project area.

CHANNEL 3 CONCRETE PANEL REPLACEMENT EAST OF HAINES RD NORTH (23-01)

- Performed site visits to observe construction progress.
- Prepared and transmitted site visit reports.
- Reviewed and documented correspondence.
- Attended construction progress meeting on November 4, 2025.

CHANNEL 4 PANEL REPLACEMENT AT 68th ST W TO BELCHER RD (23-04)

- Reviewed and documented correspondence.

CHANNEL 4E REPAIR AT 6101 62nd AVENUE NORTH PROPERTY (PN 290614)

- Reviewed and documented correspondence.
- Reviewed as-built resubmittal and approved.
- Finalizing internal close-out of project.

PPWMD MODEL MIGRATION (PN 301722)

- Finalizing Channel 1 model migration.
- Effort for Channels 2 and 3 has been initiated. Hydrology and hydraulics are ongoing. Aiming to start running in new Storm Wise program by Thanksgiving.

SUPPORT SERVICES

CONSULTING SUPPORT AND MEETINGS

- Reviewed and documented correspondence.
- Assisted with the Board Meeting presentation preparation for the September 2025 Board Meeting.
- Initiated preparation of the September and October Bi-monthly Drainage System Maintenance Report for the November 2025 Board Meeting.
- 5-year documentation effort undergoing final review for transmittal prior to November Board Meeting.

GASB REPORT

- GASB 34 Compliance Fiscal Year 2025 Asset Valuation was submitted on November 6, 2025.

PUBLIC FACILITIES REPORT

- There were no new activities under this task.

CAPITAL IMPROVEMENTS PROGRAM

- There were no new activities under this task.

DISTRICT MODERNIZATION

- Backchecking and updating of the online database (ongoing effort).
- Inputting maintenance work orders into the database.

DISTRICT ENGINEER

- Prepared monthly project invoices.
- Discussed projects and other items with the team as needed.
- Attended September 2025 Board Meeting.

INVESTMENT SUMMARY

Nov 2025

Type of Investment	Max Percent	Sept		Oct		Difference
POOL		\$ 5,842,667.78	27.07%	\$ 5,863,942.82	28.58%	\$ 21,275.04
WELLS FARGO		\$ 26,987.29	0.13%	\$ 22,632.73	0.11%	\$ (4,354.56)
SUNTRUST		\$ 15,713,272.90	72.80%	\$ 14,627,720.26	71.31%	\$ (1,085,552.64)
CD		\$ -	0.00%	\$ -	0.00%	\$ -
TREASURY		\$ -	0.00%	\$ -	0.00%	\$ -
REPOS		\$ -	0.00%	\$ -	0.00%	\$ -
TOTAL	100.00	\$ 21,582,927.97	100.00%	\$ 20,514,295.81	100.00%	\$ (1,068,632.16)

Approved _____ Date _____

Pinellas Park Water Management District
Balance Sheet (Drill Down)
As of 11/13/2025

Assets

Current Assets

PAYROLL-SUNTRUST	\$3,842,398.13	
WELLS FARGO BANK-SAVINGS	22,632.73	
SUNTRUST-OPERATING	10,775,613.26	
STATE POOL ACCT	655,475.04	
STATE POOL ACCT	5,208,467.78	
Total Current Assets		<u>20,504,586.94</u>

Total Assets

\$20,504,586.94

Liabilities and Equity

Current Liabilities

ACCOUNTS PAYABLE	\$(0.22)	
AUDIT-ACCRUED RETIREMENT PAYBL	383.75	
FIT PAYABLE	1,527.45	
FICA PAYABLE	1,792.48	
UNION EXPENSE PAYABLE	368.25	
Total Current Liabilities		<u>4,071.71</u>

Total Liabilities

\$4,071.71

Equity

FUND BALANCE	\$13,057,780.94	
Fund Balance 2021	(69,017.00)	
Current Year Profit/Loss	7,511,751.29	
Total Equity		<u>20,500,515.23</u>

Total Liabilities and Equity

\$20,504,586.94

11/13/25
10:01:19 AM

Pinellas Park Water Management District
Income Statement (By Date Range)
For the Period of 10/1/25 through 11/13/25

	Balance	%
<u>Revenues</u>		
AD VALOREM TAX RECEIPTS	\$291.55	0.3 %
EXCESS FEES-TAX COLLECTOR	47,239.81	48.5
INTEREST - INVESTMENTS	48,065.20	49.3
Miscellaneous Income	1,833.32	1.9
Total Revenues	\$97,429.88	100.0 %
<u>Personnel Services</u>		
RETIREMENT CONTRIBUTIONS	\$3,587.64	3.7 %
SALARIES & WAGES	38,386.82	39.4
CONTRACT LABOR	2,071.10	2.1
MATCHING COSTS-FICA	2,936.58	3.0
GROUP HEALTH INSURANCE PREMS	9,130.40	9.4
GROUP LIFE INSURANCE PREMS	58.09	0.1
DISABILITY PROGRAM	202.37	0.2
DENTAL PREMIUM	136.70	0.1
GAP INSURANCE PREMIUM	150.10	0.2
Total Personnel Services	\$56,659.80	58.2 %
<u>Operating Expenses</u>		
CONTRACT SERVS-CH 1-OTHER	\$6,130.76	6.3 %
CONTRACT SERVICES-OFFICE	162.00	0.2
GEN COMPUTER SUPPORT-OVERALL	1,931.30	2.0
PROGRESSIVE ENERGY-UTILITIES	781.75	0.8
WATER/SEWER/GARBAGE-CITY PP	273.40	0.3
INSURANCE & BONDS	29,173.00	29.9
TOTAL-CONTRACT SERV-FIELD	1,618.60	1.7
CYMA SUPPORT	1,849.66	1.9
AUDIT,EXPENSE - CONTRACT	2,500.00	2.6
WEB PAGE	22.92	0.0
TELEPHONE/CABLE	415.49	0.4
TOTAL- DISTRICT REPAIRS	101.63	0.1
LAWN/MAINT SERVICE	165.38	0.2
SPYDER SUB WORK-CH 2-PPWMD	452.03	0.5
SPYDER SUB WORK-CH#4-PPWMD	2,184.00	2.2
OFFICE SUPPLIES	948.91	1.0
UNIFORM/GEAR APPAREL EXPENSE	80.00	0.1
Total Operating Expenses	\$48,790.83	50.1 %
<u>Capital Outlay</u>		
PROPERTY APPRAISER	\$14,535.14	14.9 %
TAX COLLECTOR-COMMISSIONS	5.83	0.0
Total Capital Outlay	\$14,540.97	14.9 %
Total Expenses	\$119,991.60	123.2 %
Income (Loss) from Operations	\$(22,561.72)	(23.2)%
<u>Other Income (Expense)</u>		
DCA-STATE OF FLORIDA	\$(175.00)	(0.2)%
Total Other Income (Expense)	\$(175.00)	(0.2)%
Income (Loss) Before Income Taxes	\$(22,736.72)	(23.3)%
Net Income (Loss)	\$(22,736.72)	(23.3)%